

**CARLTON CITY COUNCIL
REGULAR MEETING AGENDA
Wednesday, December 10, 2025**

1.00 Call to Order & Pledge of Allegiance 6:00pm

2.00 Roll Call

3.00 Approve Agenda (Agenda Additions/Deletions)

4.00 Consent Agenda. *These items are routine and will be enacted by one motion. There will be no separate discussion of these matters unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 Approval of the Minutes: Regular Meeting, November 12, 2025; Special Meeting, December 3, 2025.

4.02 Approval of Bills: Exhibit A dated December 10, 2025, in the amount of \$117,859.86 (\$82,249.59 electronic and \$35,610.27 by check).

4.03 Approval of Bills: Exhibit B to be presented on December 10, 2025.

4.04 Approval of Check Numbers: 37714 – 37764; Electronic Checks 20251101e – 20251205e

4.05 Review and Approval of Petty Cash

4.06 Charitable Gambling Report

4.07 Cardmember Services Credit Card Statement

4.08 Status of City Funds

4.09 Resignation of Sam Metlock, Fire Fighter; Cade McCusker, EMT; Brian Linville, Building Official

5.00 Presentations, Guests and Public Comments – *Individuals may address the Council about any item not contained on the regular agenda. The City Council will take no official action on items discussed at the Forum, apart from referral to staff or Committee for future reports.*

6.00 Planning Commission Meeting/ Public Hearing

6.01 Truth in Taxation Hearing

7.00 Petitions, Communications & Correspondence

7.01 Thank you from the VFW Auxiliary

8.00 Ordinances; Resolutions and Policies

8.01 Resolution 2025-29: A Non-Binding Joint Resolution Between the City of Carlton, the County of Carlton and the Carlton School District.

8.02 Resolution 2025-30: A Resolution Accepting a Grant to the City

8.03 Resolution 2025-31: A Resolution Approving the 2025 Tax Levy, Collectible in 2025

9.00 Project Updates

9.01 South Terrace Courts

9.02 Stormwater Pond Project

10.00 Unfinished Business

10.01 Draft Special Assessment Policy (**no updates**)

11.00 New Business

- 11.01** Baseball Fields at Four Seasons
- 11.02** Remove Lindsey Perron and Nate Burski from the EMT Roster
- 11.03** Approval Recycle Shed Employee – Howard Hovis
- 11.04** Sheriff's Contract
- 11.05** Four Season's Sewer
- 11.06** Comp Time Payout for Santanna Haggy
- 11.07** Attendance and Training Policy
- 11.08** Non-Transport Policy
- 11.09** Hardship Waiver
- 11.10** Approval of Lot Line Adjustment (Sunrise Drive Townhome Project)

12.00 Staff and Committee Reports & Recommendations

- 12.01** Clerk/Treasurer Report
- 12.02** Public Works Report
- 12.03** Fire Chief Report
- 12.04** Ambulance Manager Report
- 12.05** Building Official Report
- 12.06** Library Director Report
- 12.07** Council Member Report
- 12.08** Mayor Report

13.00 RECAP ACTION ITEMS

14.00 UPCOMING MEETINGS AND EVENTS

- 14.01** City Council Meeting: Wednesday, January 14, 2026 @ 6:00pm