

**CARLTON CITY COUNCIL
REGULAR MEETING AGENDA
Wednesday, November 12, 2025**

1.00 Call to Order & Pledge of Allegiance 6:00pm

2.00 Roll Call

3.00 Approve Agenda (Agenda Additions/Deletions)

4.00 Consent Agenda. *These items are routine and will be enacted by one motion. There will be no separate discussion of these matters unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 Approval of the Minutes: Special Meeting, October 6, 2025; Regular Meeting, October 8, 2025; Budget Work Session, October 8, 2025; Special Meeting, October 20, 2025

4.02 Approval of Bills: Exhibit A dated November 12, 2025, in the amount of \$105,146.64 (\$55,683.09, electronic and \$49,463.55 by check).

4.03 Approval of Bills: Exhibit B to be presented on November 12, 2025.

4.04 Approval of Check Numbers: 37647 – 37713, Void 37684; Electronic Checks 20251001e – 20251036e

4.05 Review and Approval of Petty Cash

4.06 Charitable Gambling Report

4.07 Cardmember Services Credit Card Statement

4.08 Status of City Funds

4.09 Resignation of Alexis McFadden, Savanna Hagen, Shylee Williams, Doug Rotta (EMT's)

5.00 Presentations, Guests and Public Comments – *Individuals may address the Council about any item not contained on the regular agenda. The City Council will take no official action on items discussed at the Forum, apart from referral to staff or Committee for future report.*

6.00 Planning Commission Meeting/ Public Hearing

7.00 Petitions, Communications & Correspondence

7.01 Charitable Gambling Donation Request – ISD 93 Giving Tree

7.02 Charitable Gambling Donation Request – VFW Auxiliary Holiday Baskets

7.03 Charitable Gambling Donation Request – ISD 93 Doomsday Dogs Robotics

7.04 Carlton County 2050 Comprehensive Plan Survey

<https://carlton-county-comprehensive-land-use-plan-hlplanning.hub.arcgis.com/>

8.00 Ordinances; Resolutions and Policies

8.01 Resolution 2025-28: A Resolution Certifying Unpaid Charges

8.02 Personnel Policy Update – Minnesota Paid Family and Medical Leave (MPFL)

9.00 Project Updates

9.01 South Terrace Courts

9.02 Stormwater Pond Project

10.00 Unfinished Business

10.01 Draft Special Assessment Policy (**no updates**)

10.02 Budget

11.00 New Business

- 11.01** Request for Renewal of Liquor License
- 11.02** 2025 Third Quarter Ambulance Write-Offs
- 11.03** Engine Assisted Braking
- 11.04** Carlton Daze Extra Patrol Invoice
- 11.05** Move \$5,500 from 610-42153-420 (Depreciation) to 610-42153-433 (Dues & Subscriptions)
- 11.06** Thein Well Estimate
- 11.07** Vermillion, Myra & Hidden View Quotes
- 11.08** Water Treatment Plant/Well 6 Piping Estimate/Contract
- 11.09** New Hire Disqualifications
- 11.10** LG220 – Carlton Fire Relief
- 11.12** Paid Lunch for EMT's
- 11.13** Remove Mitchell Sajdak from EMT Roster

12.00 Staff and Committee Reports & Recommendations

- 12.01** Clerk/Treasurer Report
- 12.02** Public Works Report
- 12.03** Fire Chief Report
- 12.04** Ambulance Manager Report
- 12.05** Building Official Report
- 12.06** Library Director Report
- 12.07** Council Member Report
- 12.08** Mayor Report

13.00 RECAP ACTION ITEMS

14.00 UPCOMING MEETINGS AND EVENTS

- 14.01** Hwy 45/210 Corridor Study Meeting: Monday, December 1, 2025 @ 11am – Fire Hall
- 14.02** City Council Meeting: Wednesday, December 10, 2025 @ 6:00pm
- 14.03** Truth in Taxation Hearing: Wednesday, December 10, 2025 @ 6:00pm