

**CARLTON CITY COUNCIL
REGULAR MEETING AGENDA
Wednesday, August 13, 2025**

1.00 Call to Order & Pledge of Allegiance 6:00pm

2.00 Roll Call

3.00 Approve Agenda (Agenda Additions/Deletions)

4.00 Consent Agenda. *These items are routine and will be enacted by one motion. There will be no separate discussion of these matters unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 Approval of the Minutes: Regular Meeting, July 9, 2025: Special Meeting, July 18, 2025.

4.02 Approval of Bills: Exhibit A dated August 13, 2025, in the amount of \$242,156.16 (\$149,513.77 electronic and \$92,642.39 by check).

4.03 Approval of Bills: Exhibit B to be presented on August 13, 2025.

4.04 Approval of Check Numbers: 37474 – 37529 (Void 36027, 36630, 20250516e)

4.05 Review and Approval of Petty Cash

4.06 Charitable Gambling Report

4.07 Cardmember Services Credit Card Statement

4.08 Status of City Funds

4.09 Fire/EMT Employee Resignations: Alexander Bodin, Tim Jessen, Anna Liljebald, Abigail Boehmer

4.10 New Fire Department Member: David Klungtvedt

4.10 LG220 – Carlton County Animal Rescue

5.00 Presentations, Guests and Public Comments – *Individuals may address the Council about any item not contained on the regular agenda. The City Council will take no official action on items discussed at the Forum, apart from referral to staff or Committee for future report.*

6.00 Planning Commission Meeting/ Public Hearing

6.01 Public Hearing – Inter-Faith Care Center: Proposed Project and the Issuance of Private Activity Bonds to Finance and Refinance Health Care and Housing Facilities.

7.00 Petitions, Communications & Correspondence

7.01

8.00 Ordinances; Resolutions and Policies

8.01 Resolution 2025-23: A Resolution Approving the Issuance of Health Care and Housing Facilities Refunding Bonds (Inter-Faith Care Center Project), Series 2025 and Amending Prior Resolutions.

8.02 Resolution 2025-24: A Resolution Accepting Donations to the Carlton Area Library.

9.00 Project Updates

9.01 South Terrace Courts

9.02 Stormwater Pond Project

10.00 Unfinished Business

10.01 Draft Special Assessment Policy (Separate Attachment)

11.00 New Business

- 11.01** Budget Change
- 11.02** Budget Correction
- 11.03** Review Preliminary Budget (Separate Attachment)
- 11.04** Second Quarter Ambulance Write-Offs
- 11.05** Employee Leave of Absence
- 11.06** Employee Resignation
- 11.07** Part-Time Public Works Employee
- 11.08** School Property Split
- 11.09** Draft Feasibility Study (Separate Attachments)

12.00 Staff and Committee Reports & Recommendations

- 12.01** Clerk/Treasurer Report
- 12.02** Public Works Report
- 12.03** Fire Chief Report
- 12.04** Ambulance Manager Report
- 12.05** Building Official Report
- 12.06** Library Director Report
- 12.07** Council Member Report
- 12.08** Mayor Report

13.00 RECAP ACTION ITEMS

14.00 UPCOMING MEETINGS AND EVENTS

- 14.01** Fire Board Meeting: Wednesday, August 20, 2025 @ 5:30pm
Twin Lakes Township Town Hall
1692 Douglas Road, Carlton MN 55718
- 14.02** City Council Meeting: Wednesday, September 10, 2025 @ 6:00pm