

**CARLTON CITY COUNCIL
REGULAR MEETING AGENDA
Wednesday, June 11, 2025**

1.00 Call to Order & Pledge of Allegiance 6:00pm

2.00 Roll Call

3.00 Approve Agenda (Agenda Additions/Deletions)

4.00 Consent Agenda. *These items are routine and will be enacted by one motion. There will be no separate discussion of these matters unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 Approval of the Minutes: Regular Meeting, May 14, 2025.

4.02 Approval of Bills: Exhibit A dated June 11, 2025, in the amount of \$649,984.84(\$545,108.87 electronic and \$104,875.97 by check).

4.03 Approval of Bills: Exhibit B to be presented on June 11, 2025.

4.04 Approval of Check Numbers: 37353- 37410

4.05 Review and Approval of Petty Cash

4.06 Charitable Gambling Report

4.07 Cardmember Services Credit Card Statement

4.08 Status of City Funds

5.00 Presentations, Guests and Public Comments – *Individuals may address the Council about any item not contained on the regular agenda. The City Council will take no official action on items discussed at the Forum, apart from referral to staff or Committee for future report.*

6.00 Planning Commission Meeting/ Public Hearing

7.00 Petitions, Communications & Correspondence

7.01 Minnesota State Demographic Center

- April 1, 2024 population estimate is 959
- April 1, 2024 household estimate is 431

7.02 Integrated Emergency Management Course

8.00 Ordinances; Resolutions and Policies

8.01 Resolution 2025-19: A Resolution Reaffirming the Adoption of Findings of Fact and Reasons for Approval for the Variance Application of Cody and Alyssa Anderson for the Construction of a Building Larger than 1,000 Sq. Ft.

8.02 Resolution 2025-20: A Resolution Accepting a Donation to the Carlton Area Library

8.03 Update Exhibit B on Personnel Policy – Use of Earned Sick and Safe Time

9.00 Project Updates

9.01 South Terrace Courts

9.02 Stormwater Pond Project

10.00 Unfinished Business

- 10.01** Assessment Policy (lot/footage?)
- 10.02** Prosecuting Attorney
- 10.03** Ordinance 218: An Ordinance Amending Chapter 9, Section 3, Application of District Regulations (Cannabis)

11.00 New Business

- 11.03** Unpaid Ambulance Claims Write Off
- 11.04** Parkview Lane – Require Driveway Agreement
- 11.05** Memorandum of Understanding
- 11.06** ALTA Survey Proposal
- 11.07** 2007 Polaris Ranger
- 11.08** ACH Agreement with Twin Lakes Township

12.00 Staff and Committee Reports & Recommendations

- 12.01** Clerk/Treasurer Report
- 12.02** Public Works Report
- 12.03** Fire Chief Report
- 12.04** Ambulance Manager Report
- 12.05** Building Official Report
- 12.06** Library Director Report
- 12.07** Council Member Report
- 12.08** Mayor Report

13.00 RECAP ACTION ITEMS

14.00 UPCOMING MEETINGS AND EVENTS

- 14.01** Juneteenth: Thursday, June 19, 2025 – Office Closed
- 14.02** Fourth of July: Friday, July 4, 2025 - Office Closed
- 14.03** City Council Meeting: Wednesday, July 9, 2025
- 14.04** Carlton Daze: July 25 – 27, 2025