

**CARLTON CITY COUNCIL
REGULAR MEETING AGENDA
Wednesday, May 14, 2025**

- 1.00 Call to Order & Pledge of Allegiance 6:00pm**
- 2.00 Roll Call**
- 3.00 Approve Agenda** (Agenda Additions/Deletions) **Items in red are additions.**
- 4.00 Consent Agenda.** *These items are routine and will be enacted by one motion. There will be no separate discussion of these matters unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - 4.01** Approval of the Minutes: Special Meeting, April 2, 2025; Regular Meeting, April 9, 2025.
 - 4.02** Approval of Bills: Exhibit A dated May 14, 2025, in the amount of \$126,512.09 (\$67,491.98 electronic and \$59,020.11 by check).
 - 4.03** Approval of Bills: Exhibit B to be presented on May 14, 2025.
 - 4.04** Approval of Check Numbers: 37301- 37352 **Void:** 37280-37300 (Frandsen)
Void: 37302 (Woodlands)
 - 4.05** Review and Approval of Petty Cash
 - 4.06** Charitable Gambling Report
 - 4.07** Cardmember Services Credit Card Statement
 - 4.08** Status of City Funds
- 5.00 Presentations, Guests and Public Comments –** *Individuals may address the Council about any item not contained on the regular agenda. The City Council will take no official action on items discussed at the Forum, apart from referral to staff or Committee for future report.*
- 6.00 Planning Commission Meeting/ Public Hearing**
 - 6.01** Request for a Variance
 - 6.02** Public Hearing on a Program for a Multifamily Housing Development and on a Proposed Project and the Issuance of Private Activity Bonds to Finance Health Care and Housing Facilities
- 7.00 Petitions, Communications & Correspondence**
 - 7.01** Thank you from North Country RIDE
 - 7.02** Charitable Gambling Request from Carlton Community Education – Summer STEM Camp
 - 7.03** **Thank you from Community Education**
- 8.00 Ordinances; Resolutions and Policies**
 - 8.01** Resolution 2025-17: A Resolution Accepting a Donation to the Carlton Area Library
 - 8.02** Resolution 2025-18: A Resolution Approving the Issuance of Health Care and Housing Facilities Refunding Bonds (Inter-Faith Care Center Project), Series 2025
 - 8.03** Draft Ordinance 218: An Ordinance Amending Chapter 9, Section 3 Application of District Regulations (Cannabis)
 - 8.04** Draft Ordinance 219: An Ordinance on Limiting the Number of Accessory Structures 200 SQ FT or Less in Size in the City of Carlton
 - 8.05** Electronic Payment, Wire/Fund Transfer Policy
 - 8.06** **Employee Recognition Policy**

9.00 Project Updates

9.01 South Terrace Courts

9.02 Stormwater Pond Project

10.00 Unfinished Business

10.01 Assessment Policy (lot/footage?)

11.00 New Business

11.01 Fee Schedule Update: 2025 Fire Vehicle Fees

11.02 Refund Building Permit Fee for 201 Spruce Avenue

11.03 Unpaid Ambulance Claims

11.04 Transfer from Frandsen Bank to Woodlands National Bank

11.05 ACH Vendor Payments

11.06 2025 Carlton Amateur Hockey Association Board Members and Budget

11.07 Temporary Liquor Licenses for Oldenburg Arts and Cultural Community

11.08 First Responder Fire Vehicle Use

11.09 Minnesota Pump Works Agreement

11.10 Change late fees for water/sewer from 60 days to 45 days

11.11 Paid on Call Resignations: Kayla Balcer, Rhys Ceglar

11.12 Use of Scissor Lift

11.13 **ATV**

11.14 **LG220 submitted by Carlton Area Development Corporation**

11.15 **ACH Debit Agreement**

11.16 **Colliers Disclosure Form**

12.00 Staff and Committee Reports & Recommendations

12.01 Clerk/Treasurer Report

12.02 Public Works Report

12.03 Fire Chief Report

12.04 Ambulance Manager Report

12.05 Building Official Report

12.06 Library Director Report

12.07 Council Member Report

12.08 Mayor Report

13.00 RECAP ACTION ITEMS

14.00 UPCOMING MEETINGS AND EVENTS

14.01 MS150: June 7, 2025

14.02 Memorial Day: Monday, May 26, 2025 – Office Closed

14.03 City Council Meeting: Wednesday, June 11, 2025 @ 6:00pm

14.04 Juneteenth: Thursday, June 19, 2025 – Office Closed

14.05 Fourth of July: Friday, July 4, 2025 - Office Closed