

**Carlton City Council
Personnel Committee Meeting
Wednesday, March 19, 2025 @ 5:30pm**

1.00 Call to Order

Mayor Soderstrom called the meeting to order at 5:33pm.

2.00 Roll Call

Personnel Committee Members Present: Councilors: Dave Sobczak, Heather MacDonald

Council Members Present: Mayor, Mike Soderstrom

Staff Present: Carol Conway, Clerk/Treasurer; Derek Wolf, Fire Chief; Santana Haggy, Ambulance Manager

3.00 Personnel Issues

The personnel committee met to discuss the ambulance manager's authority and job duties with the ambulance service. The personnel committee relayed their support to the ambulance manager and confirmed that the ambulance manager position was created to take over all day-to-day operations of the service, including but not limited to supervising personnel (Paid on Call Staff), policies, training, scheduling, etc.

4.00 Adjourn

A Motion was made by Councilor MacDonald and seconded by Councilor Sobczak to adjourn the meeting, the time being 6:45pm. The motion passed unanimously.

Aye: 3 Nay: 0 Aye: 0

Respectfully Submitted,

**Carol Conway
Clerk/Treasurer**