

**Carlton City Council**  
**AGENDA**  
**Wednesday, December 11, 2024**

**1.00** Call to Order & Pledge of Allegiance 6:00pm

**2.00** Roll Call

**3.00** Approve Agenda (Agenda Additions/ Deletions)

**4.00** **Consent Agenda** – *These items are routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

**4.01** **Approval of the Minutes:** Regular Meeting November 13, 2024; December 5, 2024.

**4.02** **Approval of Bills:** Exhibit A dated December 11, 2024, in the amount of \$229,402.31. (\$62,198.95 electronic and \$167,203.36 by check).

**4.03** **Approval of Bills:** Exhibit B to be presented on December 11, 2024.

**4.04** **Approval of Check Numbers:** 36962– 37030

**4.05** **Review and Approval of Petty Cash**

**4.06** **Charitable Gambling Report**

**4.07** **Cardmember Services Credit Card Statement**

**4.08** **Fund Balances**

**5.00** **Presentations & Guests** – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, except for referral to staff or Committee for future report.*

**6.00** **Public Hearings/Planning Commission Meeting**

**6.01** **Truth-in-Taxation Hearing**

**7.00** **Petitions, Communications & Correspondence**

**7.01** **MN Association of Small Cities – 2025 Legislative Priorities**

**8.00** **Ordinances; Resolutions and Policies**

**8.01** **Resolution 2024-37: A Resolution Accepting Donations to the City**

**8.02** **Resolution 2024-38: A Resolution Approving the 2024 Tax Levy, Collectible in 2025**

**8.03** **Fee Waiver Policy Update**

**8.04** **Personnel Policy Update**

## 9.00 General Business

### Project Updates

### Unfinished Business

- 9.01 Public Safety Aid Money
- 9.02 St. Francis Church – Offer Letter for an Easement
- 9.03 No Man’s Land

### New Business

- 9.04 Woodlands National Bank Proposal
- 9.05 Short Term Vacation Rental Permit Application
- 9.06 2024 Third Quarter Ambulance Write-Offs
- 9.07 LG220 Carlton Fire Relief
- 9.08 GIS Quote
- 9.09 Sunrise Drive Watermain Extension Payment

## 10.00 Staff and Committee Reports & Recommendations

- 10.01 City Clerk Report
- 10.02 Fire Chief Report
- 10.03 Public Works Report
- 10.04 Building Official Report
- 10.05 Library Director Report
- 10.06 Ambulance Manager
- 10.07 Council Member Report
- 10.08 Mayor Report

## 11.00 RECAP ACTION ITEMS

## 12.00 UPCOMING MEETINGS AND EVENTS

- 12.01 Office Closed: December 24, 2024 & December 25, 2024
- 12.02 Office Closed: January 1, 2025 – New Years Day
- 12.03 Regular Council Meeting – Wednesday, January 8, 2025 @ 6:00pm