

Carlton City Council
AGENDA
Wednesday, September 11, 2024

1.00 Call to Order & Pledge of Allegiance 6:00pm

2.00 Roll Call

3.00 Approve Agenda (Agenda Additions/ Deletions)

4.00 **Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 **Approval of the Minutes:** Regular Meeting August 14, 2024.

4.02 **Approval of Bills:** Exhibit A dated September 11, 2024, in the amount of \$113,800.50. (\$42,084.30 electronic and \$71,716.20 by check).

4.03 **Approval of Bills:** Exhibit B to be presented on September 11, 2024.

4.04 **Approval of Check Numbers:** 36750 – 36827

4.05 **Review and Approval of Petty Cash**

4.06 **Charitable Gambling Report**

4.07 **Cardmember Services Credit Card Statement**

4.08 **Fund Balances**

4.09 **Sewer Charges**

5.00 **Presentations & Guests** – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, except for referral to staff or Committee for future report.*

6.00 **Public Hearings/Planning Commission Meeting**

7.00 **Petitions, Communications & Correspondence**

8.00 **Ordinances; Resolutions and Policies**

8.01 **Resolution 2024-25: A Resolution Establishing a Policy for the Write Off of the Patient Balance Portion of Ambulance Bills for Members of the Carlton Relief Association**

8.02 **Resolution 2024-26: A Resolution Accepting Donations to the City**

8.03 **Resolution 2024-27: A Resolution Accepting Donations to the City**

8.04 **Employee Recognition Plan**

8.05 **Personnel Policy Update**

9.00 **General Business**

Project Updates

Unfinished Business

9.01 **Public Safety Aid Money**

9.02 **Utility Billing Quote**

New Business

9.03 Longevity Raise

- Travis Polo. .07 Effective 8/2/2024
- Jodie Johnson, .20 Effective 10/1/2024

9.04 South Terrace Courts Updates

9.05 Water Main Extension on Sunrise Drive

9.06 Manhole Sealing

9.07 Garage

9.08 Annual Transfers

Amount	From Fund	To Fund
\$47,000	110	410
\$32,278	110	311
\$54,024	100	610
\$47,000	100	400
\$2,000	620	400
\$49,561	610	311
\$25,440	610	611
\$10,000	100	400

100 General Fund

110 Fire Fund

311 2020A Capital Improvement Fund

400 City Capital Fund

411 Fire Capital Fund

600 Ambulance Fund

611 Ambulance Capital Fund

620 Cemetery Fund

9.09 2025 Preliminary Budget

10.00 Staff and Committee Reports & Recommendations

10.01 City Clerk Report

10.02 Fire Chief Report

10.03 Public Works Report

10.04 Building Official Report

10.05 Library Director Report

10.06 Ambulance Manager

10.07 Council Member Report

10.08 Mayor Report

11.00 RECAP ACTION ITEMS

12.00 UPCOMING MEETINGS AND EVENTS

12.01 Regular Council Meeting – Wednesday, October 9, 2024 @ 6:00pm