

Carlton City Council
AGENDA
Wednesday, June 12, 2024

1.00 Call to Order & Pledge of Allegiance 6:00pm

2.00 Roll Call

3.00 Approve Agenda (Agenda Additions/ Deletions)

4.00 Consent Agenda – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 Approval of the Minutes: Regular Meeting May 8, 2024: Special Meeting May 13, 2024.

4.02 Approval of Bills: Exhibit A dated June 12, 2024, in the amount of \$135,710.83.
(\$57,453.18 electronic and \$78,257.65 by check).

4.03 Approval of Bills: Exhibit B to be presented on June 12, 2024.

4.04 Approval of Check Numbers: 36574 – 36634

4.05 Review and Approval of Petty Cash

4.06 Charitable Gambling Report

4.07 Cardmember Services Credit Card Statement

4.08 Status of City Funds

5.00 Presentations & Guests – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, except for referral to staff or Committee for future report.*

6.00 Public Hearings/Planning Commission Meeting

7.00 Petitions, Communications & Correspondence

7.01 Minnesota State Demographic Center

7.02 Thank you from Superintendent Stephan and Carlton School Board

7.03 Thank you from Carlton Community Education

8.00 Ordinances; Resolutions and Policies

**8.01 Resolution 2024-17: Resolution Authorizing Administrative Budget Amendment
(Modification #1) of the Tax Increment Financing Plan for Tax Increment Financing District
No. 2**

8.02 Resolution 2024-18: Resolution Accepting Donations to the City

9.00 General Business

Project Updates

9.01 Test Well

- Payment to Twin Lakes Township for City portion of water line installation

Unfinished Business

- 9.02 Tennis Courts
- 9.03 Public Safety Aid Money
 - Outdoor Warning Siren Quote
- 9.04 Carlton County Riders
- 9.05 Seasonal Sewer Credit
 - Price of new meter

New Business

- 9.06 Approve Election Judges
Cathie Anderson, Chuck Kramer, Cindy MacCaulay, Kitty O'Hara Bureau, Larry Penk, Leola Rodd, Melissa Maki, Rosemary Tobin, Tracy Moehrke
- 9.07 Certificate of Deposit Renewal at Woodland National Bank
- 9.08 Close Office June 21, 2024 for Training
- 9.09 Re-hire Carl Amundson as Cemetery Helper
- 9.10 New MN Flag
- 9.11 Write Off Ambulance Run 23-447
- 9.12 Liquor at Fire Hall
- 9.13 Minnesota Department of Transportation Permit Application for In-Street Pedestrian Crossing Signs
- 9.14 Communication Tower at 1780 Justice Drive
- 9.15 Short Term Camping Rental Permit Application
- 9.16 LG220 Application for Exempt Permit
- 9.17 Fee Schedule Updates
- 9.18 MNIT Whole-of-State MDR Program
- 9.19 Toshiba Copier Contract
- 9.20 CIMS Cemetery Software Proposal
- 9.21 David Drown Associates Engagement Letter
- 9.22 RCB Collections Agreement
- 9.23 Thein Well Quote
- 9.24 Add Library Board to City Insurance Policy
- 9.25 Volunteer Services Request

10.00 Staff and Committee Reports & Recommendations

- 10.01 City Clerk Report
- 10.02 Fire Chief Report
- 10.03 Public Works Report
- 10.04 Building Official Report
- 10.05 Library Director Report
- 10.06 Ambulance Manager
- 10.07 Council Member Report
- 10.08 Mayor Report

11.00 RECAP ACTION ITEMS

12.00 UPCOMING MEETINGS AND EVENTS

- 12.01 Office Closed – June 19, 2024 for Juneteenth Day
- 12.02 Regular Council Meeting – July 10, 2024 @ 6:00pm