

**Carlton City Council**  
**AGENDA**  
**Wednesday, December 13 2023**

1.00 Call to Order & Pledge of Allegiance 6:00pm

2.00 Roll Call

3.00 Approve Agenda (Agenda Additions/ Deletions)

*–Council may take action or give staff direction on items added to the agenda at the time of the meeting.*

**4.00 Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 **Approval of the Minutes:** November 1, 2023, Capital Finance Plan; Regular Meeting, November 8, 2023; Budget Workshop, November 8, 2023.

4.02 **Approval of Bills:** Exhibit A dated December 13, 2023 in the amount of \$584,108.69(\$79,606.20 electronic and \$504,502.49 by check).

4.03 **Approval of Bills:** Exhibit B to be presented at the meeting December 13, 2023.

4.04 **Approval of Check Numbers:** 36192 – 36264 (Void 36202,36218,36241)

4.05 **Review and Approval of Petty Cash**

4.06 **Charitable Gambling Report**

4.07 **Frandsen Bank and Trust Credit Card Statement**

4.08 **Status of City Funds**

**5.00 Presentations & Guests** – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report*

5.01 **Ron Wuollett**

6.00 **Public Hearings/Planning Commission Meeting**

6.01 **Truth in Taxation Meeting**

7.00 **Petitions, Communications & Correspondence**

7.01 **Thank you from Veterans of Foreign Wars Auxiliary**

7.02 **Drinking Water Reliability and Consistency Determination**

7.03 **Charitable Gambling Request: Inter-Faith Care Center**

8.00 **Ordinances; Resolutions and Policies**

8.01 **Resolution 2023-34: Resolution Accepting a Zamboni**

8.02 **Resolution 2023-35: Resolution Approving the 2023 Tax Levy, Collectible in 2024**

9.03 **Resolution 2023-36: Resolution Accepting Donations to the City**

9.04 **Personnel Policy Update – Earned Sick and Safe Time**

## 9.00 General Business

### Unfinished Business

- 9.01 Ambulance Support
- 9.02 Four Seasons Damage

### New Business

- 9.03 Four Seasons Parking Lot Issues
- 9.04 Property Split
- 9.05 Assignment of Contract
- 9.06 LG220 Carlton Fire Relief Association
- 9.07 Crane Quote
- 9.08 Water/Sewer Rates
- 9.09 Approval to Close Office January 18, 2024
- 9.10 Ambulance Manager Job Description
- 9.11 2024 Ambulance Charges
- 9.12 Cemetery Fees
- 9.13 Raw Water Charge

## 10.00 Staff Reports

- 10.01 City Clerk Report
- 10.02 Fire Chief Report
- 10.03 Public Works Report
- 10.04 Building Official Report
- 10.05 Library Director Report
- 10.06 Council Member Report
- 10.07 Mayor Report

## 11.00 Recap Action Items

## 12.00 Upcoming Meetings and Events

- 12.01 Office Closed: Friday, December 22, 2023 & Monday, December 25, 2023, January 1, 2024
- 12.02 City Council Meeting: Wednesday, January 10, 2024 @ 6:00pm