

Carlton Public Library Board Meeting - in person
Minutes - January 12, 2023 5:30 p.m.

Members Present: In person: Bethany Leseman (BL), Sheila Hopp (SH), Seth Wynands (SW) & Andrea Williams (AW)

Members Absent: Cindy Macaulay (CM) resigned via email

Call to Order at 5:37 pm

Approve the agenda - AW motioned, SW 2nd, passed

Introductions & New Members - Seth Wynands (not everyone was present last time)

General Tasks

Approve Minutes ~ October 13, 2022 SW motion, AW 2nd, passed

Approve Budget Report ~ Motion by SW to approve 2022 end of year 2nd by SH, passed.

Motion by SW to approve 2023, 2nd by SH, passed

Approve time cards ~ SW motion, AW 2nd, passed

Reports

Library Director's Reports ~ July, August, September

- AW motioned to approve reports, SW 2nd, passed

Old Business

- *Election of Officers - VP - SW offered to be VP, AW motioned for DT to be President, SW to be VP and BL to be secretary, SW 2nd, passed
- Partnering with the FOL on things (Library Board is part of library and not allowed to fundraise/donation raise other than the one event - Love Your Library mailer) - BL to email Board when this is ready to be stuffed
 - FOL Basket auctions
 - Book Sale (by donation), which might have a bake sale in conjunction again
- Volunteering opportunities:
 - organizing supplies
 - Rearrangement of collections - BL to email Board when this project is starting
 - T&M assembly
 - National Night Out

New Business

- *Election of VP - covered under old business
- Replacement of 3 public computers (towers, or towers and monitors to get larger monitors) and library laptop
 - Library Director will ask Irving Community Club (Irving) for a donation & Carol Conway said that there was more than enough in the reserve account to pay whatever Irving doesn't cover. - SW motioned for \$3,500 for laptop, 3 towers, MS Office and virus scan, AW 2nd, passed
 - Assistance picking out new computers and laptop
 - MS Office on laptop and public computer in main library room, possibly a Dell Latitude? HP tower for gaming, google Dell computer with 10 keypad

- Growing/moving collections
 - Gave surveys to 6-12 grades at CHS & got great response
 - Working on changing/adding collection name
 - Planning to change collections to Juvenile, Teen & YA and altering what is purchased for the following collections: kids, juvenile, reading levels, juv. graphic novels, graphic novels, young adult
 - Donation of bookshelves from Carlton Dental (Lake Superior Community Health Center)
 - Rearranging some books and or movies depending on how the selves look/fit
- *Board suggested running the ad for FOL & Library Board members again

***Adjourn: SW motioned, AW 2nd, passed at 6:40 pm**

Next Meeting: May 2, 2023 5:30 pm *Bring treats for SH birthday!