

# CITY OF CARLTON

## Summer Maintenance Helper Job Description

<b>Position Title:</b>	Summer Maintenance Helper
<b>Department:</b>	Public Works
<b>Immediate Supervisor's Title:</b>	Public Works Superintendent

### **Job Duties**

- Garbage Pick-up around the City
- Curb Painting
- Cemetery Maintenance
- Mowing and Trimming
- Cleaning (sweeping, vacuuming, dusting, window washing, bathrooms)
- Assist Public Works Staff

### **Working Conditions**

Majority of time is spent performing work out-of-doors. Frequent exposure to weather conditions and temperature extremes during certain tasks. Exposure to noise, vibrations, irritants and fumes. Work requires considerable physical effort that frequently involves bending and twisting. Works at heights to change light bulbs, equipment inspections and maintenance on water treatment plant. Manual digging for items such as graves, water main repairs and sign placements. Typically utilizes all types of vision and other senses while performing the position's essential functions.

**This job requires the individual to complete tasks independently without continuous supervision.**