

Joint Powers Board (JPB) Meeting
November 5, 2020 @ 5:00 p.m.
310 Chestnut Ave., Carlton MN 55718

The meeting was called to order at 5:00 p.m. by Kitty Bureau.

Members present: Randy Willie, Derek Wolf, LeAnn Theisen, Kitty Bureau

Members Absent: Ken Witte

Others Present: Carol Conway, Recording Secretary; Sue Chapin, Twin Lakes Township Clerk; Susan Wojtkiewicz, Donohue; Diane Felde-Finke, Twin Lake Township Board Chair; John Vernon, Twin Lakes Township Vice Chair

A Motion was made by LeAnn Theisen and seconded by Randy Willie to approve the February 20, 2020 meeting minutes as presented. The motion passed unanimously.

Updates:

- **Bonding Bill was passed and Twin Lakes Township will receive 7.5 million dollars for water distribution improvements along Highway 210.** Funds will be disbursed through Public Facilities Authority (PFA).
- Project will take two (2) construction seasons to complete. Goal would be to get to the Carlton County Transportation Building by end of summer 2021

Next Steps

- ❖ City needs to determine water rate to be charged to the Township.
- ❖ Contract to be developed for services provided by the City to the Township for maintenance, water testing, meter reading.
- ❖ Township will need to contact Minnesota Department of Health to get set up as a Community Water System.
- ❖ Sue C., Susan W and Diane will meet with Ehlers & Associates to start the process of determining water rates and assessment.
- ❖ PFA paperwork to be completed.
- ❖ Susan W. will contact Jordan from Fond du Lac.
- ❖ Township Board will have decisions to make on hook-ups, meters, contracts. Susan W. will provide complete list.

Timeline

- Plans out by 3rd week of December.
- Mandatory Pre-bid meeting in January.
- Review bids in February.
- Award bid in March.
- Start construction as soon as weather permits.

Upcoming Meetings

A **Motion** was made by Randy Willie and seconded Derek Wolf to adjourn the meeting, the time being 5:56 p.m. The motion passed unanimously.

Respectfully Submitted:

Carol Conway
Recording Secretary