

**Carlton City Council
Budget Work Session
Wednesday, October 21, 2020 @ 4:30pm**

1.00 Call to Order

The meeting was called to order at 4:33pm.

2.00 Roll Call

Council Present: Mayor, M. Soderstrom; Councilors: R. Jorgenson, B. Bodie, H. Mac Donald, R. Schmidt, B. Bodie

Council Absent: None

Staff Present: Clerk Conway

Others Present:

3.00 Budget

Council directed Clerk Conway to update the budget with a two-percent (2%) Cost of Living Adjustment (COLA) for all employees except the Clerk position. Clerk position will receive a four dollar (\$4.00) per hour increase to align wages with the Public Works Superintendent position. The Deputy Clerk will receive an additional .75 per hour. Per the Personnel Policy, staff completing three (3) years of Clerk's Institute would get \$1.50 per hour raise. Due to the COVID-19 Pandemic this training was canceled which makes it impossible to complete the training on schedule. The remaining .75 per hour will be approved upon completion of the three (3) year program.

Updated budget will be presented at the November 13th Regular Council Meeting.

4.00 Adjournment

A Motion was made by Councilor MacDonald and seconded by Councilor Bodie to adjourn the meeting, the time being 5:14 pm. The motion passed unanimously.

Respectfully Submitted:

Carol Conway - Clerk/Treasurer