

**Joint Powers Board (JPB) Meeting  
August 22, 2019 @ 6:00 p.m.  
Carlton City Hall**

The meeting was called to order at 6:10 p.m. by Chairperson Kitty Bureau.

*Members present:* Kitty Bureau, Randy Willie, Derek Wolf, Ken Witte, LeAnn Theisen

*Members Absent:*

*Others Present:* Carol Conway, Recording Secretary; Sue Chapin, Twin Lakes Township (TLT) Clerk; Susan Wojtkiewicz, Donohue

**A Motion** was made by Randy Willie and seconded by Ken Witte to approve the July 25, 2019 meeting minutes as presented. The motion passed unanimously.

Updates:

- Derek provided an update on Water Treatment Plant construction progress – exterior doors are installed, roofing and downspouts complete, floor coating has started, process piping installation is on-going, control panel and electrical being installed, media for filter basins to arrive soon, once SCADA system is installed it will take about one (1) month to complete programming. Anticipated start for creek crossing is September 9, 2019.
- Derek, Randy and Susan W. met with Jordan from FDL and a meter vault location was determined at that time.
- Booster Station variance request was approved by Carlton County on August 21, 2019.
- Booster Station design will include three (3) pumps: low flow (normal usage), high flow (emergency usage) and a separate pump for the casino (this pump will have a manual control valve for water flow).
- Derek concerned about casino pump not being run, a hydrant may need to be installed before the meter vault to be used for flushing so the meter can be run at least once a year.

Next Steps

- ❖ Easement to be drafted for Booster Station.
- ❖ Finalize all Waterline/Booster Station plans and get them submitted to the Minnesota Department of Health
- ❖ Determine meter size needed for casino.
- ❖ Obtain driveway access permission from Minnesota Department of Transportation.
- ❖ Bonding Committee Tours – Minnesota Senate – September 16, 2019, Minnesota House – September 17, 2019.
- ❖ Attempt to get Waterline Project on the Governors List of projects.

Upcoming Meetings

Joint Powers Board Meeting – September 26, 2019 @ 5:00pm

**A Motion** was made by Randy Willie and seconded by LeAnn Theisen to adjourn the meeting, the time being 6:11 p.m. The motion passed unanimously.

Respectfully Submitted:

Carol Conway  
Recording Secretary