

**Joint Powers Board (JPB) Meeting
April 18, 2019 @ 6:00 p.m.
Carlton City Hall**

The meeting was called to order at 6:00 p.m. by Chairperson Kitty Bureau.

Members present: Kitty Bureau, Randy Willie, Derek Wolf, LeAnn Theisen, Ken Witte

Members Absent:

Others Present: Carol Conway, Recording Secretary; Sue Chapin, Twin Lakes Township (TLT) Clerk; Susan Wojtkiewicz, Donohue

A Motion was made by Derek Wolf and seconded by Randy Willie to approve the March 7, 2019 meeting minutes as presented. The motion passed unanimously.

Updates:

- Ashley Hammerbeck has left Donohue.
- Susan Wojtkiewicz will be replacing Ashley and Joe Schmidt will be helping with inspections.
- BNSF Crossing Permits – Progress has been made. Permits should be issued per MN Statute §237.045.
- Water Treatment Plant (WTP) Updates: walls have been set, plumbing and electrical rough-in will be started next.
- Booster Station – draft letter of intent has been sent, waiting on property owner. Randy will call property owner for status on letter of intent.
- Designing booster station is the last piece in completing the water line design.
- Susan Wojtkiewicz will get information ready and sent to Sue Chapin the week of April 22nd so all deadlines can be met to get the TLT Waterline Project on the Intended Use Plan (IUP) and the Project Priority List (PPL).
- Mark Thell is working on setting up meeting with State Senators. Randy Willie and Derek Wolf will attend the meetings.
- TLT will be meeting with Ehlers to discuss financing options for the project. Township would also like to pursue some type of funding to help offset the cost of hook-ups for residents.

Next Steps:

- ❖ Submittal for Project Priority List (PPL) and Intended Use Plan (IUP)
- ❖ Submit Waterline Design to Minnesota Department of Health (MDH) for approval
- ❖ Continue to work on funding resources
- ❖ Meeting with Fond du Lac

Upcoming Meetings

Joint Powers Board Meeting – May 23, 2019 @ 6:00pm

A Motion was made by Randy Willie and seconded by LeAnn Theisen to adjourn the meeting, the time being 6:56 p.m. The motion passed unanimously.

Respectfully Submitted:

Carol Conway
Recording Secretary