

Carlton City Council
FIRE BOARD MEETING MINUTES
Wednesday, July 18, 2018

1.00 Call to Order & Roll Call – Kitty Bureau called the meeting to order, the time being 6:13pm.

Members Present: Fire Chief Derek Wolf; Fire 1st Chief, Lee Schelonka; Councilmembers: Kitty Bureau, Ruth Jorgenson, Heather MacDonald and Brent Bodie; **City Staff:** Clerk Carol Conway

Twin Lakes Township Representatives: Clerk Sue Chapin, Board Members: John Vernon and Diane Felde-Finke,

Fire Department Members: Aaron Maki and Ben Nielsen

Others Present: Paul Steinman, Springsted

The purpose of this meeting was to discuss the expansion of the Fire Hall

2.00 Approve Agenda

A MOTION was made by R. Jorgenson and seconded by H. MacDonald to approve the agenda as presented. The motion passed unanimously.

3.00 Approve Minutes

A MOTION was made by H. MacDonald and seconded by R. Jorgenson to approve the August 2, 2017 Minutes as presented. The motion passed unanimously.

4.00 General Business

4.01 Call Volume

Chief Wolf had a slide presentation of the Fire and Medical call volumes for years 2011-2017. Copy of the presentation is attached.

4.02 Fire Hall Expansion

Chief Wolf updated the Fire Board on the progress of Fire Hall expansion preliminary design. He discussed how the building committee has downsized the expansion from an addition that included expanded meeting space, living space and 4 new vehicle bays to an addition with expanded meeting space, living space and a detached 30x60 accessory building.

4.03 2019 Preliminary Budget

A 2019 preliminary fire budget with the estimated loan payment amount was presented.

4.04 Paul Steinman – Springsted

Mr. Steinman explained the bond process to the fire board. He stated the City of Carlton takes on all the risk as the owner of the bonds and if any entity would not pay the City would have to levy to make up the difference. Information provided is an estimate only as it is unknown what interest rates will be when the bonds would be issued. A public hearing is required when issuing bonds. The process takes about 12 weeks from start to finish.

A MOTION was made by R. Jorgenson and seconded by H. MacDonald to adjourn, the time being 6:50pm. The motion passed unanimously.

Respectfully Submitted:

Carol Conway/Clerk-Treasurer