

Carlton City Council
AGENDA
Wednesday March 13, 2019

1.00 Call to Order & Pledge of Allegiance 6:00pm

2.00 Roll Call – Agenda Additions/ Deletions

3.00 Approve Agenda – *Council members may add items to the agenda for discussion purposes or staff direction.*

4.00 Consent Agenda – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 Approval of the Minutes: Regular Meeting, February 13, 2019

4.02 Approval of Bills: Exhibit A dated March 13, 2019 in the amount of \$103,243.88.

4.03 Approval of Bills: Exhibit B to be presented on March 13, 2019.

4.04 Approval of Check Numbers – 32539 – 32611

4.05 Review and Approval of Petty Cash

4.06 Charitable Gambling Report

4.07 Frandsen Bank and Trust Credit Card Statement

4.08 Status of City Funds

5.00 Presentations & Guests – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report*

5.01 Building Official – Andy Sharpe

5.02 Carlton Soil and Water Conservation District – Kelly Smith

5.03 Carlton County Public Health and Human Services – Blue Zone Initiative

6.00 Public Hearings/Planning Commission Meeting

6.01 TIF District No. 2

7.00 Petitions, Communications & Correspondence

7.01 Donation Request – Friends of the Carlton Area Public Library

7.02 Donation Request – Annual Father/Daughter Ball

7.03 Donation Request – Early Childhood Transportation Night

7.04 Donation Request – Encore Performing Arts – Document Spring

7.05 Thank you from Carlton Community News

7.06 Thank you from Carlton High School

8.00 Ordinances; Resolutions and Policies

8.01 Hearing Conservation Program (emailed on 2.25.19)

8.02 Personnel Policy – Updated

8.03 Credit Card/Fuel Card Policy (emailed 3.6.19)

8.04 Resolution 2019-12 Accepting Grants and Donations to the City Library

8.05 Resolution 2019-13 Resolution Establishing Tax Increment Financing (Housing) District No. 2 in Development District No. 1 and Approving a Tax Increment Financing Plan and Development Program Therefor

9.00 General Business

Project Updates

9.01 Joint Powers Board

- Donohue Invoice
- MBI Invoice – Application #4 \$82,460.00
- Change Order No. 2
- BNSF Agreement (emailed 3.7.18)

9.02 Fire Hall Expansion

9.03 Willows Edge Development

- Development Agreement (emailed 3.7.19)

Resolution 2019-14 Approving a Contract for Private Development with Willows Edge, LLC

Unfinished Business

9.04 Thomson Bell and Historical Plaque

9.05 AirFiber Lease Agreement

9.06 206 Chestnut Ave – tax forfeit property

New Business

9.07 LG230 Eagles Aerie 1163

9.08 LG220 Nicholson Sellgren Post 2962 VFW

9.09 LG220 Carlton County Chapter of MN Deer Hunters Association (April 28, 2019)

9.10 LG220 Carlton County Chapter of MN Deer Hunters Association (September 18, 2019)

9.11 Four Seasons Rink Flooding Request

9.12 Budget Corrections – Cemetery – Did not enter entire budget

General – Increase Expenses \$5,000.00

Post Retirement – decrease expenses \$1,500.00

9.13 Water/Sewer Account 321 – removed from tax rolls, Account 379 – water shut off

9.14 Repair Estimate for Aerial 610 – Fire Truck

9.15 Springsted – Consent to Assignment

9.16 Approval of Audit

10.00 Staff and Committee Reports & Recommendations

10.01 City Clerk Report

10.02 Fire Chief Report

10.03 Public Works Report

10.04 Library Director Report

10.05 Council Member Report

10.06 Mayor Report

11.00 Recap Action Items

12.00 Upcoming Meetings and Events

12.01 Clerk's Conference – March 20, 2019 – March 22, 2019 (Carol Attending)

12.02 City Council Meeting – April 10, 2019 @ 6:00pm

12.03 Board of Appeal and Equalization Meeting – April 18, 2019 @ 2:00pm

12.04 Joint Powers Board Meeting – April 18, 2019 @ 6:00pm

13.00 Adjournment