

**Carlton City Council**  
**AGENDA**  
**Wednesday, September 12, 2018**

- 1.00 Call to Order & Pledge of Allegiance 6:00pm
- 2.00 Roll Call – Agenda Additions/ Deletions
- 3.00 Approve Agenda – *Council members may add items to the agenda for discussion purposes or staff direction.*
- 4.00 Consent Agenda – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - 4.01 Approval of the Minutes: Regular Meeting, August 8, 2018; Special Meeting, August 15,2018
  - 4.02 Approval of Bills: Exhibit A dated September 9, 2018 in the amount of \$128,333.17.
  - 4.03 Approval of Bills: Exhibit B: To be presented on September 9, 2018
  - 4.04 Approval of Check Numbers: 32043 – 32129, Void 32077, 32093
  - 4.05 Review and Approval of Petty Cash
  - 4.06 Charitable Gambling Report
  - 4.07 Frandsen Bank and Trust Credit Card Statement
  - 4.08 Status of City Funds
- 5.00 Presentations & Guests – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report*
- 6.00 Public Hearings/Planning Commission Meeting
- 7.00 Petitions, Communications & Correspondence
  - 7.01 Thank you from Carlton Community Education – National Night Out
  - 7.02 Donation Request from North Country Ride
- 8.00 Ordinances; Resolutions and Policies
  - 8.01 Resolution 2018-25 – An Appointment to HRA Board of Directors
  - 8.02 Resolution 2018-26 - Recognizing National Pregnancy and Infant Loss Awareness Day
- 9.00 General Business  
PROJECT UPDATES
  - 9.01 Joint Powers Board – Project Update
    - Donohue Invoice 13233-16
    - Bid Opening Results
  - 9.02 Fire Department Expansion

## UNFINISHED BUSINESS

- 9.04 Thomson Bell and Historical Plaque
- 9.05 Preliminary Budget

## NEW BUSINESS

- 9.06 Revise CPR Training Fees
- 9.07 Wipfli City Audit 3 Year Quote
- 9.08 Wipfli Fire Relief Quote
- 9.09 Contract for Animal Services - City of Cloquet
- 9.10 Tax Forfeit Land
- 9.11 Approval of Library Director
- 9.12 Increase Hours for Deputy Clerk (30 hours to 32 hours - prorate benefits?)
- 9.12 Increase Monthly City Patrol Hours
- 9.13 Schedule Employee Reviews
- 9.14 Automatic Door Switch
- 9.15 Additional Garage Space
- 9.16 McFarland Park Pavilion

## 10.00 Staff and Committee Reports & Recommendations

- 10.01 City Clerk Report
- 10.02 Fire Chief Report
- 10.03 Public Works Report
- 10.04 Library Director Report
- 10.05 Council Member Report
- 10.06 Mayor Report

## 11.00 RECAP ACTION ITEMS

## 12.00 UPCOMING MEETINGS AND EVENTS

- 12.01 Chicken Swap - September 29, 2018
- 12.02 Regular Council Meeting - October 10, 2018 @ 6:00pm

## 13.00 Adjournment

**Carlton City Council  
Meeting Minutes  
Wednesday, August 8, 2018**

**1.00 Call to Order & Pledge of Allegiance**

Mayor Bureau called the meeting to order, the time being 6:00 pm.

**2.00 Roll Call – Agenda Additions/ Deletions**

*Council Present:* Mayor K Bureau; Councilors: A. Gustafson, H. MacDonald, R. Jorgenson, B. Bodie

*Council Absent:*

*Staff Present:* Public Works Superintendent, D Wolf; Deputy Clerk, J. Johnson

*Others Present:* Diane Soden-Groves, Dawn Browne, Yvette Maijala, Arne Maijala

**3.00 Approve Agenda – Council members may add items to the agenda for discussion purposes or staff direction.**

A Motion was made by Councilor MacDonald and seconded by Councilor Bodie to approve the Agenda with the following additions: **9.20 Permanent Hiring of Ricky Romanoski; 9.21 Arbor Day Trees.** The motion passed unanimously.

**4.00 Consent Agenda – These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.**

**4.01 Approval of the Minutes:** Regular Meeting, July 11, 2018

**4.02 Approval of Bills:** Exhibit A dated August 8, 2018 in the amount of \$90,256.83.

**4.03 Approval of Bills:** Exhibit B dated August 8, 2018 in the amount of \$44,513.30 presented at the meeting.

**4.04** Approval of Check Numbers – 31960 – 32042, Void # 31999.

**4.05** Review and Approval of Petty Cash

**4.06** Charitable Gambling Report

**4.07** Frandsen Bank and Trust Credit Card Statement

**4.08** Status of City Funds

A Motion was made by Councilor Gustafson and seconded by Councilor Jorgenson to approve the Consent Agenda as presented. The motion passed unanimously.

**5.00 Presentations & Guests – Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report.**

**6.00 Public Hearings**

**7.00 Petitions, Communications & Correspondence**

**7.01** Thank you from Girl Scout Troop 4225

**7.02** Ragnar Relay 2019

The 2019 Ragnar Relay Race will be coming to Carlton August 16 & 17, 2019.

**7.03 Donation Request from Oldenburg House on July 11, 2018 (Agenda Item 9.09B)**

A Motion was made by Councilor MacDonald and seconded by Councilor Jorgenson to rescind a Charitable Gambling contribution in the amount of \$500.00 to the Family Music Picnic sponsored by Oldenburg Arts and Cultural Community. The request was not an allowable use of Charitable Gambling funds. The motion passed unanimously.

**8.00 Ordinances; Resolutions and Policies**

**9.00 General Business**

**PROJECT UPDATES**

**9.01 Joint Powers Board (JPB)  
Donohue Invoice**

A Motion was made by Councilor MacDonald and seconded by Councilor Bodie to approve payment of Donohue invoice 13233-15 in the amount of \$6,270.00. The motion passed unanimously.

A Motion was made by Councilor MacDonald and seconded by Councilor Gustafson to approve the Amendment to Owner-Engineer Agreement; Amendment #2 in an amount not to exceed \$8,000.00. The motion passed unanimously.

**9.02 Fire Department Expansion**

A Motion was made by Councilor Jorgenson and seconded by Councilor Gustafson to approve the quote from A-1 Fence in the amount of \$9,343.50 for a new fence to be placed behind the fire hall and the quote from D&B Trucking and Excavating in the amount of \$46,790.00 to remove the house at 88 4<sup>th</sup> Street, level lot, remove rock and install new driveway with blacktop. Items one (1) and two (2) on the D & B quote will not be completed. The motion passed unanimously.

A Motion was made by Councilor MacDonald and seconded by Councilor Jorgenson to approve Resolution 2018-23 *Resolution Making a Declaration of Official Intent to Reimburse Expenditures from an Issue of Tax Exempt Bonds*. The motion passed unanimously.

**Roll Call**

B. Bodie	Aye
R. Jorgenson	Aye
H. MacDonald	Aye
A. Gustafson	Aye
K. Bureau	Aye

**UNFINISHED BUSINESS**

**9.04 Thomson Bell and Historical Plaque**

**9.05 Friends of Animals Contract**

**9.06 A. Hammit Water Concerns**

Item will be removed from agenda.

**9.07 Donation Request – All-American Sports Posters**

Council denied request from All-American Sports Posters. Not an eligible Charitable Gambling Expense.

**NEW BUSINESS**

**9.08 2019 Audit**

Council directed staff to contact Wipfli to obtain a three (3) year audit quote for the City and Fire Relief Association.

**9.09 Request for Liquor License**

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to approve the issuance of an On-Sale Liquor License to Magnolia Café, LLC. upon approval from the Department of Alcohol and Gambling. The motion passed unanimously.

**9.10 Fire Relief Liquor at the Fire Hall – September 8, 2018**

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to allow the Fire Relief Association to provide alcohol at the Fire Hall on September 8, 2018 for the annual steak fry. The motion passed unanimously.

**9.11 Fire Service Contract Updates**

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to approve the updated Fire Service Contract as presented. The motion passed unanimously.

**9.12 2<sup>nd</sup> Quarter Ambulance Write-Offs**

A Motion was made by Councilor Jorgenson and seconded by Councilor MacDonald to approve 2<sup>nd</sup> Quarter Ambulance Write-Offs, in the amount of \$165,436.45. The motion passed unanimously.

**9.13 Cemetery Plot Sale Request**

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to approve the sale of Plot 1 of Lot 389 in Section 4. Lot 389 is a designated Tree Lot so this approval allows for **cremation burial only**. The motion passed unanimously.

**9.14 Bedrock Flint Invoice**

A Motion was made by Councilor MacDonald and seconded by Councilor Jorgenson to approve the invoiced amount of \$35,000.00 submitted by Bedrock Flint. The motion passed unanimously.

**9.15 Omar's Sand and Gravel Invoice**

A Motion was made by Councilor MacDonald and seconded by Councilor Gustafson to send a letter to Omar's Sand and Gravel explaining why the Council is not approving the invoiced amount and is approving a payment of \$800.00 for the cemetery expansion project completed on June 8, 2018. The motion passed unanimously.

**Roll Call**

B. Bodie	Aye
R. Jorgenson	Aye
H. MacDonald	Aye
A. Gustafson	Aye
K. Bureau	Aye

**9.16 Radio Quote**

A Motion was made by Councilor Bodie and seconded by Councilor Jorgenson to approve the quote from Motorola Solutions in the amount of \$2,655.50 for a radio to be installed in the 2017 Ford F250. The motion passed unanimously.

**9.17 337 North Avenue**

A Motion was made by Councilor Jorgenson and seconded by Councilor MacDonald to approve the quote from Great Lakes Pike Service in the amount of \$16,390.00 for sewer jetting and video inspection. The motion passed unanimously.

**9.18 Manhole Cleaning Quote**

A Motion was made by Councilor Bodie and seconded by Councilor Jorgenson to approve the quote from Innovative Foundation Supportworks in the amount of \$5,170.00 for cleaning and lining of Manhole 56 & Manhole 83. The motion passed unanimously.

**9.19 Preliminary Budget**

A Budget meeting was set for August 15, 2018 @ 7:00pm.

**9.20 Ricky Romanoski**

A Motion was made by Councilor MacDonald and seconded by Councilor Bodie to approve the permanent hiring of Ricky Romanoski. The motion passed unanimously.

**9.21 Arbor Day Trees**

Councilor Jorgenson would like to see the City offer Arbor Day Trees to City residents to plant in yards and on boulevards. These trees would be owned and maintained by whoever planted them. This would allow the City have both mature and young trees.

**10.00 Staff and Committee Reports & Recommendations**

**10.01 City Clerk Report**

Items worked on in July

- o Agenda Packets/Meeting Minutes
- o Bank deposits and bank reconciliation
- o Election Training
- o Cemetery Sales, Burials, Locates, Deeds
- o Assessment Searches
- o Research on Liquor License
- o Research Charitable Gambling Request
- o New Postage Machine Issues
- o FOA Meetings
- o Ordinance Updates
- o Update Fire Contract
- o Fire Board Meeting
- o Update Website
- o Revenue Recapture Letters

Carol Conway  
Clerk/Treasurer

## 10.02 Fire Chief Report

Firehall expansion meetings – Having meetings with ARI – evaluating what we can afford. Looking to add 30'X60' separate garage and an 1100 SQ FT training room to the south. Meeting with fireboard on 7-18-18 to present option. Meeting on 8-15-18 to approve 2019 budget

Recruitment planning for spring – Walk through complete, possible new members. Hope to follow up with potential people Zuercher CAD (computer-aid dispatch) – did training hoping to do contract soon and mount, figuring out contract

Hope to install new tank/box combo on Rescue 1

Carlton Daze demo, open house and raffle went very well. 600 hotdogs, 16 gallon keg of rootbeer. Thank you for all the support

Met with BBC for planning for the 25<sup>th</sup> anniversary event, we will have crews there from noon till midnight 8-18-2018

National night out planning, 8-7-18 in DNR park 5:30 to 7:00

Carlton County Fair coverage for oval races. Friday Evening

Getting quotes for fence replacement, driveway moving and tearing the house down next to the Firehall. Hopefully August meeting to tear house down and move driveway in Sept.

### Call Volume for as of July 31, 2018

#### Call by Type

Medical: 386

False Alarm: 25

Hazardous Condition: 9

Rescue: 1

Vehicle Accident w/out extrication: 22

Vehicle Extrication: 3

Vehicle Fires: 5

Vegetation Fires: 12

Working Structure Fire: 12

Service Call: 4

Transport: 26

Lift Assist: 19

Chimney Fires: 0

Other: 2

**Total # of Runs 526**

Respectfully Derek Wolf – Fire Chief

## 10.03 Public Works Report

Worked with Donohue water project

Funding

Water plant final review

Cathodic Protection – needs to be repaired – August 30th

Water samples Wrenshall

Cemetery expansion – add more topsoil

Sump pump connection 2<sup>nd</sup> street

Mowing, city, cemetery, disc golf

Working on sewer cleaning quotes

Ordering lights and plow for new truck

Jay Cooke water line disinfection and sampling

City hall tuck pointing project

Remove old piping in boiler room

Grave at Cemetery

Carlton Daze

Crosswalk and curb painting

Out house prep

*Respectfully,*

*Derek Wolf*

Public Works Superintendent

#### 10.04 Library Director Report

- o Council meeting
- o 2019 budget
- o PreK/K Sea creatures – 7 children, 2 adults
- o Outreach to Bulldogs Kids Care – 5 children, 2 adults
- o Sea creature book display
- o Book & Bake Sale
- o FOL meeting
- o Library Board meeting
- o Planned hiring process for new Library Director
- o

Beth worked on:

- Donated books
- Cleaning
- Sean Emory Juggling – 16 children, 6 adults
- 1<sup>st</sup> & up Sea Creatures – 9 child, 2 adults
- Climb Theater – 16 children, 6 adults

Jodie Johnson  
Library Director

- 10.05 Council Member Report
- 10.06 Mayor Report

Meeting attendee Dawn Browne commended the Public Works Department for the excellent clean up after Carlton Daze. The streets/sidewalks were awesome Monday morning.

#### 11.00 RECAP ACTION ITEMS

#### 12.00 UPCOMING MEETINGS AND EVENTS

- 12.01 Primary Election Day – August 14, 2018
- 12.02 Annual Fire Board Meeting – August 15, 2018 @ 6:00pm
- 12.03 Bid Opening – August 31, 2018 @ 10:00am – Carlton City Hall
- 12.04 Regular Council Meeting – September 12, 2018 @ 6:00pm

#### 13.00 Adjournment

**A Motion** was made by Councilor Bodie and seconded by Councilor MacDonald to adjourn the meeting, the time being 7:25 pm. The motion passed unanimously.

Respectfully Submitted,

Carol Conway  
Clerk-Treasurer

**Carlton City Council  
Special Meeting  
Wednesday, August 15, 2018**

**1.00 Call to Order & Roll Call**

Mayor Bureau called the meeting to order at 7:07pm.

**2.00 Roll Call**

*Council Present: Mayor Bureau, Councilmembers: A. Gustafson, H. MacDonald, R. Jorgenson,  
Council Absent: B. Bodie*

*Staff Present: Clerk Conway; Public Works Superintendent, D. Wolf; Library Director, J. Johnson*

*Others Present:*

**3.00 Resolution 2018-24 A Resolution Authorizing Public Works Superintendent to sign for the purchase of a Vehicle from Aitkin Motor Company.**

A motion was made by Councilor Gustafson and seconded by Councilor MacDonald to pass Resolution 2018-24 Authorizing Public Works Superintendent to sign for the purchase of a vehicle from Aitkin Motor Company. The motion passed unanimously.

**ROLL CALL**

B. Bodie	Absent
R. Jorgenson	Aye
H. MacDonald	Aye
A. Gustafson	Aye
K. Bureau	Aye

**4.00 Preliminary Budget**

Council reviewed the preliminary general budget, cemetery budget, debt schedule and the 2016 Capital Improvement Plan (CIP). Cemetery expansion project is complete, Civic Center exterior repairs are complete, some wiring and painting will be completed in 2019 & 2020. Employee wages will be discussed before a proposed property tax levy is submitted to Carlton County.

**4.00 Adjournment**

A Motion was made by Councilor MacDonald and seconded by Councilor Gustafson to adjourn the Special Meeting, the time being 8:15 pm. The motion passed unanimously.

Respectfully Submitted:

Carol Conway  
Clerk/Treasurer

Exhibit A - Bills to be presented to City Council on September 12, 2018

<b>PAY PERIOD: July 29 - Aug. 11 2018 - PAY DAY: August 17, 2018</b>		
Regular	Direct Deposit	\$8,335.73
Regular	Check	\$198.11
<b>PAY PERIOD: August 12 - 25, 2018 - PAY DAY: August 31, 2018</b>		
Regular	Direct Deposit	\$10,489.12
Regular	Check	\$953.71
Cell Phone Reimbursement	CC & JS	\$80.00
<b>PAID ON CALL: August 2018 - PAY DATE: September 14, 2018</b>		
Paid on Call	Direct Deposit	\$15,737.50
Paid on Call	Check	\$123.00
<b>BILLS PAID AUGUST 15, 2018</b>		
Aardvark Septic	portable toilets	\$145.00
Aitkin Ford	Ford F250	\$34,084.78
Arrowhead Library System	Kids Stuff Performances 2018	\$75.00
Baker & Taylor	2018 Bestsellers	\$15.55
Bank of Zumbrota	Loan Payment	\$12,288.00
Bob's Bullseye	vehicle maintenance	\$250.00
Bound Tree	Medical Supplies	\$120.87
Cintas	Rugs & uniforms July 2018	\$75.99
Expert T	July 2018 Ambulance billing costs	\$1,254.00
Forum Communication	Tax Increment District posting	\$61.20
Henry Schein	Medical Supplies	\$215.98
Laveau Dairy	straw bales for cemetery	\$270.00
Maney International	vehicle maintenance	\$333.45
MCFOA	MCMC Application Fee	\$36.00
MN Energy	citywide service 7/3 - 8/2	\$259.29
MN Power	Citywide service 7/1 to 7/31, 2018	\$3,729.61
MSA	Professional services May 14 - July 14, 2018	\$71.00
Toshiba Financial	Copier lease	\$157.38
Zoll	Medical Supplies	\$1,821.51
<b>BILLS PAID AUGUST 28, 2018</b>		
Woodlands National Bank	Loan Payment	\$951.81
<b>BILLS PAID AUGUST 31, 2018</b>		
A-1 Abatement	additional asbestos removal	\$1,300.00
Baker & Taylor	2018 Bestsellers	58.88
Brent's Heating & Cooling	install new heater for ramp entrance	\$2,736.00
Cardmember Services	Citywide Charges	\$1,939.03
Carlton County Sheriffs Depar	June & July 2018 extra patrol	723.90
Country Creations	Engraving TH Falk	110.00
CW Technology	adapter for Deputy Clerk computer, Service agreement	684.49
Display Sales	flag	\$629.00
Fobbe Contracting	fire hydrant repair	\$3,200.00
Hagens Glass and Paint	paint for streets	\$359.00
Harold's Service	vehicle maintenance	\$125.00
Henry Schein	Medical Supplies	\$785.23
Henry Schein	Medical Supplies	\$40.20
Inline Automotive	vehicle maintenance	\$529.00

Exhibit A - Bills to be presented to City Council on September 12, 2018

MediaCom	service at FH & CC	438.40
Medica Ins.	monthly medical ins. Premium	\$1,260.39
MN Life	Monthly life ins. Premium	10.00
MN Pollution Control Agency	Sewer collection system operator exam - JS	55.00
MN Power	removal of flag pole	\$359.41
NAPA Auto Parts	vehicle maintenance	\$160.98
Pro Hydro Testing	hydro-testing SCBA cylinders	\$918.00
Raiter Clinic	Random Drug screening AZ. CE	70.00
Romanoski, Rick	reimbursement for safety boots	\$100.00
Rudy, Gassert, Yetka, Pritchett	Criminal Prosecutions July 2018	\$755.00
Toshiba Business Solutions	Copies at FH	\$8.86
Township & Range	Building Inspector & permit fees August 2018	\$603.47
Verizon	Citywide service 7/10 to 8/9	253.02
Wright, Scott	Reimbursement for overpayment on water/sewer	\$1.98
<b>BILLS TO BE PAID SEPTEMBER 14, 2018</b>		
Aardvark Septic	portable toilets	\$145.00
Arrowhead Springs	water at FH	\$74.25
Baker & Taylor	bestsellers 2018	\$161.81
Choice Financial	2 months HSA Funding -Sept & Oct - DW, JS, RR	\$1,325.01
Cloquet Sanitary Service	Citywide service August 2018	\$151.74
Gopher State One Call	August 2018 Locates	\$20.25
Holland	Cemetery marker spikes	\$87.93
Jamar Company	Limestone tubes & backer rods	\$30.50
League Of MN Cities	Membership Dues	\$1,162.00
Leseman, Beth	Mileage for 2 trainings	\$145.38
MN Department of Health	Community water supply service connection fee	554.00
MN Mayors Association	Membership Dues	\$30.00
NBP	office supplies	\$93.06
Ninety-Four Services	repair of circuit board	\$523.60
Northland Auto Parts	vehicle maintenance	\$80.47
Northland Veba Fund	2 months HRA Funding -Sept & Oct - CC, JJ	\$883.34
RCB	Collection Costs Aug 2018	\$132.41
Snyder, Bruce	Post Retirement Benefit/	\$300.00
Squeegee Squad	cleaning CC windows	\$645.00
Toshiba Financial Services	Copier lease	\$16.34
TRG Truck Repair	Tire repair & DOT inspections #5 & #94	\$250.37
Twin Ports Testing	Hazardous Materials Inspection	\$894.88
WLSSD	Wastewater charges August 2018	\$10,278.00

\$128,333.17

## CITY OF CARLTON

09/05/18 3:05 PM

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## \*Check Summary Register©

August 2018

Name	Check Date	Check Amt	
<b>10100 Checking</b>			
Paid Chk# 032043	MN CHILD SUPPORT PAYMENT	8/3/2018	\$17.07 8/3/18 payroll
Paid Chk# 032048	Bureau, Robert	8/17/2018	\$101.88
Paid Chk# 032049	Rodd, Leola	8/17/2018	\$73.37
Paid Chk# 032050	AARDVARK SEPTIC PUMPING	8/15/2018	\$145.00 portable toilets
Paid Chk# 032051	AITKIN MOTOR COMPANY	8/15/2018	\$34,084.78 2019 Ford F250
Paid Chk# 032052	ARI	8/15/2018	\$300.00 July 1-31, 2018
Paid Chk# 032053	ARROWHEAD LIBRARY SYSTEM	8/15/2018	\$75.00 2018 Kids Stuff Performances
Paid Chk# 032054	ARROWHEAD SPRINGS	8/15/2018	\$47.25 Fire/Amb Water Serv/
Paid Chk# 032055	BAKER AND TAYLOR	8/15/2018	\$15.55 Library Best Seller Book Purch
Paid Chk# 032056	BANK OF ZUMBROTA	8/15/2018	\$12,288.00 Sewer Lining
Paid Chk# 032057	BEDROCK FLINT INC	8/15/2018	\$35,000.00 Work performed thru 7/31/18
Paid Chk# 032058	BOBS BULLSEYE	8/15/2018	\$250.00 vehicle maintenance
Paid Chk# 032059	BOUNDTREE MEDICAL	8/15/2018	\$120.87 Ambulance Medical Supplies
Paid Chk# 032060	BRUCE SNYDER	8/15/2018	\$300.00 Post Retirement Benefit
Paid Chk# 032061	CARLTON COUNTY TRANSPORT	8/15/2018	\$1,596.01 Road Main/June 2018
Paid Chk# 032062	CINTAS	8/15/2018	\$75.99 July 2018
Paid Chk# 032063	CLOQUET SANITARY SERVICE	8/15/2018	\$151.74 July 2018
Paid Chk# 032064	CMRS-PB	8/15/2018	\$500.00 postage refill
Paid Chk# 032065	CW TECHNOLOGY	8/15/2018	\$658.00 August 2018 service agreement
Paid Chk# 032066	D & B TRUCKING AND EXCAVATI	8/15/2018	\$2,968.00 Screened Topsoil
Paid Chk# 032067	DONOHUE	8/15/2018	\$6,270.00 WTP
Paid Chk# 032068	EXPERT T BILLING	8/15/2018	\$1,254.00 July 2018
Paid Chk# 032069	FORUM COMMUNICATIONS COM	8/15/2018	\$712.08 Notice of Election
Paid Chk# 032070	GOPHER STATE ONE-CALL	8/15/2018	\$20.25 City Utility Locates/July 2018
Paid Chk# 032071	HENRY SCHEIN	8/15/2018	\$614.00 medical supplies
Paid Chk# 032072	HUNT ELECTRIC CORPORATION	8/15/2018	\$733.13 Remove wiring at city hall
Paid Chk# 032073	KWIK TRIP	8/15/2018	\$1,858.45 July 2018
Paid Chk# 032074	L&M SUPPLY	8/15/2018	\$222.65 July 2018
Paid Chk# 032075	LAVEAU DAIRY	8/15/2018	\$270.00 straw bales for cemetery
Paid Chk# 032076	MANEY INTERNATIONAL OF DUL	8/15/2018	\$333.45 vehicle maintenance
Paid Chk# 032077	MCFOA REGION II	8/15/2018	\$0.00 MCMC application fee CC
Paid Chk# 032078	MEDTOX	8/15/2018	\$50.00 Employee Screening Services
Paid Chk# 032079	MIKE ORLOWSKI	8/15/2018	\$425.00 vehicle maintenance 612
Paid Chk# 032080	MINNESOTA ENERGY	8/15/2018	\$259.29 7/3 to 8/2
Paid Chk# 032081	MINNESOTA POWER	8/15/2018	\$3,729.61 July 2018
Paid Chk# 032082	MN RURAL WATER ASSOCIATIO	8/15/2018	\$339.10 Membership dues Sept 2018 - Se
Paid Chk# 032083	MSA PROFESSIONAL SERV	8/15/2018	\$71.00 water maintenance
Paid Chk# 032084	OSI ENVIRONMENTAL INC	8/15/2018	\$2,150.00 pump FH & CG sumps
Paid Chk# 032085	PRAXAIR DISTRIBUTION INC	8/15/2018	\$114.19 Amb Med Supp/
Paid Chk# 032086	RAITER CLINIC	8/15/2018	\$37.00 emp. Medical screening RR
Paid Chk# 032087	RCB COLLECTIONS	8/15/2018	\$80.03 July 2018 collection costs
Paid Chk# 032088	Rudy, Gassert, Yetka, Pritchett	8/15/2018	\$3,993.75 general representation
Paid Chk# 032089	TOSHIBA FINANCIAL SERVICES	8/15/2018	\$157.38 Aug 2018
Paid Chk# 032090	ULTIMATE SAFETY CONCEPTS	8/15/2018	\$26.38 latch spring
Paid Chk# 032091	WLSSD	8/15/2018	\$10,278.00 July 2018 wastewater charges
Paid Chk# 032092	ZOLL MEDICAL CORPORATION	8/15/2018	\$1,821.51 medical supplies
Paid Chk# 032093	MCFOA REGION II	8/15/2018	\$0.00 MCMC application fee CC
Paid Chk# 032094	MCFOA REGION II	8/17/2018	\$36.00 MCMC application fee
Paid Chk# 032095	OMARS SAND & GRAVEL	8/17/2018	\$800.00 cemetery expansion
Paid Chk# 032096	Bureau, Robert	8/31/2018	\$104.12
Paid Chk# 032097	Gustafson, Ann	8/31/2018	\$113.52
Paid Chk# 032098	Macaulay, Cindy	8/31/2018	\$160.00
Paid Chk# 032099	Moore, Lillian	8/31/2018	\$165.34

## \*Check Summary Register©

August 2018

Name	Check Date	Check Amt	
Paid Chk# 032100 Penk, Larry	8/31/2018	\$86.09	
Paid Chk# 032101 Schatz, Nick	8/31/2018	\$161.61	
Paid Chk# 032102 Tobin, Rosemary	8/31/2018	\$96.00	
Paid Chk# 032103 BAKER AND TAYLOR	8/31/2018	\$58.88	Library Best Seller Book Purch
Paid Chk# 032104 BRENTS HEATING AND COOLIN	8/31/2018	\$2,736.00	install heater in ramp entranc
Paid Chk# 032105 CARDMEMBER SERVICES	8/31/2018	\$1,939.03	7/14 to 8/15 2018
Paid Chk# 032106 CARLTON COUNTY SHERIFF DE	8/31/2018	\$723.90	City Patrol
Paid Chk# 032107 COUNTRY CREATIONS, INC.	8/31/2018	\$110.00	Columbarium Door TH Falk
Paid Chk# 032108 CW TECHNOLOGY	8/31/2018	\$684.49	adapter for Deputy Clerk compu
Paid Chk# 032109 DISPLAY SALES	8/31/2018	\$629.00	US Polyester Flag
Paid Chk# 032110 HAGENS GLASS & PAINT	8/31/2018	\$359.00	Traffic Paint (Crosswalks)
Paid Chk# 032111 HAROLDS SERVICE	8/31/2018	\$125.00	Battery for # 97
Paid Chk# 032112 HENRY SCHEIN	8/31/2018	\$825.43	medical supplies
Paid Chk# 032113 INLINE AUTOMOTIVE	8/31/2018	\$529.00	Transmission Repair #10
Paid Chk# 032114 MEDIACOM	8/31/2018	\$438.40	citywide service
Paid Chk# 032115 MEDICA INS	8/31/2018	\$1,260.39	insurance premium
Paid Chk# 032116 MINNESOTA LIFE	8/31/2018	\$10.00	Emp Life Ins Benefit
Paid Chk# 032117 MINNESOTA POWER	8/31/2018	\$359.41	removal of flag pole on Vermil
Paid Chk# 032118 MN POLLUTION CONTROL AGEN	8/31/2018	\$55.00	Sewer collection system operat
Paid Chk# 032119 NAPA	8/31/2018	\$160.98	Mass Air Flow Sensor - #601
Paid Chk# 032120 PRO HYDRO-TESTING	8/31/2018	\$918.00	hydro-testing SCBA cylinders
Paid Chk# 032121 RAITER CLINIC	8/31/2018	\$70.00	Random Screening AZ,CE
Paid Chk# 032122 Scott Wright	8/31/2018	\$1.98	overpayment of final water bil
Paid Chk# 032123 RICK ROMANOSKI	8/31/2018	\$100.00	safety boot reimbursement
Paid Chk# 032124 Rudy, Gassert, Yetka, Pritchett	8/31/2018	\$755.00	criminal prosecutions July 201
Paid Chk# 032125 TOSHIBA BUSINESS SOLUTIONS	8/31/2018	\$8.86	copies at FH
Paid Chk# 032126 TOWNSHIP AND RANGE, LLC	8/31/2018	\$603.47	August 2018-Retainer
Paid Chk# 032127 VERIZON WIRELESS	8/31/2018	\$253.02	July 10 - Aug 9
Paid Chk# 032128 A-1 ABATEMENT	8/31/2018	\$1,300.00	Asbestos Removal Boiler Room-
Paid Chk# 032129 FOBBE CONTRACTING, INC	8/31/2018	\$3,200.00	Fire Hydrant Repair
Paid Chk# 1520180 MN DEPARTMENT OF REVENUE	8/15/2018	\$673.16	08 15 2018 payroll POC
Paid Chk# 1520180 US BANK	8/1/2018	\$0.00	Loan interest payment
Paid Chk# 1708182 ING - MN DEFERRED COMP	8/17/2018	\$300.00	08 17 2018 withholding
Paid Chk# 1720180 MN DEPARTMENT OF REVENUE	8/17/2018	\$310.21	08 17 2018 withholding
Paid Chk# 1720180 MN CHILD SUPPORT PAYMENT	8/17/2018	\$17.07	08 17 2018 withholding
Paid Chk# 2018010 US BANK	8/1/2018	\$4,770.00	Water/Sewer Interest Payment
Paid Chk# 2018010 WOODLANDS NATIONAL BANK	8/28/2018	\$951.81	Loan payment
Paid Chk# 2018080 INTERNAL REVENUE SERVICE	8/3/2018	\$2,518.30	08 03 2018 reg
Paid Chk# 2018081 INTERNAL REVENUE SERVICE	8/15/2018	\$3,831.22	08 15 2018 payroll POC
Paid Chk# 2018081 INTERNAL REVENUE SERVICE	8/17/2018	\$1,936.48	08 17 2018 withholding
Paid Chk# 2018083 INTERNAL REVENUE SERVICE	8/31/2018	\$2,576.87	Vendor Liability
Paid Chk# 3081820 ING - MN DEFERRED COMP	8/3/2018	\$300.00	08 03 2018 reg
Paid Chk# 3108182 ING - MN DEFERRED COMP	8/31/2018	\$300.00	Vendor Liability
Paid Chk# 3120180 MN DEPARTMENT OF REVENUE	8/31/2018	\$369.19	Vendor Liability
Paid Chk# 3201808 MN DEPARTMENT OF REVENUE	8/3/2018	\$364.79	08 03 2018 reg
Paid Chk# 500970E Bi-Weekly ACH	8/17/2018	\$5,908.45	
Paid Chk# 500989E Bi-Weekly ACH	8/31/2018	\$7,632.31	
Paid Chk# 8032018 PERA	8/3/2018	\$1,282.81	08 03 2018 reg
Paid Chk# 8172018 PERA	8/17/2018	\$1,161.36	08 17 2018 withholding
Paid Chk# 8311820 MN CHILD SUPPORT PAYMENT	8/31/2018	\$17.07	Vendor Liability
Paid Chk# 8312018 PERA	8/31/2018	\$1,243.36	Vendor Liability
<b>Total Checks</b>		<b>\$180,990.14</b>	

**\*Receipt Book**

'2018'

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
	26666 R 220-36220	Charitable Gamble Revenue	\$755.69	1/26/2018	Char Gambling Dec 2017	1262018gen
	26670 R 220-36220	Charitable Gamble Revenue	\$512.45	1/29/2018		1292018gen
	26671 R 220-36220	Charitable Gamble Revenue	\$700.89	1/29/2018		1292018gen
	26813 R 220-36220	Charitable Gamble Revenue	\$829.77	3/12/2018	Jan 2018 Char Gamb	03122018gen
	26826 R 220-36220	Charitable Gamble Revenue	\$923.46	3/19/2018		03192018gen
	26846 R 220-36220	Charitable Gamble Revenue	\$408.59	3/27/2018	Char Gamb Feb 2018	03272018gen
	26945 R 220-36220	Charitable Gamble Revenue	\$1,002.16	4/23/2018		04232018gen
	26968 R 220-36220	Charitable Gamble Revenue	\$356.87	4/30/2018		04302018gen
	26969 R 220-36220	Charitable Gamble Revenue	\$706.79	4/30/2018	Char Gamb March 2018	04302018gen
	27080 R 220-36220	Charitable Gamble Revenue	\$806.44	5/29/2018	Char. Gamb. April 2018	05292018gen
	27104 R 220-36220	Charitable Gamble Revenue	\$104.74	6/4/2018		06042018gen
	27171 R 220-36220	Charitable Gamble Revenue	\$288.91	6/26/2018	may 2018 Char Gamb	06262018gen
	27231 R 220-36220	Charitable Gamble Revenue	\$387.72	7/16/2018		07162018gen
	27278 R 220-36220	Charitable Gamble Revenue	\$959.36	7/30/2018	June 2018	07302018gen
	27281 R 220-36220	Charitable Gamble Revenue	\$287.47	7/30/2018		07302018gen
	27354 R 220-36220	Charitable Gamble Revenue	\$1,226.78	8/27/2018	July 2018 Char. Gambling	08272018gen
	27383 R 220-36220	Charitable Gamble Revenue	\$550.08	9/4/2018		09042018gen
<b>Grand Total</b>			<b>\$10,808.17</b>			

# 2018 Charitable Gambling Revenues

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>Confidence Learning</b>	\$ 923.46	\$ 1,002.16	\$ 356.87	\$ 104.74	\$ 387.72	\$ 287.47	\$ 550.08						\$ 3,612.50
<b>Irving Community Association</b>	\$ 829.77	\$ 408.59	\$ 706.79	\$ 806.44	\$ 288.91	\$ 959.36	\$ 1,226.78						\$ 5,226.64

### 2018 CHARITABLE GAMBLING REVENUES

Legend: ■ Confidence Learning ■ Irving Community Association ■ #REF!

Month	Confidence Learning	Irving Community Association
JAN	\$923.46	\$829.77
FEB	\$408.59	\$408.59
MAR	\$356.87	\$706.79
APR	\$104.74	\$806.44
MAY	\$387.72	\$288.91
JUNE	\$287.47	\$959.36
JULY	\$550.08	\$1,226.78
AUG		
SEPT		
OCT		
NOV		
DEC		

MONTHLY PETTY CASH SHEET  
FOR September 12, 2018

DATE	DESCRIPTION	AMOUNT	PETTY CASH BALANCE
7-Aug-18			\$ 125.00
13-Aug-18		\$ -	\$ 125.00
20-Aug-18		\$ -	\$ 125.00
27-Aug-18		\$ -	\$ 125.00
28-Aug-18		\$ -	\$ 125.00
4-Sep-18		\$ -	\$ 125.00
	<b>BALANCE IN PETTY CASH</b>		<b>\$ 125.00</b>
	<b>REPLACEMENT CHECK AMOUNT</b>	<b>\$ -</b>	

**August 2018 Statement**

Open Date: 07/14/2018 Closing Date: 08/15/2018

Account: 4798 1719 9300 0626

**Visa® Business Cash Card**  
CITY OF CARLTON (CPN 000394553)

**Cardmember Service** ☎ 1-866-552-8855  
BUS 30 ELN 78 9

<b>New Balance</b>	<b>\$1,939.03</b>
<b>Minimum Payment Due</b>	<b>\$20.00</b>
<b>Payment Due Date</b>	<b>09/10/2018</b>

<b>Reward Points</b>	
Earned This Statement	1,973
Reward Center Balance as of 08/14/2018	15,942
For details, see your rewards summary.	

<b>Activity Summary</b>		
Previous Balance	+	\$960.36
Payments	-	\$960.36 <sup>CR</sup>
Other Credits		\$0.00
Purchases	+	\$1,939.03
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
<b>New Balance</b>	<b>=</b>	<b>\$1,939.03</b>
<b>Past Due</b>		<b>\$0.00</b>
<b>Minimum Payment Due</b>		<b>\$20.00</b>
Credit Line		\$11,000.00
Available Credit		\$9,060.97
Days in Billing Period		33

**Payment Options:**



Mail payment coupon with a check



Pay online at [myaccountaccess.com](http://myaccountaccess.com)



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 000394553

0047981719930006260000020000001939034

24-Hour Cardmember Service: 1-866-552-8855

☎ . to pay by phone  
☎ . to change your address

<b>Account Number</b>	4798 1719 9300 0626
<b>Payment Due Date</b>	9/10/2018
<b>New Balance</b>	\$1,939.03
<b>Minimum Payment Due</b>	\$20.00

**Amount Enclosed** \$ \_\_\_\_\_

000006520 01 SP 000638895533448 P Y

CITY OF CARLTON  
ACCOUNTS PAYABLE  
PO BOX 336  
CARLTON MN 55718-0336



**Cardmember Service**

P.O. Box 790408  
St. Louis, MO 63179-0408



**Business Cash**

**Rewards Center Activity as of 08/14/2018**

Rewards Center Activity*	0
Rewards Center Balance	15,942

\*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on All Purchases	1,939	17,587
2 Extra Points - Telecom & Office Supply	0	14
1 Extra Point - Restaurants & Gas	34	314
<b>Total Earned</b>	<b>1,973</b>	<b>17,915</b>

**Important Messages**

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

**Transactions WOLF DEREK Credit Limit \$5000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
07/16	07/13	4500	RUSSELL STEEL 218-727-1225 MN	\$1,058.53	_____
07/19	07/18	3323	USPS PO 2615300718 CARLTON MN	\$3.75	_____
<b>Total for Account 4798 5100 4893 2749</b>				<b>\$1,062.28</b>	

**Transactions CONWAY CAROL A Credit Limit \$11000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
07/23	07/20	8453	WAL-MART #1929 CLOQUET MN	\$6.85	_____
07/25	07/24	5990	SAMS CLUB #6320 HERMANTOWN MN	\$39.91	_____
08/08	08/07	0684	WM SUPERCENTER #1929 CLOQUET MN	\$5.98	_____
08/14	08/13	9846	SUPER ONE FOODS #50 CLOQUET MN	\$42.88	_____
08/15	08/14	0344	PAPA MURPHY'S MN084 CLOQUET MN	\$13.00	_____
<b>Total for Account 4798 5100 5412 4421</b>				<b>\$108.62</b>	

August 2018 Statement 07/14/2018 - 08/15/2018  
 CITY OF CARLTON (CPN 000394553)

Page 3 of 4

Cardmember Service ☎ 1-866-552-8855

**Transactions**      JOHNSON, JODIE      Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
07/16	07/15	2597	WM SUPERCENTER #1929 CLOQUET MN	\$104.94	_____
08/09	08/08	5428	WAL-MART #1929 CLOQUET MN	\$29.00	_____
08/14	08/13	2712	WAL-MART #1929 CLOQUET MN	\$5.94	_____
<b>Total for Account 4798 5100 5462 5146</b>				<b>\$139.88</b>	

**Transactions**      BERGSTEDT, ERIK      Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
07/19	07/17	4584	EXXONMOBIL 99099467 CARLTON MN	\$21.46	_____
08/14	08/13	0024	ESSENTIA HLTH-EIRH CME 800-985-4675 MN	\$50.00	_____
08/14	08/13	0032	ESSENTIA HLTH-EIRH CME 800-985-4675 MN	\$50.00	_____
08/14	08/13	0040	ESSENTIA HLTH-EIRH CME 800-985-4675 MN	\$50.00	_____
08/15	08/14	0014	ESSENTIA HLTH-EIRH CME 800-985-4675 MN	\$50.00	_____
<b>Total for Account 4798 5100 5805 4160</b>				<b>\$221.46</b>	

**Transactions**      SMITH, JONAH      Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
07/19	07/17	7340	MENARDS WEST DULUTH MN DULUTH MN	\$406.79	_____
<b>Total for Account 4798 5100 5952 3122</b>				<b>\$406.79</b>	

**Transactions**      BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					
08/08	08/05	0282	PAYMENT THANK YOU	\$960.36CR	_____
<b>Total for Account 4798 1719 9300 0626</b>				<b>\$960.36CR</b>	

**2018 Totals Year-to-Date**

Total Fees Charged in 2018	\$0.00
Total Interest Charged in 2018	\$0.00

Continued on Next Page

## Carol Conway

---

**From:** Erik Bergstedt <erikbergstedt346@gmail.com>  
**Sent:** Monday, August 13, 2018 5:23 PM  
**To:** Carol Conway  
**Subject:** Fwd: Transaction Receipt from EH - EIRH CME for \$50.00 (USD)

Conference registration I used the city card for. 4 separate registrations/transactions - total of \$200.

Erik Bergstedt  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
Cell: 608-738-8376

----- Forwarded message -----

**From:** Auto-Receipt <noreply@mail.authorize.net>  
**Date:** Mon, Aug 13, 2018 at 2:21 PM  
**Subject:** Transaction Receipt from EH - EIRH CME for \$50.00 (USD)  
**To:** Erik Bergstedt <[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)>

Description: STEMI Workshop 2018  
Invoice Number RH13-N2006  
Customer ID W17038

**Billing Information**  
Erik Bergstedt  
Carlton Fire & Ambulance  
100 4th Street N. PO Box 336  
Carlton, MN 55718  
United States  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
2183844158

**Shipping Information**  
Erik Bergstedt

**Total: \$50.00 (USD)**

Date/Time: 13-Aug-2018 12:21:08 PDT  
Transaction ID: 61228690657  
Payment Method: Visa xxxx4160  
Transaction Type: Purchase  
Auth Code: 413112

EH - EIRH CME  
DULUTH, MN 55805  
US  
[Andrea.Carlson2@essentiahealth.org](mailto:Andrea.Carlson2@essentiahealth.org)

## Carol Conway

---

**From:** Erik Bergstedt <erikbergstedt346@gmail.com>  
**Sent:** Monday, August 13, 2018 5:24 PM  
**To:** Carol Conway  
**Subject:** Fwd: Transaction Receipt from EH - EIRH CME for \$50.00 (USD)

Conference registration I used the city card for. 4 separate registrations/transactions - total of \$200.

Erik Bergstedt  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
Cell: 608-738-8376

----- Forwarded message -----

**From:** Auto-Receipt <[noreply@mail.authorize.net](mailto:noreply@mail.authorize.net)>  
**Date:** Mon, Aug 13, 2018 at 5:21 PM  
**Subject:** Transaction Receipt from EH - EIRH CME for \$50.00 (USD)  
**To:** Erik Bergstedt <[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)>

### Order Information

Description: STEMI Workshop 2018  
Invoice Number RH13-Q2059  
Customer ID W6042

### Billing Information

Erik Bergstedt  
Carlton Fire & Ambulance  
PO Box 336  
Carlton, Minnesota 55718  
United States  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
2183844158

### Shipping Information

Erik Bergstedt

**Total: \$50.00 (USD)**

### Transaction Information

Date/Time: 13-Aug-2018 15:21:37 PDT  
Transaction ID: 40873448433  
Payment Method: Visa xxxx4160  
Transaction Type: Purchase  
Auth Code: 713112

### Merchant Contact Information

EH - EIRH CME  
DULUTH, MN 55805  
US  
[Andrea.Carlson2@essentiahealth.org](mailto:Andrea.Carlson2@essentiahealth.org)

## Carol Conway

---

**From:** Erik Bergstedt <erikbergstedt346@gmail.com>  
**Sent:** Monday, August 13, 2018 5:24 PM  
**To:** Carol Conway  
**Subject:** Fwd: Transaction Receipt from EH - EIRH CME for \$50.00 (USD)

Conference registration I used the city card for. 4 separate registrations/transactions - total of \$200.

Erik Bergstedt  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
Cell: 608-738-8376

----- Forwarded message -----

**From:** Auto-Receipt <[noreply@mail.authorize.net](mailto:noreply@mail.authorize.net)>  
**Date:** Mon, Aug 13, 2018 at 2:27 PM  
**Subject:** Transaction Receipt from EH - EIRH CME for \$50.00 (USD)  
**To:** Erik Bergstedt <[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)>

Description: STEMI Workshop 2018  
Invoice Number RH13-N2655  
Customer ID W17040

#### Billing Information

Erik Bergstedt  
100 4th Street - PO Box 336  
Carlton, MN 55718  
United States  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
(218) 384-4158

#### Shipping Information

**Total: \$50.00 (USD)**

Date/Time: 13-Aug-2018 12:27:41 PDT  
Transaction ID: 61228702601  
Payment Method: Visa xxxx4160  
Transaction Type: Purchase  
Auth Code: 413172

EH - EIRH CME  
DULUTH, MN 55805  
US  
[Andrea.Carlson2@essentiahealth.org](mailto:Andrea.Carlson2@essentiahealth.org)

**Carol Conway**

---

**From:** Erik Bergstedt <erikbergstedt346@gmail.com>  
**Sent:** Monday, August 13, 2018 5:24 PM  
**To:** Carol Conway  
**Subject:** Fwd: Transaction Receipt from EH - EIRH CME for \$50.00 (USD)

Conference registration I used the city card for. 4 separate registrations/transactions - total of \$200.

Erik Bergstedt  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
Cell: 608-738-8376

----- Forwarded message -----

**From:** Auto-Receipt <noreply@mail.authorize.net>  
**Date:** Mon, Aug 13, 2018 at 2:23 PM  
**Subject:** Transaction Receipt from EH - EIRH CME for \$50.00 (USD)  
**To:** Erik Bergstedt <[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)>

Description: STEMI Workshop 2018  
Invoice Number RH13-N2228  
Customer ID W17039

**Billing Information**  
Erik Bergstedt  
Carlton Fire & Ambulance  
100 4th Street N. PO Box 336  
Carlton, MN 55718  
United States  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
2183844158

**Shipping Information**  
Erik Bergstedt

**Total: \$50.00 (USD)**

Date/Time: 13-Aug-2018 12:23:16 PDT  
Transaction ID: 61228694539  
Payment Method: Visa xxxx4160  
Transaction Type: Purchase  
Auth Code: 413132

EH - EIRH CME  
DULUTH, MN 55805  
US  
[Andrea.Carlson2@essentiahealth.org](mailto:Andrea.Carlson2@essentiahealth.org)

In Credit Card

**TEEL**  
*deal*  
ALUMINUM

Russell Steel, Inc.  
PO Box 16063  
1240 Port Terminal Road  
Duluth, MN 55816  
Phone: (218) 727-1225 Fax: (218) 727-8285  
Website: sales@russ-steel.com

July 12, 2018  
4:29:11PM  
Page 1 of 1

Russell Steel  
1240 Port Terminal Rd  
Duluth, MN 55816  
(218) 727-1225

Phone Order

Reprint ID: 8126390362226  
Order ID: 180004266  
July 12, 2018  
Batch: 161  
Time: 10:00:00  
Print Method: A  
Order Code: 803112

REPRINT

Sales Order No 36695

Bill

Ship To EXODUS MACHINES, INC.  
1 EXODUS DRIVE  
SUPERIOR, WI 54880  
Attn: MIKE TEZAK  
Phone#: 715-395-6060

Total: \$ 1,058.53

APPROVED

Customer Copy  
Billing Copy

Cl  
Te  
Si

F.O.B.:

Due Date: 07/12/2018  
Order Date: 07/12/2018  
Ship Via: Our Truck

Pcs	Description	Width	Length	Weight	Price UM	Extension Tax
5	1-1/2 X 1-1/2 X 11 ALUM TUBE 6061-T6 CUT IN HALF		24' 0"	97.20	\$61.80 E	\$309.00 E
2	.125 T-5052 ALUM SHEET 5052 ALUMINUM	48"	120"	141.60	\$255.89 E	\$611.78 E
1	1/8" T-3003 ALUM TREAD BRITE 3003-H14	48"	96"	61.44	\$202.75 E	\$202.75 E
1	ALL ALL FREIGHT ALL			1.00	\$35.00 E	\$35.00 E
9			<b>Totals</b>	<b>301.24</b>		

Subtotal Non Taxable \$1,058.53

Total \$1,058.53

Unloading Instructions:

Messages:

50150

610-42153-582

110 42200 582

100-41416-438

Election



# SuperOne FOODS

Cloquet Super One

707 Hwy 33 South  
Cloquet, MN 55720  
(218) 879-4624  
Store:507

Cashier: Noel R

08/13/18 14:52:49

### Grocery

ESSENTIAL YEL MUSTRD 1.00 F  
IN-STORE SAVINGS OF .19  
KRAFT REAL MAYO 3.39 F  
SUN CHIP HARVST CHDR 3.29 F

### Produce

CRAZY FRESH FRUIT SM 15.99 F  
LITEHOUSE RANCH DIP 2.99 F  
IN-STORE SAVINGS OF 1.00  
CARROTS MINI 1.77

### Bakery

HAMB BUNS WHEAT 2.98 F

### Dairy

CF SLICE PEPPER JK 2.49 F  
IN-STORE SAVINGS OF 1.10  
CF SHINGLE VAR PAK 2.49 F  
IN-STORE SAVINGS OF 1.40

### Deli

HONEY HAM 2.89 F  
OVEN RSTD SHV TURKEY 3.60 F  
SUBTOTAL 42.88  
TOTAL TAX .00

TOTAL 42.88

Visa TENDER 42.88

Acct:xxxxxxxxxxxx4421

APPRVL CODE 413135

CASH CHANGE .00

NUMBER OF ITEMS 11

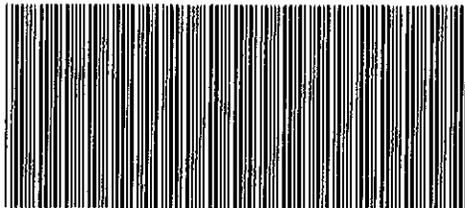
Price Savings 3.69

YOU SAVED A TOTAL OF 3.69  
THAT IS A SAVINGS OF 7%

Trx:197 Term:8 Store:507 14:53:24

Thank you for Shopping at  
Cloquet Super One Foods

www.SuperOneFoods.com



\*05072250080197000\*

Thank You  
For Shopping  
Minit Mart Carlton #0  
549  
Carlton MN,  
292366  
MINIT MART #549  
405 3RD STREET  
CARLTON MN 55718

<CUSTOMER COPY>

Description	Qty	Amount
1 Propane Exchange 00641409000040	1	19.99
Subtotal		19.99
Tax		1.47
<b>TOTAL</b>		<b>21.46</b>
CREDIT \$		21.46

Tax Type	Purchase Rebate	Taxable	Tax
1(7.375%)	19.99	0.00	19.99 1.47

SALE Receipt

Visa Credit USD\$21.46

Acct/Card #: \*\*\*\*\*4160

Entry Method: Chip Read

Auth #: 217150

Resp Code: 000

Stan: 12261112299

Invoice #: 535172

Shift #: 1

Store # 9909946

SITE ID: 292366

TERMINAL ID: 001

MODE: Issuer

AID: A0000000031010

TVR: 8080008000

IAD: 06010A03602000

TSI: 7800

ARC: 00

CUSTOMER COPY

*Erin K Bergstedt*  
*chip card*

Site Manager:218-384-3841

District Manager:

Please Come Again!

ST# 549 TILL XXXX DR# 1 TRAN# 1020518

CSH: 6

07/17/18 12:12:25

100-43100-210  
JONNY CREDIT CARD

MENARDS - WEST DLTH  
503 NORTH 50TH AVE  
WEST  
DULUTH, MN 55807  
Sale transaction

Tax Exempt MNO328098  
Resale

3X10 SOLID CORE PVC PIPE		
6899985	9.65	NT
4"X10' CELL CORE PVC PIP		
6899969 2 @12.97	25.94	NT
4" PVC WYE		
6892678	7.49	NT
1-1/8" SDS+ ROTARY HAMME*		
2414069	239.00	NT
SDS+DRILLBIT 1" X 8" X10		
2522711	26.59	NT
SDS+ CHISEL BIT 3/4"X10"		
2522366	15.97	NT
4" 45DEG PVC ELBOW		
6892351 2 @3.69	7.38	NT
3" 2-WAY CLEANOUT TEE		
6893020 2 @12.99	25.98	NT
4" 45DEG PVC STRT ELBOW		
6892403	2.99	NT
4 X 3 PVC REDUCER		
6892076 2 @6.98	13.96	NT
4OZ PURPLE PRIMER/CLEANE		
6931144	2.78	NT
4 OZ REG CLEAR PVC CEMEN		
6931160	2.35	NT
3" PVC CAP		
6891983 5 @3.79	18.95	NT
4" PVC COUPLING		
6892034 2 @1.99	3.98	NT
4" SEWER CAP		
6894676 2 @1.89	3.78	NT

TOTAL SALE 406.79  
Visa Credit 3122. 406.79  
PO # 0

Auth Code:117191  
Chip Inserted  
a000000031010  
TC - 3259cc85ce68619a

TOTAL SAVINGS 20.00

TOTAL NUMBER OF ITEMS = 25

THE FOLLOWING REBATE RECEIPTS WERE  
PRINTED FOR THIS TRANSACTION:  
4178

GUEST COPY

The Cardholder acknowledges receipt of  
goods/services in the total amount shown  
hereon and agrees to pay the card issuer  
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP  
PLEASE RETURN TO MENARDS

100-49400-210  
CITY OF CARLTON

CARLTON  
313 CHESTNUT AVE  
CARLTON  
MN

55718-5000  
2615300718

07/18/2018 (800)275-8777 11:29 AM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Package Service - Retail 2 Days (Domestic) (SAINT PAUL, MN 55164) (Weight:0 Lb 7.40 Oz) (Estimated Delivery Date) (Friday 07/20/2018) (USPS Tracking #) (9500 1139 6622 8199 0586 15)	1	\$3.75
---	---	--------

Total \$3.75

Credit Card Remitd \$3.75

(Card Name:VISA)  
(Account #:XXXXXXXXXXXX2749)  
(Approval #:118192)  
(Transaction #:701)  
(Entry Mode:Chip)  
(AID:A000000031010)  
(Application Label:Visa Credit)  
(PIN:PIN Not Required)  
(Cryptogram:5D8D67121C8DE771)  
(ARC:00)  
(CVR:5E0300)  
(IAD:06010A03602000)  
(TSI:7800)  
(TVR:8000008000)

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit [www.usps.com](http://www.usps.com)

100 41950-210



# Self Checkout

CLUB MANAGER TIM SUNDSTROM  
(218) 722 - 9740  
HERMANTOWN, MN

07/24/18 09:55 8303 06320 095 9095

CARD:

988507 SAMS DCHF M	9.97 E
E 980094558 FOLBERS51 F	9.98 N
E 980094558 FOLBERS51 F	9.98 N
E 980094558 FOLBERS51 F	9.98 N
SUBTOTAL 39.91	

TOTAL	39.91
VISA TEND	39.91

Visa Credit \*\*\*\* \*4421 I 2  
APPROVAL # 904265

AID A0000000031010  
TC 1E6327F2805C256C  
TERMINAL # SC011106  
\*NO SIGNATURE REQUIRED  
CHANGE DUE 0.00

Visit samsclub.com to see your savings

## # ITEMS SOLD 4

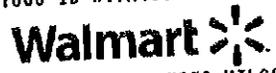


## Happy to Help

\*\*\* MEMBER COPY \*\*\*

100-41950-210

See back of receipt for your chance to win \$1000 ID #:7M4C6GNUMJD6



218-878-0737 Mgr:KRIS HILSON  
1308 HIGHWAY 33 S  
CLOQUET MN 55720

STA 01929 OPH 000050 TEW 05 TRA 00531	
FACE TTSSUE 003600037387	5.98 0
SUBTOTAL	5.98
TOTAL	5.98
VISA TEND	5.98

Visa Credit- 4421 I 2 APPRN117020  
REF # 1042000314  
TRANS ID - 468219577275834  
VALIDATION - B3W  
PAYMENT SERVICE - E  
AID A0000000031010  
TC BF2906D381A2B1E7  
TERMINAL # 289906129  
\*NO SIGNATURE REQUIRED  
08/07/18 11:02:07

CHANGE DUE 0.00  
# ITEMS SOLD 1  
TC# 3015 3938 5110 2250 8380



Low Prices You Can Trust. Every Day.  
08/07/18 11:02:19  
\*\*\*CUSTOMER COPY\*\*\*  
Use Walmart Pay to save your receipts.



100-41416-435  
Election

Papa Murphy's "Love @ 425"  
www.papamurphys.com  
1321 S Highway 33  
(218) 878-1100  
261

Host: Samantha 08/14/2018  
261 5:51 PM  
20062

Order Type: Walk In

Perfect F 15.00

\*1/2 @Pepperoni F\*

\*1/2

@Hawaiian F\*

TV/In Store \$2 -2.00

Subtotal 13.00

Tax 0.00

Walk In Total 13.00

VISA #XXXXXXXXXXXX4421 13.00

Auth:714115

Are you a TEXT CLUB MEMBER?

TEXT CIRCLE to 90421 to begin!

Have you ordered online? Try the benefits of online ordering at www.papamurphys.com

Click, Pay, Pizzai!

25% off your \$20 order at Papamurphys.com

Use Code: TRYONLINE

Discount off regular menu price. Excludes FAVES and XLNY. Expires 8/31/18.

--- Check Closed ---

211-45500-210

See back of receipt for your chance to win \$1000 ID #:7H4CHRNUQ13



218-878-0737 Mgr:KRIS WILSON  
1308 HIGHWAY 33 S  
CLOQUET MN 55720

ST# 01929 OP# 000249 TEN 03 TR# 03953  
CLN RELEASE 007535305128 2.97 0  
CLN RELEASE 007535305128 2.97 0  
SUBTOTAL 5.94  
TOTAL 5.94  
VISA TEND 5.94

Visa Credit- 5146 I 2 APPR#713140  
REF # 822500207271  
TRANS ID - 588225794055399  
VALIDATION - 0867  
PAYMENT SERVICE - E  
AID 8000000031010  
TC 0003497021143E12  
TERMINAL # 283964254  
\*NO SIGNATURE REQUIRED  
08/13/18 17:04:43

CHANGE DUE 0.00

# ITEMS SOLD 2

TC# 5704 1732 3702 4932 5172



Low Prices You Can Trust. Every Day.

08/13/18 17:04:51

\*\*\*CUSTOMER COPY\*\*\*



See back of receipt for your chance to win \$1000 ID #:7H41FPNUTSQ



218-878-0737 Mgr:KRIS WILSON  
1308 HIGHWAY 33 S  
CLOQUET MN 55720

ST# 01929 OP# 000022 TEN 05 TR# 09568  
T252XL-BCS 001034391058 69.97 0  
T252XL120 001034391033 34.97 0  
SUBTOTAL 104.94  
TOTAL 104.94  
VISA TEND 104.94

Visa Credit- 5146 I 2 APPR#015133  
REF # 10420000314  
TRANS ID - 460196048126002  
VALIDATION - 6U3H  
PAYMENT SERVICE - E  
AID A0000000031010  
TC 0F9C4D4E495500A5  
TERMINAL # 283906129  
\*NO SIGNATURE REQUIRED  
07/15/18 18:33:26

CHANGE DUE 0.00

# ITEMS SOLD 2

TC# 9127 5923 4935 3167 3496 3



Low Prices You Can Trust. Every Day.

07/15/18 18:33:36

\*\*\*CUSTOMER COPY\*\*\*

Use Walmart Pay to save your receipts.



211-45500-260

See back of receipt for your chance to win \$1000 ID #:7H41FPNUTSQ



218-878-0737 Mgr:KRIS WILSON  
1308 HIGHWAY 33 S  
CLOQUET MN 55720

ST# 01929 OP# 000158 TEN 01 TR# 09100  
BIC BRITELMR 007033035405 1.97 6  
CARD STICK 003650009360 4.88 0  
SUBTOTAL 6.85  
TOTAL 6.85  
VISA TEND 6.85

Visa Credit- 4421 I 2 APPR#020211  
REF # 820200098845  
TRANS ID - 388202042794680  
VALIDATION - K907  
PAYMENT SERVICE - E  
AID A0000000031010  
TC 8723C4D016905F8F  
TERMINAL # 285591338  
\*NO SIGNATURE REQUIRED  
07/20/18 20:11:20

CHANGE DUE 0.00

# ITEMS SOLD 2

TC# 4641 6642 8687 3274 458



Low Prices You Can Trust. Every Day.

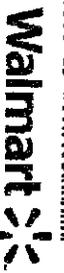
07/20/18 20:11:32

\*\*\*CUSTOMER COPY\*\*\*

Use Walmart Pay to save your receipts.



See back of receipt for your chance to win \$1000 ID #:7H41FPNUTSQ



218-878-0737 Mgr:KRIS WILSON  
1308 HIGHWAY 33 S  
CLOQUET MN 55720

ST# 01929 OP# 000196 TEN 01 TR# 04613  
SHELF LINER 007535322321 5.84 0  
SUBTOTAL 29.00  
TOTAL 29.00  
VISA TEND 29.00

Visa Credit- 5146 I 2 APPR#618063  
REF # 822000713542  
TRANS ID - 58822077918529  
VALIDATION - 6W6K  
PAYMENT SERVICE - E  
AID A0000000031010  
TC 8547F96687094688  
TERMINAL # 285591338  
\*NO SIGNATURE REQUIRED  
08/08/18 16:36:32

CHANGE DUE 0.00

# ITEMS SOLD 5

TC# 4769 8861 6279 5767 8899



Low Prices You Can Trust. Every Day.

08/08/18 16:36:42

\*\*\*CUSTOMER COPY\*\*\*

Use Walmart Pay to save your receipts.



**CITY OF CARLTON**  
\*Cash Balances

09/05/18 2:28 PM  
Page 1

Current Period August 2018

Fund	2018 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance
				Rec/Dish	Journal Entries		
<b>10100 Checking</b>							
100 GENERAL FUND	(\$1,004,914.45)	\$289,616.53	\$298,901.09	\$0.00	(\$2,174.77)	\$2,065.83	(\$1,014,307.95)
110 FIRE FUND	\$276,946.37	\$142,675.78	\$53,066.33	\$0.00	\$276.12	(\$4,548.44)	\$362,283.50
120 FIRE RELIEF FUN	(\$3,593.20)	\$1,449.83	\$1,800.00	\$0.00	\$0.00	\$0.00	(\$3,943.37)
130 POST RETIREMEN	\$3,335.56	\$1,106.53	\$2,400.00	\$0.00	\$1.84	\$0.00	\$2,043.93
211 LIBRARY FUND	\$19,641.86	\$24,080.41	\$4,552.83	\$0.00	\$19.09	(\$12,809.73)	\$26,378.80
220 LAWFUL GAMBLE	\$36,896.60	\$10,258.09	\$8,028.77	\$0.00	\$43.39	\$0.00	\$39,169.31
230 TIF District 1 - Hou	\$5,454.72	\$10,458.66	\$9,512.79	\$0.00	\$6.37	\$0.00	\$6,406.96
301 THOMSON CITY H	\$0.00	\$25.65	\$0.00	\$0.00	\$0.00	\$0.00	\$25.65
305 2008 Utility Bond Wv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
306 2008 Utility Bond S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
320 SCHOOL AVE IMP	\$0.00	\$13,315.35	\$0.00	\$0.00	\$0.00	\$0.00	\$13,315.35
325 2000 IMPROVEME	\$0.00	(\$12.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$12.80)
400 PUBLIC WORKS C	\$38,386.46	\$0.00	\$34,084.78	\$0.00	\$45.67	\$0.00	\$4,347.35
410 FIRE CAPITAL	\$123,115.99	\$0.00	\$0.00	\$0.00	\$146.49	\$0.00	\$123,262.48
420 2015 G.O. BOND	\$215,400.34	\$54,593.30	\$148,662.50	\$0.00	\$5,760.57	\$0.00	\$127,091.71
425 SMALL CITIES AS	\$10,533.57	\$5,178.50	\$0.00	\$0.00	\$12.53	\$0.00	\$15,724.60
600 WATER FUND	\$106,962.72	\$214,616.80	\$445,775.86	\$0.00	\$310.47	(\$22,065.21)	(\$145,951.08)
601 SEWER FUND	\$262,957.38	\$146,187.84	\$96,447.71	\$0.00	(\$4,985.11)	(\$9,427.87)	\$298,284.53
610 AMBULANCE FUN	\$591,205.70	\$340,583.98	\$98,587.57	\$0.00	\$751.83	(\$150,387.07)	\$683,566.87
611 AMBULANCE CAPI	\$60,075.17	\$0.00	\$0.00	\$0.00	\$71.48	\$0.00	\$60,146.65
620 CEMETERY FUND	\$26,757.57	\$38,123.94	\$31,177.67	\$0.00	\$6.53	(\$9,862.64)	\$23,847.73
800 RETIREE HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$769,162.36	\$1,292,258.39	\$1,232,997.90	\$0.00	\$292.50	(\$207,035.13)	\$621,680.22

**CITY OF CARLTON**  
**\*Cash Balances**

09/05/18 2:28 PM  
Page 1

Current Period August 2018

Fund	2018 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entries			
<b>10150 Frandsen Savings</b>								
100 GENERAL FUND	\$1,814,609.68	\$3,977.13	\$0.00	\$0.00	\$0.00	\$0.00	\$1,818,586.81	In Bal
110 FIRE FUND	\$121.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121.43	In Bal
120 FIRE RELIEF FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
130 POST RETIREMEN	\$2.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.55	In Bal
211 LIBRARY FUND	\$5.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.22	In Bal
220 LAWFUL GAMBLE	\$13.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.70	In Bal
230 TIF District 1 - Hou	\$1.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.48	In Bal
301 THOMSON CITY H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
305 2008 Utility Bond W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
306 2008 Utility Bond S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
320 SCHOOL AVE IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
325 2000 IMPROVEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
400 PUBLIC WORKS C	\$33.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.08	In Bal
410 FIRE CAPITAL	\$82.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.31	In Bal
420 2015 G.O. BOND	\$12.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.90	In Bal
425 SMALL CITIES AS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
600 WATER FUND	\$552,904.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$552,904.62	In Bal
601 SEWER FUND	\$142.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$142.05	In Bal
610 AMBULANCE FUN	\$359.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$359.08	In Bal
611 AMBULANCE CAPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
620 CEMETERY FUND	\$10.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.11	In Bal
800 RETIREE HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
	\$2,368,298.21	\$3,977.13	\$0.00	\$0.00	\$0.00	\$0.00	\$2,372,275.34	

**CITY OF CARLTON**  
\*Cash Balances

09/05/18 2:29 PM  
Page 1

Current Period August 2018

Fund	2018 Begin Balance	Receipts	Disbursements	-----Transfers-----			JE Payroll	Balance	
				Rec/Dish	Journal Entries				
110 FIRE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
120 FIRE RELIEF FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
130 POST RETIREMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
211 LIBRARY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
220 LAWFUL GAMBLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
230 TIF District 1 - Hou	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
301 THOMSON CITY H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
320 SCHOOL AVE IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
325 2000 IMPROVEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
400 PUBLIC WORKS C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
410 FIRE CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
420 2015 G.O. BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
425 SMALL CITIES AS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
600 WATER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
610 AMBULANCE FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
611 AMBULANCE CAPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
620 CEMETERY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
<u>10400 Northwoods CU Invest</u>									
100 GENERAL FUND	\$65,340.74	\$682.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,022.95	In Bal
	\$65,340.74	\$682.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,022.95	



# THANK YOU

---

Dear City of Carlton:

Thank you so much for helping to support and get the word out about the Carlton Community National Night Out! It was a great success and I so appreciate all that you did to help with this. Also, thank you for being there the night of as well!

Sincerely,  
Daisy



# NORTH COUNTRY RIDE

PO Box 312, Esko, MN 55733 Phone: (218) 879-7608  
Email: [ncride@gmail.com](mailto:ncride@gmail.com) Web Site: [www.northcountryride.com](http://www.northcountryride.com)

8/21/2018

City of Carlton  
PO Box 336  
Carlton MN 55718

## *Greetings*

*North Country RIDE is a nonprofit Equine Assisted Therapeutic Program in Esko Minnesota. We have many riders from the Carlton area. One of our riders, who many know from his work at the Streetcar Restaurant in Carlton, received medals at the state equestrian Special Olympics. He has ridden with our program many years. Riders like him benefit from the therapeutic activities our horse partners provide.*

*Our mission is to promote personal growth and development through our equine assisted activities. Our horses are our partners making our mission possible. Maintaining one horse cost about \$500 from April-October. We currently have 13 horses on our property. Six hundred bales of hay (at \$3:00- 3:75 a bale) are purchased every summer to maintain our horses through the spring and early summer of the next year. We spend up to \$2000 a year on hay.*

*I would like to request funding to help with the purchase of hay. We also have a horse sponsorship program where you can sponsor a horse for \$500. You can pick your horse and be recognized for your contribution to that horses well-being.*

*Thank you for your attention to my request.*

*Sincerely,*

*Tamy Horyza*

*Executive Director*

## *North Country RIDE*

*North Country RIDE's mission is to promote personal growth and development through equine assisted therapeutic, educational, and recreational activities. North Country RIDE is a 501(c)(3) nonprofit organization.*

CITY OF CARLTON  
RESOLUTION NO. 2018-25

A RESOLUTION APPOINTMENT TO HRA BOARD OF DIRECTORS.

WHEREAS, the City of Carlton is supportive of the Carlton County Housing and Rehabilitation Board and,

WHEREAS, MN Statute 469.003, subd.6, requires a member of the Housing and Rehabilitation Board must be appointed by the mayor and approved by a governing body of the municipality; and

WHEREAS, the following candidates for HRA Board of Directions have met the qualifications established by the State of Minnesota;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Council do approve the following appointments to the Carlton County HRA Board of Directors;

Appointees: Jodie Johnson

Adopted by the City Council of the City of Carlton this 12<sup>th</sup> day of September 2018.

I CERTIFY THAT the above resolution was adopted by the Carlton City Council on Wednesday, September 12, 2018.

By: \_\_\_\_\_  
Kathleen O'Hara Bureau  
Mayor

Attest: \_\_\_\_\_  
Carol Conway  
City Clerk/Treasurer

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

B. Bodie \_\_\_\_\_  
R. Jorgenson \_\_\_\_\_  
A. Gustafson \_\_\_\_\_  
H. MacDonald \_\_\_\_\_  
K. Bureau \_\_\_\_\_

**CITY OF CARLTON  
RESOLUTION  
2018-26**

**Recognizing National Pregnancy and Infant Loss Awareness Day**

**Whereas,** Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy through early childhood; and

**Whereas,** Many of these parents live in, deliver in, have a child die in, or a bury a child in our community; and

**Whereas,** Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organizations was founded 1987, 30 years ago, to support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, sudden unexplained death of a child (SUDC) sudden infant death syndrome (SIDS), birth defects, illness, accidents, and all other types of infants and early childhood death; and

**Whereas,** Bereaved parents around the world remember their children annually on October 15 with a candle lighting at 7 pm. Some will remember their child/children in their homes while other will remember them in small gatherings around the state, across the nation and around the world; and would unify these parents in tribute to their children; and

**Whereas,** In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

**Whereas,** In honor of the thousands of children that die each year in Minnesota Infants Remembered In Silence, Inc. (IRIS) respectfully request that October 15th, 2018 be recognized as Pregnancy and Infants Loss Remembrance Day.

**Now, Therefore Be It Resolved,** by the City Council of the City of Carlton, County of Carlton, Minnesota; hereby annually recognizes October 15<sup>th</sup> as Pregnancy and Infant Loss Remembrance Day.

Adopted by the City Council of the City of Carlton, Minnesota this 12th day of August, 2018.

By: \_\_\_\_\_ Attest: \_\_\_\_\_  
Kathleen Bureau Carol Conway  
Mayor Clerk-Treasurer

Motion by: \_\_\_\_\_ B. Bodie \_\_\_\_\_  
R. Jorgenson \_\_\_\_\_  
Second by: \_\_\_\_\_ A. Gustafson \_\_\_\_\_  
H. MacDonald \_\_\_\_\_  
K. Bureau \_\_\_\_\_



Donohue & Associates, Inc.  
3311 Weeden Creek Road | Sheboygan, WI 53081  
920.208.0296 | donohue-associates.com

August 28, 2018

City of Carlton  
Attn: Carol Conway  
PO Box 336  
Carlton, MN 55718

Re: Project Invoice 13233-16  
City of Carlton – New WTP, New Well, and Water Distribution Upgrades

Dear Ms. Conway:

Enclosed is our Invoice 13233-16 for engineering services related to the water treatment and distribution project. The following sections identify the work completed during the current invoice period and the work anticipated during the next period:

### Activities This Period

1. Complete bid set and post for advertisement.
2. Conduct pre-bid meeting, answer contractor questions, and prepare addenda.

### Activities Anticipated Next Period

1. Prepare final addendum.
2. Open bids and provide recommendation of award letter.
3. Prepare contract amendment for continuing services and draft CRS contract.

Please do not hesitate to call me if you have any questions regarding this invoice.

Sincerely,

A handwritten signature in black ink, appearing to read "Ashley Hammerbeck". The signature is fluid and cursive.

Ashley Hammerbeck, PE

Copy: Anne Koenig, Donohue  
File

# INVOICE



4500 Park Glenn Road, Suite 125  
St. Louis Park, MN 55416  
Phone: 952-920-1800  
www.donohue-associates.com

**Invoice To:**

City of Carlton  
Attn: Carol Conway  
PO Box 336  
Carlton, MN 55718

**Invoice Date:** August 30, 2018  
**Donohue Project No.:** 13233  
**Invoice No:** 13233-16  
**Project Manager:** Ashley Hammerbeck  
**Terms:** 30 Days  
**Billing Period:** 07/22/18 - 08/25/18

**Project Description:** City of Carlton - New WTP, New Well and Water Distribution Upgrades

**Your Authorization:** Carlton-Twin Lakes Joint Water Board  
Engineering Services Agreement  
Amendment No. 1, Signed 01/30/18  
Amendment No. 2, Signed 08/14/18

<b>Compensation:</b>	Time and Expense Not-to-Exceed	\$	360,000.00
	Time and Expense Not-to-Exceed	\$	26,152.00
	Time and Expense Not-to-Exceed	\$	8,000.00
	<b>Total</b>	\$	<b>394,152.00</b>

<b>Billing Summary:</b>	Total Project Charges to Date	\$	385,936.62
	Total Project Charges Previously Billed	\$	382,138.24
	Total Project Current Charges	\$	3,798.38

<b>Current Charges:</b>	Labor (26.5 hours)	\$	3,380.00
	Reimbursable Expenses	\$	418.38
	Subconsultants	\$	-
	<b>Total</b>	\$	<b>3,798.38</b>

<b>Current Charges Due - City of Carlton</b>	<b>\$ 3,798.38</b>
--	--------------------

**Please Remit to:** Donohue & Associates, Inc.  
3311 Weeden Creek Road  
Sheboygan, WI 53081  
Phone: 920-208-0296  
Fax: 920-208-0402

<b>Aged Receivables</b>				
<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 days</u>	<u>&gt;120 days</u>
\$3,798.38	\$0.00	\$0.00	\$0.00	\$0.00



City of Carlton  
Attn: Carol Conway  
PO Box 336  
Carlton, MN 55718

Invoice Date: August 30, 2018  
Invoice No.: 13233-16  
Billing Period: 07/22/18 - 08/25/18  
Project Manager: Ashley Hammerbeck

**DETAIL OF CURRENT CHARGES**

**LABOR**

Name	Hours	Billing Rate	Cost
Andrew Dow	1.0	\$ 140.00	\$ 140.00
Steve Weiss	1.0	\$ 140.00	\$ 140.00
Ashley Hammerbeck	12.0	\$ 130.00	\$ 1,560.00
Michael Styf	8.0	\$ 130.00	\$ 1,040.00
Cody Halbach	1.0	\$ 115.00	\$ 115.00
Josh Rivera	3.0	\$ 115.00	\$ 345.00
Anne Koenig	0.5	\$ 80.00	\$ 40.00
<b>TOTAL LABOR</b>	<u>26.5</u>		<u>\$ 3,380.00</u>

**REIMBURSABLE EXPENSES**

**Other Direct Costs - Travel**

Parking, etc.	\$ -
Lodging	\$ -
Meals	\$ 7.02
Mileage	\$ 154.78
Transportation	\$ -
<b>Total Other Direct Costs - Travel</b>	<u>\$ 161.80</u>

**Equipment, Materials & Supplies**

Printing	\$ 256.58
Shipping/Postage	\$ -
Supplies	\$ -
Other - Conference Calls	\$ -
<b>Total Equipment, Materials &amp; Supplies</b>	<u>\$ 256.58</u>

**TOTAL REIMBURSABLE EXPENSES** \$ 418.38

**CURRENT CHARGES DUE - CITY OF CARLTON** \$ 3,798.38

Contractor	Base	Alt 1	Alt 2	Base+Alt 1	Base+Alt 2	Total	% Diff off Total
MBI	\$ 4,582,000.00	\$ 1,393,700.00	\$ 48,400.00	\$ 5,975,700.00	\$ 4,630,400.00	\$ 6,024,100.00	0.41%
Rice Lake	\$ 4,697,562.00	\$ 1,276,906.60	\$ 25,000.00	\$ 5,974,468.60	\$ 4,722,562.00	\$ 5,999,468.60	0.00%
Magney	\$ 4,794,233.00	\$ 1,365,848.00	\$ 29,000.00	\$ 6,160,081.00	\$ 4,823,233.00	\$ 6,189,081.00	3.16%
Shank	\$ 4,928,750.17	\$ 1,253,356.00	\$ 25,000.00	\$ 6,182,106.17	\$ 4,953,750.17	\$ 6,207,106.17	3.46%

highlight = Low Bid



Donohue & Associates, Inc.  
3311 Weeden Creek Road | Sheboygan, WI 53081  
920.208.0296 | donohue-associates.com

September 5, 2018

Mrs. Kathleen O'Hara-Bureau  
Mayor  
City of Carlton  
310 Chestnut Avenue  
Carlton, MN 55718

Re: Letter of Recommendation for Contract Award  
Water Treatment Plant & System Improvements Project  
Municipal Builders, Inc. (MBI)

Dear Mrs. O'Hara-Bureau,

Pursuant to the Official Notice to Bidders, sealed bids for the above referenced project were received on Friday, August 31<sup>st</sup>, 2018, at 10:00 a.m. local time and then opened and read aloud. Copies of the submitted bids were made and provided to Ashley Hammerbeck (Donohue) for further review. Four bids were received.

It is our opinion that the low bidder of the Base Bid, Municipal Builders, Inc. (MBI), submitted a responsive bid and is qualified to perform the Work as specified. Our opinion is based on review of the unit prices for the base bid and alternates #1 and #2 across all four bids received, review of MBI's statement of qualifications, MBI's subcontractor list, and reference calls made to the engineers on other similar projects completed by MBI. It is therefore recommended that the contract be awarded to Municipal Builders, Inc. for the Base Bid Price of \$4,582,000, pursuant to Article 19 of the Instructions to Bidders.

Acceptance or rejection of Alternates #1 and #2 is at the discretion of the City and may warrant further discussion or negotiation with MBI to resolve cost discrepancies for bid items 27 and 28 under Alternate #1 and bid items 1 and 2 under Alternate #2, relative to the other bids received. Donohue would be happy to assist the City in coordinating these discussions with MBI at your request.

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Ashley Hammerbeck", written in a cursive style.

Ashley Hammerbeck, P.E.  
Project Manager

# Carlton Fire and Ambulance

## AHA CPR Training



### Courses Offered:

- BLS for Healthcare Providers (4-5 hours) - \$30
- Heartsaver Adult CPR/AED for general population (4-6 hours) - \$30
  - Child CPR/AED - \$5
  - Infant CPR - \$5
  - Exam - \$5
- First Aid (2 hours) - \$20
- *Optional pocket mask to keep - \$5*

- Courses are hosted at the Carlton Fire Department in Carlton, MN
- Arrangements can be made to provide courses elsewhere for an additional cost

Please contact the Carlton Fire Department with questions or to set up a course!  
(218) 384-4158

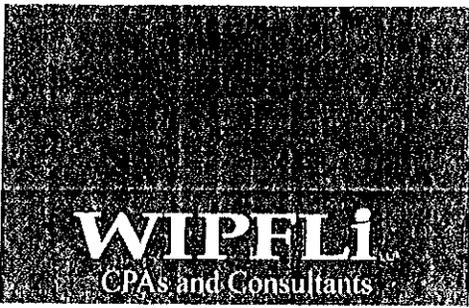
*\*All trainings are American Heart Association courses*

*\*All trainings are AHA instructor led courses*

*\*All times are approximate and vary depending on number of students*

*\*All participants that complete course completion will receive an AHA course completion card*





August 20, 2018

Carol Conway  
City of Carlton  
310 Chestnut Ave.  
Carlton, MN 55718

Wipfli, LLP would like to continue as auditors for City of Carlton and request that the City Council consider reappointing us to perform the annual audits and consult with you as necessary for the years ending December 31, 2018, 2019, and 2020.

Our fee for these services including expenses will not exceed the amounts quoted below:

Fiscal year <u>Ended December 31,</u>	
2018	\$ 11,100
2019	11,750
2020	12,455

We appreciate the opportunity to be of service to the City of Carlton and look forward to providing services in the future. If you have any questions or need more information, please call.

Yours truly,

A handwritten signature in black ink, appearing to read "JL Smith", is positioned above the typed name.

Jennifer L. Smith, CPA

## Carol Conway

---

**From:** Smith, Jennifer <JSmith@wipfli.com>  
**Sent:** Tuesday, August 28, 2018 1:20 PM  
**To:** Carol Conway  
**Subject:** Fire Relief Proposal

The fees for services provided in 2017 were \$2,000 for the agreed upon procedures and \$800 for the 990.

The cost for services in 2018, would be \$4,700 for the audit and \$1,000 for the 990.

| Senior Manager | Wipfli LLP | Office: 218.740.3929  
1502 London Road, Suite 200 Duluth, MN 55812  
[www.wipfli.com](http://www.wipfli.com)

**WIPFLI**  
CPAs and Consultants

The content of this email and any attached files are confidential, and may be subject to certain privilege. This email is intended for the designated recipient(s) only. If you have received this email in error, please immediately contact the sender.

Wipfli LLP  
CPAs and Consultants

**City of Cloquet  
Contract for Services**

This Agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018 between the City of Cloquet (hereinafter referred to as the "City") and City of Carlton (hereinafter referred to as "Carlton"):

**Whereas,** Carlton is in need of Bite Quarantine and related services for stray dogs classified as dangerous; and,

**Whereas;** the City has a facility and is qualified to provide such services; and,

**Whereas;** Carlton wishes the City to provide these services in accordance with this contract:

**Now Therefore,** in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

**I. Term**

The term of this contract will end on the \_day of \_\_\_\_\_ unless earlier terminated by either party as provided herein.

**II. Basic Services**

It is mutually understood by both parties that the City agrees to provide the services delineated in this contract as an independent contractor. As such, it is the expressed understanding that neither the City or anyone retained by them to perform the services undertaken in this agreement shall be considered an agent, servant, representative or employee of Carlton.

In furtherance of this understanding, the City will maintain sole control of the means and methods necessary to perform the services contracted and will provide the following services pursuant to this contract:

1. Shelter and medical care for dangerous dogs as designated by the \_\_\_\_\_, without a private owner, that are brought to the City facility by appropriate Carlton officials. A dangerous dog is defined as such by Minnesota State Statute as any dog that has:
  - a. Caused bodily injury or disfigurement to any person on public or private property; or
  - b. Engaged in any attack on any person under circumstances which would indicate danger to personal safety; or

- c. Exhibited unusually aggressive behavior, such as an attack on another animal; or
  - d. Bitten one (1) or more persons on two (2) or more occasions; or
  - e. Been found to be potentially dangerous and/or the owner has personal knowledge of the same, the animal aggressively bites, attacks, or endangers the safety of humans or domestic animals.
- 2. Conduct the examination of dangerous dogs and provide or arrange veterinary care as required whenever necessary at the discretion of the City.
  - 3. Containment and Bite Quarantine for up to ten (10) days under the provisions of MN Rules Part 1721.0580.
  - 4. Provide euthanization and disposal services as ordered by a qualified representative of the City.

### **III. Responsibilities of Carlton**

- 1. Carlton designated personnel will have access to bring animal (s) to the shelter at any time. The appointed personnel will be trained on proper containment procedures by a City representative.
- 2. Carlton shall be responsible for satisfying all provisions of appropriate local codes and all other relevant statutes.

### **IV. Compensation**

Carlton shall pay the City the following fees after being provided an invoice itemizing per animal charges According to the following pay structure:

- A. \$25 per day bite quarantine fee - up to ten day hold (\$250 total)
- B. \$90 veterinary fee for exam and euthanization
- C. \$50 cremation and disposal fee

The fees charged pursuant to this Agreement can be changed by City upon sixty (60) days written notice.

### **V. Compliance with Laws**

In providing all services pursuant to this contract, the City shall abide by all statutes, ordinances, rules and regulations pertaining to or regulating the provision of such services, including those now in effect and hereinafter adopted.

**VI. Insurance**

The City shall purchase, maintain in full force and effect during the term of this contract and provide proof of the following insurance coverage:

COMPREHENSIVE GENERAL LIABILITY

**VII. Early Termination of Contract**

Either party upon sixty (60) days of written notice, delivered by mail or in person, to the other party may terminate this contract. For purposes of such notice the address of the City and Carlton are as follows:

City of Cloquet  
Aaron S. Reeves, City Administrator  
1307 Cloquet Avenue  
Cloquet, MN 55720

City of Carlton  
Carol Conway, Clerk-Treasurer  
PO Box 336  
310 Chestnut Avenue  
Carlton, MN 55718

**VIII.**

Any material alterations, modifications or variations to the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the dates indicated below.

CITY OF CARLTON

CITY OF CLOQUET

By: \_\_\_\_\_

By: \_\_\_\_\_

Kathleen O'Hara Bureau  
Mayor

Aaron S. Reeves  
City Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# CARLTON COUNTY

## Land Department

1630 County Road 61 • Carlton, MN 55718  
218-384-9179

---

Gregory J. Bernu, *Land Commissioner* • Mark P. Westphal, *Forester*

August 2, 2018

Carol Conway  
Carlton City Clerk  
310 Chestnut Avenue  
PO Box 336  
Carlton, MN 55718

Dear Municipal Clerk:

Minnesota Statute 282.01, subd. 1 requires that cities and organized townships shall first approve the sale of tax-forfeited land located within their respective boundaries before any land can be offered for sale by the County. This statute further states: *The town board of the town or the governing body of the municipality is considered to have approved the classification or reclassification and sale if the county board is not notified of the disapproval of the classification or reclassification and sale within 60 days of the date the request for approval was transmitted to the town board of the town or governing body of the municipality.*

Would you please review the parcel(s) listed on the attached sheet and indicate your approval or disapproval of the sale of the parcel(s) by October 1, 2018?

If you have any questions, please feel free to contact me at 218-384-9179.

Sincerely,

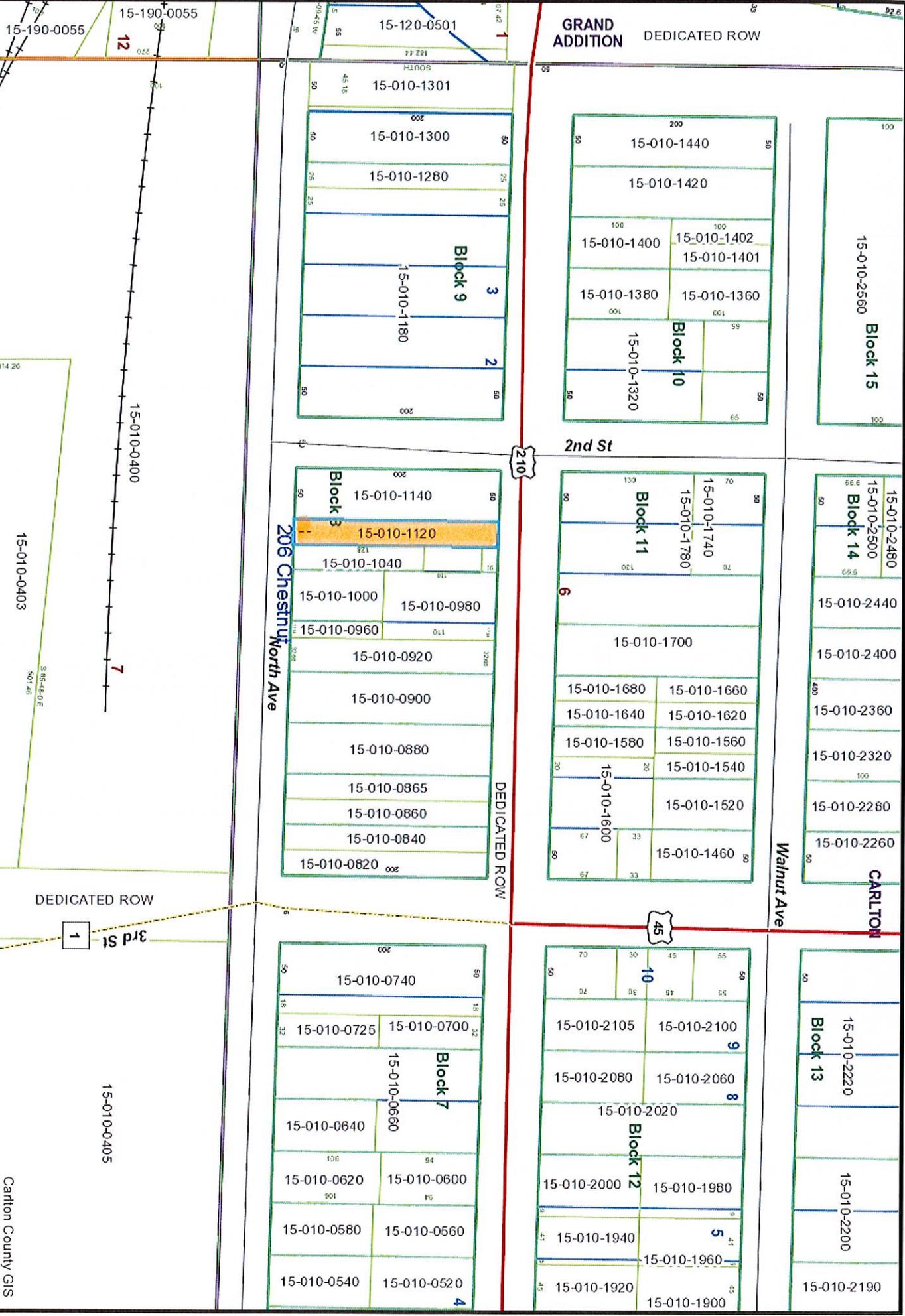
Gregory J. Bernu  
Land Commissioner

GJB

Enc

PARCELID	TDTDNM	PHYSADDR	PHYSCTY	PHYSZIP	APTOWN	APRANG	APSECT	APLOT	APBLOK	PLDESC	APDEED	ESTOTAL
15-010-1120	City of Carlton	206 CHESTNUT AVE	CARLTON MN	55718	0	0	0	7	8	CITY OF CARLTON ORIGINAL PLAT	0	27000
15-050-0780	City of Carlton				0	0	0	0		CITY OF CARLTON BRADLEYS ADDITION	0	400
15-350-0740	City of Carlton				0	0	0	1	2	CITY OF CARLTON WOODLAND PARK	0	1200
15-350-2565	City of Carlton				0	0	0	0		CITY OF CARLTON WOODLAND PARK	0	1000
15-678-0600	City of Carlton				48	16	5			CITY OF THOMSON UNPLATTED	0.21	22300

GRAND ADDITION DEDICATED ROW



This data is provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose. Not for survey purposes.

**15-10-1120 - Tax Forfeit**



**Carlton County, MN**

Date: 8/6/2018

Carlton County GIS





This data is provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose. Not for survey purposes.

**15-350-0740, 2565 - Tax Forfeit**

15-678-0460

AUDITOR'S  
SUBDIVISION  
NO 12

15-678-0525

15-678-0500

15-560-0020

15-678-0560

15-678-0540  
Johnson  
15-678-0520  
Photo

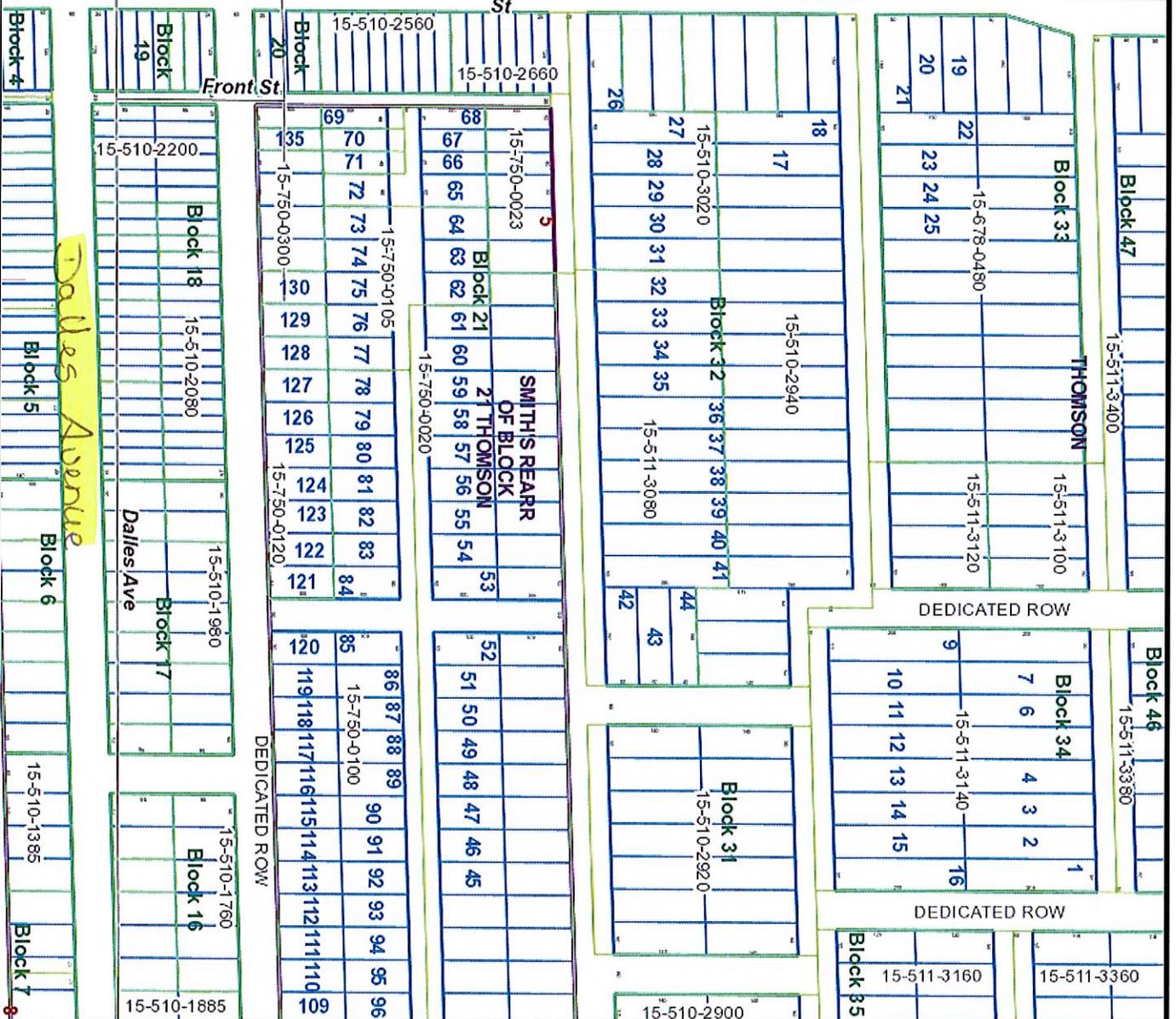
15-678-0600

mn  
tower

15-678-0660

15-678-0661

Vermillion  
St



This data is provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose. Not for survey purposes.

15-678-0600 - Tax Folio

Carlton County, MN  
Date: 8/6/2018

## Derek Wolf

---

**From:** Brent Gunnarson <brent@northerndoor.net>  
**Sent:** Wednesday, September 05, 2018 9:42 AM  
**To:** Derek Wolf  
**Cc:** Troy Nelson  
**Subject:** RE: City of Carlton

ADD FOR WIRELESS WALL SWITCHES AND TRANSMITTER \$200.00 PLUS TAX

**From:** Brent Gunnarson  
**Sent:** Wednesday, September 5, 2018 9:40 AM  
**To:** 'Derek Wolf' <derek@cityofcarlton.com>  
**Cc:** 'Troy Nelson' <troy@fourstarconstruction.us>  
**Subject:** RE: City of Carlton

Derek, Troy from Four Star called me this morning, he said to add a panic bar to this and resend with the price.

Add:  
1 EA VD 22NL EXIT DEVICE W/ OUTSIDE PULL & KEYED CYLINDER \$425.00 PLUS TAX

**From:** Brent Gunnarson  
**Sent:** Thursday, August 16, 2018 2:14 PM  
**To:** 'Derek Wolf' <derek@cityofcarlton.com>  
**Subject:** RE: City of Carlton

1 ea LCN 4642 Auto Operator \$3,100.00 plus tax  
2 ea Larco 4R1 4-1/2" Round Wall Switches \$40.00 ea plus tax

### Option

1 ea Besam SW200 Auto Operator \$2,000.00 plus tax

Install and wiring by others

Thank you, Brent

**From:** Derek Wolf <derek@cityofcarlton.com>  
**Sent:** Thursday, August 16, 2018 12:15 PM  
**To:** Brent Gunnarson <brent@northerndoor.net>  
**Subject:** Re: City of Carlton

Hello Brent

Just checking you received my previous email and that you were able to do the quote this week.



## Clerk Department Head Report

### Items worked on in August

- Agenda Packets/Meeting Minutes
- Bank deposits and bank reconciliation
- Property Split Research
- Cemetery Sales, Burials, Locates, Deeds
- Installed Cemetery Pins in Section 5
- New Liquor License for Magnolia
- Meet with CAHA Representatives about shared employee
- Work on Budget
- Employee Review
- Update AWAIR and ERTK Policy
- Painting Quote
- Meeting with MSA (WLSSD Ordinance)
- Update City Hall SDS Inventory
- Bid Opening and submit Bid Documentation to Donohue

Carol Conway  
Clerk/Treasurer

# Carlton Fire Department – Dept. Head Report

September 12th 2018

Firehall expansion meetings – Having meeting in Sept to discuss what is next

Recruitment – working on community members

Zuercher CAD (computer-aid dispatch) – did training hoping to do contract soon and mount, figuring out contract. Need to redo some computers

Hope to install new tank/box combo on Rescue 1 – being built

Hoping to tear down house and move driveway soon

Pump testing – all trucks past

SCBA testing – all passed

Ladder testing in Oct.

3 new members

MN Power training at hydroelectric damn

Met with Emergency management about grant funding

Met with Central Lakes College to talk training opportunities

EMR class started this fall

## **Call Volume for as of Sept 4th, 2018**

### Call by Type

Medical: 443

False Alarm: 28

Hazardous Condition: 12

Rescue: 2

Vehicle Accident w/out extrication: 24

Vehicle Extrication: 5

Vehicle Fires: 8

Vegetation Fires: 12

Working Structure Fire: 12

Service call: 4

Transport: 30

Lift Assist: 23

Chimney Fires: 0

Other: 2

**Total # of Runs: 605**

Respectfully Derek Wolf – Fire Chief

**Public Works Department – City of Carlton September 12, 2018**  
**Dept. Head Report P.O. Box 336**  
**Carlton, MN 55718**

- Worked with Donohue water project
  - Funding
  - Accept bids
- Cathodic Protection repaired in Carlton and Wrenshall complete. Repaired recirculation line in each tower
- Water samples Wrenshall
- Cemetery expansion – finalized pins.
- Mowing, city, cemetery, disc golf
- Working on sewer cleaning quotes – Beginning of October
- Ordering lights and center council for new truck
- Picked up new truck and plow!!!!!!!
- City hall tuck pointing project – complete
- City hall sidewalk replacement
- City hall window cleaning - complete
- Remove old piping and electrical in boiler room
- Hydrant painting
- Out house prep
- MSA meeting about WLSSD
- WTP Chlorine repair
- Run emergency generator

*Respectfully,*  
*Derek Wolf*  
*Public Works Superintendent*

Library Director Report  
August 2018

- Council meeting
- Outreach to Wrenshall Latch Key - 12 children, 2 adults
- PreK/K Space painting- 9 children, 2 adults
- Space book display
- Outreach to Bulldogs Kids Care - 13 children, 3 adults
- Ordered bestsellers for Sept & Oct
- Hired Bethany as Library Director
- 

Beth worked on:

- Cleaning
- Began training as Library Director
- Added donated books to collection
- Organized collections
- Rearranged YA to make it easier to use
- 

Jodie Johnson  
Library Director