

Carlton City Council
AGENDA
Wednesday, August 8, 2018

- 1.00 Call to Order & Pledge of Allegiance 6:00pm
- 2.00 Roll Call – Agenda Additions/ Deletions
- 3.00 Approve Agenda – *Council members may add items to the agenda for discussion purposes or staff direction.*
- 4.00 Consent Agenda – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - 4.01 Approval of the Minutes: Regular Meeting, July 11, 2018; Special Meeting, July 25, 2018
 - 4.02 Approval of Bills: Exhibit A dated August 8, 2018 in the amount of \$90,256.83.
 - 4.03 Approval of Bills: Exhibit B: To be presented on August 8, 2018
 - 4.04 Approval of Check Numbers: 31960 – 32042, Void 31999
 - 4.05 Review and Approval of Petty Cash
 - 4.06 Charitable Gambling Report
 - 4.07 Frandsen Bank and Trust Credit Card Statement
 - 4.08 Status of City Funds
- 5.00 Presentations & Guests – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report*
- 6.00 Public Hearings/Planning Commission Meeting
- 7.00 Petitions, Communications & Correspondence
 - 7.01 Thank you from Girl Scout Troop 4225
 - 7.02 Ragnar Relay 2019
 - 7.03 Donation Request from Oldenburg House on July 11, 2018 (Agenda item 9.09B)
- 8.00 Ordinances; Resolutions and Policies
- 9.00 General Business
PROJECT UPDATES
 - 9.01 Joint Powers Board - Project Update
 - Donohue Invoice 13233-15
 - Engineer Agreement
 - 9.02 Fire Department Expansion
 - Fence Quotes
 - House Removal and Driveway Quotes

UNFINISHED BUSINESS

- 9.04 Thomson Bell and Historical Plaque
- 9.05 Friends of Animals Contract
- 9.06 A. Hammitt Water Concerns
- 9.07 Donation Request – All-American Sports Posters

NEW BUSINESS

- 9.08 2019 Audit
- 9.09 Request for Liquor License
- 9.10 Fire Relief Liquor at the Fire Hall September
- 9.11 Fire Service Contract Updates
- 9.12 2nd Quarter Ambulance Write-Offs
- 9.13 Cemetery Plot Sale Request
- 9.14 Bedrock Flint Invoice
- 9.15 Omar's Sand and Gravel Invoice
- 9.16 Radio Quote
- 9.17 Sewer Jetting and Televising Quote
- 9.18 Manhole Cleaning Quote
- 9.19 Preliminary Budget

10.00 Staff and Committee Reports & Recommendations

- 10.01 City Clerk Report
- 10.02 Fire Chief Report
- 10.03 Public Works Report
- 10.04 Library Director Report
- 10.05 Council Member Report
- 10.06 Mayor Report

11.00 RECAP ACTION ITEMS

12.00 UPCOMING MEETINGS AND EVENTS

- 12.01 Primary Election Day – August 14, 2018
- 12.02 Annual Fire Board Meeting – August 15, 2018 @ 6:00pm
- 12.03 Bid Opening – August 31, 2018 @ 10:30am Carlton City Hall
- 12.04 Regular Council Meeting – September 12, 2018 @ 6:00pm

13.00 Adjournment

Carlton City Council Meeting Minutes Wednesday, July 11, 2018

1.00 Call to Order & Pledge of Allegiance

Mayor Bureau called the meeting to order, the time being 6:00 pm.

2.00 Roll Call – Agenda Additions/ Deletions

Council Present: Mayor K Bureau; Councilors: A. Gustafson, H. MacDonald, R. Jorgenson, B. Bodie

Council Absent:

Staff Present: Public Works Superintendent, D Wolf; *Deputy Clerk, J. Johnson*

Others Present: Joe Broneak, Jessie Sobczak, Dave Sobczak, Chris Rousseau, Timothy Soden-Groves

3.00 Approve Agenda – Council members may add items to the agenda for discussion purposes or staff direction.

A Motion was made by Councilor MacDonald and seconded by Councilor Bodie to approve the Agenda with the following additions: **9.14 Speeding on Dalles Avenue, 9.15 Bank Building, 9.16 337 North Avenue, addition to 9.09 Temporary Liquor License & Funding Request.** The motion passed unanimously.

4.00 Consent Agenda – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 Approval of the Minutes: Regular Meeting, June 13, 2018

4.02 Approval of Bills: Exhibit A dated July 11, 2018 in the amount of \$239,508.61.

4.03 Approval of Bills: Exhibit B dated July 11, 2018 in the amount of \$19,237.69 presented at the meeting.

4.04 Approval of Check Numbers – 31886 – 31958, Void # 31959.

4.05 Review and Approval of Petty Cash

4.06 Charitable Gambling Report

4.07 Frandsen Bank and Trust Credit Card Statement

4.08 Status of City Funds

A Motion was made by Councilor Gustafson and seconded by Councilor Jorgenson to approve the Consent Agenda as presented. The motion passed unanimously.

5.00 Presentations & Guests – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report.*

6.00 Public Hearings

7.00 Petitions, Communications & Correspondence

7.01 Thank you from Carlton Community Education 1st Annual STEM Camp

7.02 Donation Request – Inter-Faith Care Center

A Motion was made by Councilor Jorgenson and seconded by Councilor Gustafson to make a Charitable Gambling donation in the amount of \$200.00 to Inter-Faith Care Center. The motion passed unanimously.

7.03 Donation Request – All-American Sports Posters

On hold until August Regular Council Meeting.

7.04 Communication – Carlton Recycling Shed

8.00 Ordinances; Resolutions and Policies

8.01 Resolution 2018-20 - Resolution Establishing the City of Carlton as a Pollinator Friendly City

A Motion was made by Councilor Gustafson and seconded by Councilor Jorgenson to pass Resolution 2018-20 Establishing the City of Carlton as a Pollinator Friendly City. The motion passed unanimously.

ROLL CALL

Bodie	Aye
Jorgenson	Aye
MacDonald	Aye
Gustafson	Aye
Bureau	Aye

Councilor Gustafson suggested some education/outreach about being Pollinator Friendly.

8.02 Resolution 2018-21 Resolution Supporting City of Cloquet Animal Impound Facility

A Motion was made by Councilor Bodie and seconded by Councilor Jorgenson to pass Resolution 2018-21 Supporting City of Cloquet Animal Impound Facility. The motion passed unanimously.

ROLL CALL

Bodie	Aye
Jorgenson	Aye
MacDonald	Aye
Gustafson	Aye
Bureau	Aye

8.03 Update to Ch.07-Part 8 – Abandoned Vehicles

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to approve an update to City Code Chapter 7, Part 8 – Abandoned Vehicles. The motion passed unanimously.

ROLL CALL

Bodie	Aye
Jorgenson	Aye
MacDonald	Aye
Gustafson	Aye
Bureau	Aye

9.00 General Business

PROJECT UPDATES

9.01 Joint Powers Board (JPB)

Waiting for final plans so they can be reviewed before the project goes out for bid. The project is set to go out for bid on July 26, 2018 with a closing date of August 31, 2018. Public Utilities Authority (PFA) will determine grant vs. loan amount after bids are opened and before a winning bid is awarded.

9.02 Donohue Invoice

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to approve payment of Donohue invoice 13233-14 in the amount of \$5,607.50. The motion passed unanimously.

9.03 Fire Department Expansion

Additional space will be added for training and living space. A 30x60 detached garage is also planned to be used for storage of vehicles and equipment that is not used on a regular basis.

UNFINISHED BUSINESS

9.04 Thomson Bell and Historical Plaque

Wrenshall shop kids may be able to build a structure for the Thomson Bell and Historical Plaque. A sketch will be sent to Marty Torgerson -Department of Natural Resources for approval.

9.05 Friends of Animals Contract

Friends of Animals released information letting the public know they will be closing August 5, 2018 due to lack of funds.

9.06 A. Hammit Water Concerns

Nothing new.

NEW BUSINESS

9.07 Dave Sobzak – Motorized Vehicles on Bike Trail

Council directed Public Works Superintendent to post "NO ATV" signs for trail connector between South Avenue and Birch Avenue. Also, check on the signage for the bike trail by the VFW.

9.08 Chris Rousseau – Dam Safety

Work continues on in the Thomson Reservoir. The Dam off Vermillion Street is a concrete basin with rock fill. The improvement on the dam will allow for 23% more flow of water. After work is completed this summer the temporary fence will be removed and the parking lot will be re-opened up to the public.

Councilor Jorgenson inquired as to the condition of the concrete wall on the dam, Mr. Rousseau said the concrete is in good condition, any concrete work that needs to be done at this point is cosmetic.

Councilor Jorgenson inquired on how the gates are opened. The gates can be opened remotely and/or manually.

Dam operations are considered critical infrastructure so the independent dam report is classified and cannot be released to the public.

Councilor Gustafson asked about a trail proposal that was submitted to Minnesota Power (MN Power) a couple of years ago and denied, has there been any change? Mr. Rousseau responded that MN Power is not interested in developing any land into trails at this time. The maintenance on existing trails is more than they would like to have.

9.09 Emily Swanson – Honey Bee Friendly City

Glenn and Emily Swanson gave a slide presentation on the upcoming Honey Bee Festival. **9.09A A Motion** was made by Councilor Gustafson and seconded by Councilor MacDonald to approve a Temporary 1-4 day Liquor Permit pending review of State of Minnesota Liquor Laws and City requirements. The motion passed unanimously.

9.09B A Motion was made by Councilor MacDonald and seconded by Councilor Gustafson to approve a Charitable Gambling contribution in the amount of \$500.00 to the Family Music Picnic sponsored by Oldenburg Arts and Cultural Community. The motion passed unanimously.

9.10 Supplemental (Outdoor) Liquor License Application – Third Base Bar & VFW Post 2962

A Motion was made by Councilor Ruth Jorgenson and seconded by Councilor Bodie to approve the Supplemental Liquor License Applications for Third Base Bar and VFW Post 2962 for Friday, July 27, 2018 – Sunday, July 29, 2018 if the Extra Patrol Fee is paid by July 27, 2018. The motion passed unanimously.

9.11 Mandatory Payroll EFT starting 1/1/2019

A Motion was made by Councilor Bodie and seconded by Councilor MacDonald to require EFT for payroll starting January 1, 2019. The motion passed with Councilor Gustafson voting Nay.

9.12 National Night Out – City resident mailing

A Motion was made by Councilor Jorgenson and seconded by Councilor Gustafson to authorize a resident mailing for National Night Out. The motion passed unanimously.

9.13 Hydrant Repairs

A Motion was made by Councilor Bodie and seconded by Councilor Jorgenson to approve the Fobbe Contracting, Inc. invoice in the amount of \$3,200.00 for fire hydrant repairs on four (4) separate fire hydrants. The motion passed unanimously.

9.14 Speeding on Dalles Avenue

Resident Joe Broneak was present to discuss the speeding that is occurring on Dalles Avenue. Discussion on what can be done to slow traffic down. Grant funds may be available through Toward Zero Death (TZD) to focus extra patrol on "Speed Shifts".

9.15 Bank Building

Canopy will be removed and parking lot enlarged. Council would like to see the weed garden cleaned up.

9.16 337 North Avenue

Property owner has until July 20, 2018 to get the lot cleaned up.

10.00 Staff and Committee Reports & Recommendations

10.01 City Clerk Report

Items worked on in June

- o Agenda Packets/Meeting Minutes
- o Bank deposits and bank reconciliation
- o Compile Information for MN Dept. of Health (MDH)
- o Cemetery Sales, Burials, Locates
- o Assessment Searches
- o Utility Easement and Well Easement

- Pollinator City Resolution
- Work on an Assessment Policy
- Tax Levy Allocation
- Meeting with LMC Representatives
- Animal Control meeting with other Cities
- Meet with Wrenshall on Water/Sewer Operator Contract
- Verify Account Payables
- Update Fee Schedule

Carol Conway
Clerk/Treasurer

10.02 Fire Chief Report

Firehall expansion meetings – Having meetings with ARI – evaluating what we can afford. Looking to add 30'X60' separate garage and a 1100 SQ FT training room to the south. Meeting with fireboard on 7-18-18 to present option. Meeting on 8-15-18 to approve 2019 budget

Recruitment planning for spring – Walk through complete, possible new members. Hope to follow up with potential people Zuercher CAD (computer-aid dispatch) – did training hoping to do contract soon and mount, figuring out contract

Hope to install new tank/box combo on Rescue 1

Doing gun raffle -\$5 a ticket, 3 gun raffle

Met with BBC for planning for the 25th anniversary event

National night out planning

Carlton Daze planning, 5K, Demo

Coordinating Fair demo

Getting quotes for fence replacement, driveway moving and tearing the house down next to the Firehall. Hopefully August meeting to tear house down a move driveway in Sept.

Call Volume for as of March 31, 2018

Call by Type

Medical: 328	Vegetation Fires: 12
False Alarm: 20	Working Structure Fire: 10
Hazardous Condition: 8	Service Call: 3
Rescue: 1	Transport: 12
Vehicle Accident w/out extrication: 18	Lift Assist: 17
Vehicle Extrication: 2	Chimney Fires: 0
Vehicle Fires: 3	Other: 2
	Total # of Runs: 436

Respectfully Derek Wolf – Fire Chief

10.03 Public Works Report

- *Worked with Donohue water project*
 - *Funding*
 - *Water plant design review*
 - *Well #5 Staking*
- *Cathodic Protection – needs to be repaired – Fall (end of Aug)*
- *Water samples Wrenshall*
- *Wrenshall meeting*
- *Cemetery expansion – add more topsoil*
- *Sewer back up in Wrenshall*
- *Hydrant Flushing Wrenshall*
- *GIS in Wrenshall for mapping*
- *Mowing, city, cemetery, disc golf*
- *Sidewalk replacement*
- *Hydrant repairs – Fobbes contracting*

- *Manholes Dalles Ave*
- *Flush sewer line*
- *Working on sewer cleaning quotes for August*
- *Ordering tools for new truck*
- *Jay Cooke water line meetings and prep for disinfection*
- *Carlton Hydrant Flushing July 9th*

Respectfully,
Derek Wolf
Public Works Superintendent

10.04 Library Director Report

- Council meeting
- Sort & add donated books
- Outreach to Wrenshall Latch Key – 8 children, 2 adults
- New Books
- Begin 2019 budget
- Brondini Magic Show – 25 children, 9 adults
- PreK/K rain sticks – 5 children, 4 adults
- History/fable book display

Beth worked on:

- Donated books
- Cleaning
- Outreach to Bulldogs Kids Care – 9 children, 3 adults
- 1st & up rain sticks – 1 child, 0 adults

Jodie Johnson
Library Director

10.05 Council Member Report

Councilor Jorgenson would like a sign by the apple trees that says "Carlton City Orchid"

10.06 Mayor Report

11.00 RECAP ACTION ITEMS

12.00 UPCOMING MEETINGS AND EVENTS

- 12.01 Voyageurs Half – Saturday, July 14, 2018
- 12.02 Election Judge Training – Monday, July 16, 2018 @ 8:30am
- 12.03 Fire Board Meeting – Wednesday, July 18, 2018 @ 6:00pm at the Fire Hall
- 12.04 Joint Powers Board Meeting – Wednesday, July 25, 2018 @ 6:00pm
- 12.05 Carlton Daze – July 27-29, 2018
- 12.06 Regular Council Meeting – Wednesday, August 8, 2018
- 12.07 National Night Out – Tuesday, August 7, 2018

13.00 Adjournment

A Motion was made by Councilor Bodie and seconded by Councilor Gustafson to adjourn the meeting, the time being 8:06 pm. The motion passed unanimously.

Respectfully Submitted,

Carol Conway
Clerk-Treasurer

Carlton City Council
PUBLIC HEARING
Wednesday, July 25, 2018

1.00 Call to Order & Roll Call

Mayor Bureau called the meeting to order at 5:31pm.

2.00 Roll Call

*Council Present: Mayor Bureau, Councilmembers: A. Gustafson, H. MacDonald, B. Bodie,
Council Absent: R. Jorgenson*

Staff Present: Clerk Conway; Public Works Superintendent, D. Wolf

Others Present:

3.00 Approve Plans and Specs for WTP and to Authorize to go out for Bid

3.01 2018-22 Resolution Approving Plans and Specification and Ordering Advertisement for Bid

A Motion was made by Councilor Gustafson and seconded by Councilor Bodie to pass Resolution 2018-22 Approving Plans and Specification and Ordering Advertisement for Bid. The motion passed unanimously.

ROLL CALL

B. Bodie	Aye
R. Jorgenson	Absent
H. MacDonald	Aye
A. Gustafson	Aye
K. Bureau	Aye

4.00 Adjournment

A Motion was made by Councilor Bodie and seconded by Councilor Gustafson to adjourn the Special Meeting, the time being 5:40 pm. The motion passed unanimously.

Respectfully Submitted:

Carol Conway
Clerk/Treasurer

PAY PERIOD: July 1-14, 2018 - PAY DAY: July 20, 2018

Regular	Direct Deposit Total	\$8,363.93
Regular	Check Total	\$147.93

PAY PERIOD: July 15-28, 2018 - PAY DAY: August 3, 2018

Regular	Direct Deposit Total	\$10,087.18
Regular	Check Total	\$512.65
Cell Phone Reimbursement	CC & JS	\$80.00

BILLS PAID JULY 16, 2018

Aardvark	portable toilets- Recycle May 2 - July 1, volleyball thru July 8	\$210.00
MN Power	Citywide service 5/28 - 7/1	\$3,929.90
The Green House	planters & basket	\$433.12

BILLS PAID JULY 31, 2018

Baker & Taylor	Bestsellers 2018	\$104.31
Cardmember Services	Citywide charges 6/14 - 7/13	\$960.36
Conway, Carol	2nd Qtr mileage	\$271.41
CW Technology	Computer for Deputy Clerk	\$1,003.59
Delovely, Ebony	reimbursement for purchas of gas for ambulance on transfer	\$76.00
Donohue	Contractual services 5/20 - 6/23	\$5,607.50
Expert T Billing	June 2018 Monthly Billing	1,510.50
Forum Communication	General Election Posting	\$106.08
Hagens Glass	paint	\$62.00
Henry Schein	Medical supplies	182.13
Hunt Electric	street light repair	\$729.78
Maney International	repair on block heater - not covered by warranty	\$182.16
Mars Supply	nylon sling	\$74.58
MediaCom	Service at FH 7/22 - 8/21 at CH 7/29 - 8/28	\$131.29
Medica	medical Ins Premium - Aug 2018 DW, JS, RR - July 2018 RR	\$1,784.45
Mike's Repair	Vehicle maintainance 601	\$225.00
MN Life	Life Insurance premium	\$10.00
MN Power	Replace Street Light 709 2nd Street	\$50.00
Rudy Gassert, Yertka, Prichet	Criminal Prosecutions June 2018	\$925.00
Township & Range	Monthly retainer & 18-20, 18-19	\$579.65
Verizon	citywide service 6/10 - 7/9	\$252.22

BILLS TO BE PAID AUGUST 15, 2018

Bedrock Flint Inc	Work performed at City Hall thru 7/31/18	\$35,000.00
Carlton County Transportatio	dust control, blading gravel	\$1,596.01
CW Technology	service agreement Aug 2018	\$658.00
D&B Trucking	Topsoil for cemetery	\$2,968.00
Mike's Repair	Vehicle Maintainence 612	\$425.00
MN Rural Water Association	Membership dues Sept 2018 - Sept 2019	\$339.10
Snyder, Bruce	Post Retirement Benefit/	\$300.00
WLSSD	Wastewater treatment July 2018	\$10,378.00

Total \$90,256.83

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*Check Summary Register©

July 2018

Name	Check Date	Check Amt
10100 Checking		
Paid Chk# 031964 Schubitzke, Brian	7/13/2018	\$327.75
Paid Chk# 031965 AARDVARK SEPTIC PUMPING	7/13/2018	\$210.00 portable toilets
Paid Chk# 031966 ADAM SCHMITZ	7/13/2018	\$600.00 EMT Reimbursement
Paid Chk# 031967 ARI	7/13/2018	\$900.00 Professional Services June 201
Paid Chk# 031968 ARROWHEAD SPRINGS	7/13/2018	\$36.25 Fire/Amb Water Serv/
Paid Chk# 031969 ARROWHEAD WATER CONDITIO	7/13/2018	\$207.35 Filters for Ice Machine
Paid Chk# 031970 BANYON DATA SYSTEMS	7/13/2018	\$35.00 Seminar
Paid Chk# 031971 BLAINE BROTHERS	7/13/2018	\$200.00 Amber LEDs & Clear
Paid Chk# 031972 BRUCE SNYDER	7/13/2018	\$300.00 Post Retirement Benefit
Paid Chk# 031973 CARLTON COUNTY RECORDER O	7/13/2018	\$46.00 Well #5 Amended Easement
Paid Chk# 031974 CHOICE FINANCIAL	7/13/2018	\$1,325.01 July, Aug 2018 H.S.A. funding
Paid Chk# 031975 CINTAS	7/13/2018	\$88.34 June 2018
Paid Chk# 031976 CLOQUET SANITARY SERVICE	7/13/2018	\$151.74 Citywide Garbage Service
Paid Chk# 031977 COPPERHEAD INNOVATIONS	7/13/2018	\$1,009.69 Ferromagnetic Locator with cas
Paid Chk# 031978 EMERGENCY AUTOMOTIVE	7/13/2018	\$127.88 Parts for Ranger
Paid Chk# 031979 FERGUSON WATERWORKS	7/13/2018	\$296.08 1Lb Hyd Grease
Paid Chk# 031980 FIRE SAFETY USA, INC	7/13/2018	\$359.00 vehicle maint
Paid Chk# 031981 GOPHER STATE ONE-CALL	7/13/2018	\$20.25 City Utility Locates/June 2018
Paid Chk# 031982 GREEN HOUSE	7/13/2018	\$433.12 basket, planters & watering
Paid Chk# 031983 HAGENS GLASS & PAINT	7/13/2018	\$126.75 key & traffic white paint
Paid Chk# 031984 HAWKINS, INC	7/13/2018	\$317.33 Water Plant Chemicals
Paid Chk# 031985 HENRY SCHEIN	7/13/2018	\$357.20 medical supplies
Paid Chk# 031986 INTERFAITH CARE CENTER	7/13/2018	\$200.00 Program donation
Paid Chk# 031987 JAMAR COMPANY	7/13/2018	\$546.95 Straw & Seed
Paid Chk# 031988 JODIE JOHNSON	7/13/2018	\$307.06 mileage April - June 2018
Paid Chk# 031989 JUST ASK RENTAL	7/13/2018	\$275.00 Bobcat rental
Paid Chk# 031990 KWIK TRIP	7/13/2018	\$1,719.25 June 2018
Paid Chk# 031991 L&M SUPPLY	7/13/2018	\$407.99 Citywide charges June 2018
Paid Chk# 031992 LOTS4BID	7/13/2018	\$58.30 Pipe wrench
Paid Chk# 031993 MIKE ORLOWSKI	7/13/2018	\$250.00 609 - Sway bar & links
Paid Chk# 031994 MINNESOTA POWER	7/13/2018	\$3,929.90 May 28 - July 1
Paid Chk# 031995 MN - AWWA	7/13/2018	\$315.00 membership 9/1/18 - 8/31/19
Paid Chk# 031996 MN ENERGY RESOURCES CORP	7/13/2018	\$272.58 6/4 to 7/3
Paid Chk# 031997 MN PUBLIC FACILITIES AUTHORI	7/13/2018	\$91,041.95 Loan Repayment
Paid Chk# 031998 MSA PROFESSIONAL SERV	7/13/2018	\$750.00 2nd half GIS Service 2018
Paid Chk# 031999 NAPA	7/13/2018	\$0.00 vehicle maint - void
Paid Chk# 032000 NINETY-FOUR SERVICES, INC	7/13/2018	\$860.86 bumper siren
Paid Chk# 032001 NORTHERN BUSINESS PRODUC	7/13/2018	\$73.77 office supplies - paper
Paid Chk# 032002 NORTHLAND VEBA FUND	7/13/2018	\$883.34 July, Aug 2018 HRA funding - C
Paid Chk# 032003 POLLARDWATER.COM	7/13/2018	\$499.19 Manhole covers
Paid Chk# 032004 PRAXAIR DISTRIBUTION INC	7/13/2018	\$157.12 Amb Med Supp/
Paid Chk# 032005 RCB COLLECTIONS	7/13/2018	\$323.99 June 2018
Paid Chk# 032006 Wells Fargo	7/13/2018	\$11.67 refund overpayment water acct
Paid Chk# 032007 SANCO SUPPLY INC	7/13/2018	\$181.48 City Garage
Paid Chk# 032008 SMITTYS READY MIX	7/13/2018	\$614.00 Blacktop Patch
Paid Chk# 032009 SYMBOLARTS, LLC	7/13/2018	\$870.00 Custom Seal Badges
Paid Chk# 032010 TOSHIBA FINANCIAL SERVICES	7/13/2018	\$190.50 July 2018 lease/useage
Paid Chk# 032011 TOWNSHIP AND RANGE, LLC	7/13/2018	\$544.22 Monthly Retainer
Paid Chk# 032012 UNIVERSAL HOSPITAL SERVICE	7/13/2018	\$420.00 Equipment Maintenance
Paid Chk# 032013 US BANK ST. PAUL	7/13/2018	\$41,317.50 School Avenue Bond Payment
Paid Chk# 032014 VDW PROPERTIES, LLC	7/13/2018	\$9,412.79 1st half 2018 TIF Reimbursemen
Paid Chk# 032015 WILLIAM SCHLENOGT	7/13/2018	\$71.94 Mileage for Bldg Official
Paid Chk# 032016 WLSSD	7/13/2018	\$10,278.00 Wastewater Charges - June 2018

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*Check Summary Register©

July 2018

Name	Check Date	Check Amt
Paid Chk# 032017 Bureau, Robert	7/20/2018	\$58.80
Paid Chk# 032018 Johnson, Kaitlyn	7/20/2018	\$56.80
Paid Chk# 032019 Rodd, Leola	7/20/2018	\$73.37
Paid Chk# 032020 BAKER AND TAYLOR	7/31/2018	\$104.31 bestsellers
Paid Chk# 032021 CARDMEMBER SERVICES	7/31/2018	\$960.36 6/14 - 7/13
Paid Chk# 032022 CAROL CONWAY	7/31/2018	\$271.41 Mileage2nd qtr
Paid Chk# 032023 CW TECHNOLOGY	7/31/2018	\$1,003.59 Computer for Deputy Clerk
Paid Chk# 032024 DONOHUE	7/31/2018	\$5,607.50 5/20 - 6/23/18
Paid Chk# 032025 EBONY DELOVELY	7/31/2018	\$76.00 REIMBURSEMENT FOR GAS PURCHASE
Paid Chk# 032026 EXPERT T BILLING	7/31/2018	\$1,510.50 June 2018
Paid Chk# 032027 FORUM COMMUNICATIONS COM	7/31/2018	\$106.08 General Election Posting
Paid Chk# 032028 HAGENS GLASS & PAINT	7/31/2018	\$62.00 paint
Paid Chk# 032029 HENRY SCHEIN	7/31/2018	\$182.13 medical supplies
Paid Chk# 032030 HUNT ELECTRIC CORPORATION	7/31/2018	\$729.78 street light repair
Paid Chk# 032031 MANEY INTERNATIONAL OF DUL	7/31/2018	\$182.16 block heater repair
Paid Chk# 032032 MARS Supply	7/31/2018	\$74.58 nylon sling
Paid Chk# 032033 MEDIACOM	7/31/2018	\$437.85 7/22 - 8-21
Paid Chk# 032034 MEDICA INS	7/31/2018	\$1,784.45 Ins Premium - Aug 2018 & July
Paid Chk# 032035 MIKE ORLOWSKI	7/31/2018	\$225.00 vehicle maintainance 601
Paid Chk# 032036 MINNESOTA LIFE	7/31/2018	\$10.00 Emp Life Ins Benefit
Paid Chk# 032037 MINNESOTA POWER	7/31/2018	\$50.00 replace street light 709 2nd S
Paid Chk# 032038 NAPA	7/31/2018	\$229.16 Vehicle Maintenance
Paid Chk# 032039 NORTHLAND AUTO PARTS	7/31/2018	\$170.93 vehicle maintenance
Paid Chk# 032040 Rudy, Gassert, Yetka, Pritchett	7/31/2018	\$925.00 criminal prosecutions
Paid Chk# 032041 TOWNSHIP AND RANGE, LLC	7/31/2018	\$579.65 Monthly retainer & Permit Fees
Paid Chk# 032042 VERIZON WIRELESS	7/31/2018	\$252.22 June 10 - July 9, 2018
Paid Chk# 1320180 MN DEPARTMENT OF REVENUE	7/13/2018	\$627.24 POC 7 13 18
Paid Chk# 2007182 ING - MN DEFERRED COMP	7/20/2018	\$300.00 07 20 18 pay
Paid Chk# 201802E MN DEPARTMENT OF LABOR & I	7/13/2018	\$330.35 2018 Qtr 2
Paid Chk# 2018071 INTERNAL REVENUE SERVICE	7/13/2018	\$0.00 POC 07 15 18
Paid Chk# 2018072 INTERNAL REVENUE SERVICE	7/20/2018	\$1,933.10 07 20 18 pay
Paid Chk# 2018713 INTERNAL REVENUE SERVICE	7/13/2018	\$3,718.67 POC 7 13 18
Paid Chk# 2020180 MN DEPARTMENT OF REVENUE	7/20/2018	\$310.21 07 20 18 pay
Paid Chk# 2020180 MN DEPARTMENT OF REV-S/U	7/19/2018	\$0.00 2nd Qtr 2018
Paid Chk# 2020180 MN DEPARTMENT OF REV-S/U	7/19/2018	\$748.00 2nd Qtr 2018
Paid Chk# 2020181 WOODLANDS NATIONAL BANK	7/30/2018	\$1,087.78 Loan Interest Payment
Paid Chk# 500900E Paid On Call ACH	7/13/2018	\$12,751.08
Paid Chk# 500909E Bi-Weekly ACH	7/20/2018	\$5,896.92
Paid Chk# 7202018 PERA	7/20/2018	\$1,149.69 07 20 18 pay
Total Checks		\$218,835.76

FILTER: None

MONTHLY PETTY CASH SHEET
FOR August 8, 2018

<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>PETTY CASH BALANCE</u>
9-Jul-16			\$ 125.00
16-Jul-18		\$ -	\$ 125.00
23-Jul-18		\$ -	\$ 125.00
26-Jul-18		\$ -	\$ 125.00
30-Jul-18		\$ -	\$ 125.00
		\$ -	
		\$ -	
	BALANCE IN PETTY CASH		\$ 125.00
	REPLACEMENT CHECK AMOUNT	\$ -	

CITY OF CARLTON

07/31/18 8:51 AM

*Receipt Book

Page 1

'2018'

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
91 R	220-36210	Interest Earnings	-\$43.39	7/19/2018	Interest allocation for January 2018 -	07192018INT
26666 R	220-36220	Charitable Gamble Revenue	\$755.69	1/26/2018	Char Gambling Dec 2017	1262018gen
26670 R	220-36220	Charitable Gamble Revenue	\$512.45	1/29/2018		1292018gen
26671 R	220-36220	Charitable Gamble Revenue	\$700.89	1/29/2018		1292018gen
26813 R	220-36220	Charitable Gamble Revenue	\$829.77	3/12/2018	Jan 2018 Char Gamb	03122018gen
26826 R	220-36220	Charitable Gamble Revenue	\$923.46	3/19/2018		03192018gen
26846 R	220-36220	Charitable Gamble Revenue	\$408.59	3/27/2018	Char Gamb Feb 2018	03272018gen
26945 R	220-36220	Charitable Gamble Revenue	\$1,002.16	4/23/2018		04232018gen
26968 R	220-36220	Charitable Gamble Revenue	\$356.87	4/30/2018		04302018gen
26969 R	220-36220	Charitable Gamble Revenue	\$706.79	4/30/2018	Char Gamb March 2018	04302018gen
27080 R	220-36220	Charitable Gamble Revenue	\$806.44	5/29/2018	Char. Gamb. April 2018	05292018gen
27104 R	220-36220	Charitable Gamble Revenue	\$104.74	6/4/2018		06042018gen
27171 R	220-36220	Charitable Gamble Revenue	\$288.91	6/26/2018	may 2018 Char Gamb	06262018gen
27231 R	220-36220	Charitable Gamble Revenue	\$387.72	7/16/2018		07162018gen
27278 R	220-36220	Charitable Gamble Revenue	\$959.36	7/30/2018	June 2018	07302018gen
27281 R	220-36220	Charitable Gamble Revenue	\$287.47	7/30/2018		07302018gen
Grand Total			\$8,987.92			

FRANDSEN BANK & TRUST

July 2018 Statement

Open Date: 06/14/2018 Closing Date: 07/13/2018

Page 1 of 4

Account: 4798 1719 9300 0626

Visa® Business Cash Card

CITY OF CARLTON (CPN 000394553)

Cardmember Service

BUS 30 ELN

8

1-866-552-8855

9

New Balance	\$960.36
Minimum Payment Due	\$10.00
Payment Due Date	08/10/2018

Reward Points

Earned This Statement 961

Reward Center Balance 14,981

as of 07/12/2018

For details, see your rewards summary.

Activity Summary

Previous Balance	+	\$7,555.89
Payments	-	\$7,555.89 ^{CR}
Other Credits	-	\$78.10 ^{CR}
Purchases	+	\$1,038.46
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00

New Balance = \$960.36

Past Due \$0.00

Minimum Payment Due \$10.00

Credit Line \$11,000.00

Available Credit \$10,039.64

Days in Billing Period 30

Payment Options:



Mail payment coupon
with a check



Pay online at
myaccountaccess.com



Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service

CPN 000394553

FRANDSEN BANK & TRUST

0047981719930006260000010000000960363

24-Hour Cardmember Service: 1-866-552-8855

- to pay by phone
- to change your address

000008579 01 SP 000638876706473 P Y

CITY OF CARLTON
ACCOUNTS PAYABLE
PO BOX 336
CARLTON MN 55718-0336



Account Number	4798 1719 9300 0626
Payment Due Date	8/10/2018
New Balance	\$960.36
Minimum Payment Due	\$10.00

Amount Enclosed \$_____

Cardmember Service

P.O. Box 790408
St. Louis, MO 63179-0408



July 2018 Statement 06/14/2018 - 07/13/2018

Page 2 of 4

CITY OF CARLTON (CPN 000394553)

Cardmember Service

1-866-552-8855

Business Cash**Rewards Center Activity as of 07/12/2018**

Rewards Center Activity*	0
Rewards Center Balance	14,981

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on All Purchases	961	15,648
2 Extra Points - Telecom & Office Supply	0	14
1 Extra Point - Restaurants & Gas	0	280
Total Earned	961	15,942

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

IMPORTANT INFORMATION ABOUT YOUR ACCOUNT TERMS. Please read this notice and keep with your records. Effective January 15, 2018, the 11th sentence of the "INTEREST CHARGE; Method of Computing Balance Subject to Interest Rate" section of your Cardmember Agreement is clarified to read as follows:

To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the ADB calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account.

Transactions WOLF, DEREK Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
06/26	06/25	0432	TOOLTOPIA 4029357733 LA MERCHANDISE/SERVICE RETURN	\$78.10	CR
Purchases and Other Debits					
06/21	06/19	2513	AGRI DRAIN CORP. 641-7425211 IA	\$155.16	
06/26	06/25	1401	TOOLTOPIA 800-794-6793 LA	\$78.10	
06/26	06/25	1248	TOOLTOPIA 800-794-6793 LA	\$78.10	
07/06	07/05	8078	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$36.85	
Total for Account 4798 5100 4893 2749				\$270.11	

Continued on Next Page

July 2018 Statement 06/14/2018 - 07/13/2018
CITY OF CARLTON (CPN 000394553)

Cardmember Service

Page 3 of 4
1-866-552-8855

Transactions CONWAY CAROL A Credit Limit \$11000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
06/15	06/14	7444	USPS PO 2615300718 CARLTON MN	\$4.10	
06/21	06/20	5008	USPS PO 2615300718 CARLTON MN	\$2.79	
07/06	07/06	3109	MNJTECHNOLOGIESDIRECT 847-634-0700 IL	\$181.74	
07/09	07/06	3339	USPS PO 2615300718 CARLTON MN	\$10.00	
Total for Account 4798 5100 5412 4421				\$198.63	

Transactions JOHNSON JODIE Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
06/22	06/21	7197	BEST WESTERN HOTELS ST SAINT CLOUD MN	\$334.50	
Total for Account 4798 5100 5462 5146				\$334.50	

Transactions SMITH JONAH Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
06/19	06/18	8051	HARBOR FREIGHT TOOLS 2 DULUTH MN	\$157.12	
Total for Account 4798 5100 5952 3122				\$157.12	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
07/05	07/01	0100	PAYMENT THANK YOU	\$7,555.89CR	
Total for Account 4798 1719 9300 0626				\$7,555.89CR	

2018 Totals Year-to-Date

Total Fees Charged in 2018	\$0.00
Total Interest Charged in 2018	\$0.00



P.O. Box 458 - Adair, IA 50002
 Ph: 800-232-4742 Fax: 800-282-3353
 www.agridrain.com

INVOICE

Temporary steel cost increase may apply on some products.

SOLD TO:

City of Carlton
 PO Box 336
 Attn: Derek Wolf
 Carlton, MN 55718

SHIP TO:

City of Carlton
 310 Chestnut Ave
 Attn: Derek Wolf
 Carlton, MN 55718 United States

Phone: (218) 384-4229

Cust. #	Invoice #	P.O. #	Ship Via	FRT	Date Shipped	Terms	Invoice Date
L082347	0541831-IN	Web4395	GROUND	ec	6/18/2018	Net 30 Days	6/18/2018
Qty Ordered	Qty Shipped	Back Ordered	Item No.	Description	Tax Code	Unit Price	Ext. Price
3	3	0	TP04HD	4' Hvy Duty Probe, 3/8" Dia. Order received via website 6/18/18. Transaction ID: 40766514474 Paid w/ card ending in: 2749. 50/50 601-49450-210 600-494-210	TX	44.6300	133.89

A finance charge of 1.5% per month (18% annual rate) computed from date of invoice will be charged on unpaid accounts after 30 days. No statement will be sent, please pay from invoice.

Net Invoice: 133.89
 Less Discount: 0.00
 Shipping & Handling: 10.62
 Sales Tax: 10.65

Invoice Total 155.16

Less Deposit: 0.00
Invoice Balance: 155.16

Tracking Number: SP0057700300076278;

Thank you for your order! Stacy Richter

Receive your invoices by email! Call 1-800-232-4742 or email joanne@agridrain.com to get set up.

[Print receipt](#)

Thank You For Your Order

Order Number: 4395

Placed 6/16/2018 10:23 AM

Shipping Information

Derek Wolf
310 CHESTNUT AVE
CARLTON, MN 55718
2183844229
derek@cityofcarlton.com

Billing Information

Derek Wolf
PO Box 336
Carlton, MN 55718
VISA
Ending in 2749
Exp. 3-2019

Item	Qty.	Price	Subtotal
<u>4' Heavy Duty Tile Probe</u>	3	\$44.63	\$133.89

Subtotal	\$133.89
S & H	\$68.92
Tax	\$14.95
Total	\$217.76

Have a question? Want to order by phone? (800) 232-4742

Monday-Friday, 7 a.m. - 5 p.m. CST

Best Western Plus Kelly Inn
100 - 4th Avenue South
Saint Cloud, MN 56301

Phone: (320)253-0606

Fax: (320)202-0505
Email: stcloud@kellyinns.com

Web:



Guest Charges

Folio #:	674251	Guest :	JOHNSON, JODIE	Conf #:	414570
Room #:	235			CRS #:	BW 612847046-01
Payment Method :	Credit Card	Company :			
Rate :	(Daily)		PO BOX 336	Arrival:	6/19/2018
	6/19/2018	\$99.00	Carlton, MN 55718	Departure:	6/22/2018

Next Payment Due: 6/22/2018
Estimated Next Payment Amount: \$0.00

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
6/19/2018	Room Postings	Auto Posted		235	\$99.00		\$99.00
6/19/2018	Room Tax	Auto Posted		235	\$12.50		\$111.50
6/20/2018	Room Postings	Auto Posted		235	\$99.00		\$210.50
6/20/2018	Room Tax	Auto Posted		235	\$12.50		\$223.00
6/21/2018	Visa	VI5146		235		\$334.50	(\$111.50)
6/21/2018	Room Postings	Auto Posted		235	\$99.00		(\$12.50)
6/21/2018	Room Tax	Auto Posted		235	\$12.50		\$0.00
Balance							\$0.00

Additional Estimated Charges (Room, Tax, Other) through 6/21/2018 \$0.00

Credit Card Payment

Payment Type:	Credit Card	Amount Paid:	\$334.50
Account:	VI5146	Approval Code:	_919182N_
Account Holder:	X	Approval Amount:	(\$334.50)

Thank you for staying with us! We appreciate your business!

Our records show that you will be departing today. If these charges are correct and you have no questions, there is no need to go the Front Desk to check-out. We will process the charges to the card on file along with any charges incurred after this bill was printed.

If you wish to change payment type please feel free to stop by the desk to do so. Thanks again for staying at the Best Western Plus Kelly Inn St Cloud.

THIS IS YOUR RECEIPT

166-41420-207

Guest Signature

Supplier Sites

- My Profile
- Sign Out

Requisitions

Quotes

Help

- My Cart: \$0.00
- Shopping Lists

- o CDWG mn
- o Continental Clay
- o Innovative Office Solutions
- o Lakeshore Learning
- o Lightspeed Technologies
- o MNJ Technologies
- o Mackin Educational Resources
- o Midwest Technology Products
- o NDR Cables & Networks
- o Nasco
- o Rapid Refill
- o Really Good Stuff
- o School Health
- o School Specialty

Requisition was successfully submitted

Session Warning

Your marketplace session will expire in 2 minutes due to inactivity and you will be required to login again. Click the 'I'm Here' button below to continue your session

Search by keyword or part number

All
Facilities &
Grounds



Requisition - 9015

Continue Shopping

Instructional
Resources

Shipping Address

City of Carlton
Technology
Jodie Johnson
Northeast Service Cooperative
310 Chestnut Ave
PO Box 336
Carlton, MN 55718

Approval Flow

Submitted By: Jodie Johnson
Status: Approved (Automatic)

Details

MNJ Technologies - Order #532851

View Order

218-384-4229
carlton@cityofcarlton.com

Item	Part #	Price UOM	Quantity	Item Total
Plantronics Wireless Convertible Headset System	84693-01	\$181.74 EA	1	\$181.74

Billing Address

Manufacturer	Manufacturer Part #	UNSPSC
PLANTRONICS	84693-01	43191609

City of Carlton

Jodie Johnson
Northeast Service Cooperative
310 Chestnut Ave
PO Box 336
Carlton, MN 55718

Total: \$181.74

218-384-4229
carlton@cityofcarlton.com

Payment

Method Card
Name Carol Conway
Card # xxxxxxxxxxxx4421
Exp. 06/30/2021
Date



Details for Order #112-9744106-4978665

Print this page for your records.

Order Placed: July 4, 2018

Amazon.com order number: 112-9744106-4978665

Order Total: \$36.85

Not Yet Shipped

Items Ordered

1 of: 8 Lb Ice Bags with Drawstring Closure - 400 Bags/case 37 microns Wholesale Lot \$36.85
Sold by: C-STORE PACKAGING ([seller profile](#))

Condition: New

Shipping Address:

Derek
310 CHESTNUT AVE
CARLTON, MN 55718-2003
United States

Credit Card

110-41980-210

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Visa | Last digits: 2749

Item(s) Subtotal: \$36.85

Shipping & Handling: \$0.00

Total before tax: \$36.85

Estimated tax to be collected: \$0.00

Grand Total: \$36.85

Billing address

Derek Wolf
PO Box 336
Carlton, Minnesota 55718
United States

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2018, Amazon.com, Inc. or its affiliates



Search Our Store

1-800-794-6793 7:30AM

HELP DESK ? LIVE

- CATEGORIES
- BRANDS
- PROMOTIONS
- SPECIALTY SHOPS
- SIGN UP FOR DEALS

Step 4

Your Order Has Been Submitted!



ON credit card
Debits

ORDER SUM

Order Information

Order Number: 1081129

Date: 6/25/2018 8:38 AM

Status: Payment Received

Status Description:

Shipping Method: Ground Service (Free On Orders Over \$75.00)

Customer Information

Customer: Derek Wolf

Email: derek@cityofcar

600-49400-210

Ship To

Derek Wolf

310 Chestnut Ave, PO Box 336

Carlton, MN 55718 United States

Phone: 2183844229

Bill To

Derek Wolf

310 Chestnut Ave, PO Box 3.

Carlton, MN 55718 United S

Phone: 2183844229

Product Information

Product Name	Item Number	Quantity	Item Price	Total Price
Sunex Tools (SUN9804)	SUN9804	2	\$26.91	\$53.82
Mayhew Tools (MAY22008)	MAY22008	2	\$12.14	\$24.28

this one canceled & then reordered

Subtotal:

Shipping & Handling:

Tax:

Order Total:



Search Our Store

1-800-794-6793 7:30AM

HELP DESK ? LIVE

- CATEGORIES
- BRANDS
- PROMOTIONS
- SPECIALTY SHOPS
- SIGN UP FOR DEALS

Step 4

Your Order Has Been Submitted!



ORDER SUM

Order Information

Order Number: 1081331

Date: 6/25/2018 5:29 PM

Status: Payment Received

Status Description:

Shipping Method: Ground Service (Free On Orders Over \$75.00)

Customer Information

Customer: Derek Wolf

Email: derek@cityofca

Ship To

Derek Wolf

310 Chestnut Ave,

Carlton, MN 55718 United States

Bill To

Derek Wolf

PO Box 336

Carlton, MN 55718 United S

Phone: 2183844229

Phone: 2183844229

Product Information

Product Name	Item Number	Quantity	Item Price	Total Price
Sunex Tools (SUN9804)	SUN9804	2	\$26.91	\$53.82
Mayhew Tools (MAY22008)	MAY22008	2	\$12.14	\$24.28

Subtotal:

Shipping & Handling:

Tax:

Order Total:

49400-210
600-~~210~~

=====

CARLTON
313 CHESTNUT AVE
CARLTON
MN
55718-5000
2615300718
06/14/2018 (800)275-8777 9:32 AM

=====

Product Description	Sale Qty	Final Price
First-Class Package Service - Retail 2 Days	1	\$4.10
(Domestic)		
(SAINT PAUL, MN 55164)		
(Weight:0 Lb 8.20 Oz)		
(Estimated Delivery Date)		
(Saturday 06/16/2018)		
(USPS Tracking #)		
(9500 1139 6622 8165 0567 68)		

Total \$4.10

Credit Card Remitd \$4.10

(Card Name:VISA)
(Account #:XXXXXXXXXX4421)
(Approval #:904123)
(Transaction #:617)
(Entry Mode:Chip)
(AID:A0000000031010)
(Application Label:Visa Credit)
(PIN:PIN Not Required)
(Cryptogram:2626D3B247319F56)
(ARC:00)
(CVR:5E0000)
(IAD:06010A03602000)
(TSI:6800)
(TVR:8000008000)

Text your tracking number to 28777
(2USPS) to get the latest status.
Standard Message and Data rates may
apply. You may also visit www.usps.com

HARBOR FREIGHT TOOLS

Quality Tools at Ridiculously Low Prices

DULUTH MN #00271
5115 BURNING TREE RD #201
DULUTH, MN 55811
Telephone: (218) 733-7062

Credit Card

100-41960-210

SALE

Customer Name: CITY OF CARLTON
Customer Number: 999030419848

FREE ITEM DISCOUNT

69031 25 X 1IN TAPE MEASURE W/A \$3.99

Coupon Discount \$ Off: \$-3.99

New Price: \$0.00

Coupon Number 88266373

63928 HEX SOCKET DRIVER SET 3PC \$4.99

Coupon Discount \$ Off: \$-4.00

New Price: \$0.99

Coupon Number: 41744207

20% OFF SINGLE ITEM

95377 20PC 1IN DR SAE JUMBO HD \$179.99

Coupon Discount 20.0% Off: \$-36.00

New Price: \$143.99

Coupon Number 88259817

Subtotal \$144.98

Sales Tax 8.3750% \$12.14

Total \$157.12

Additional Savings \$43.99

Visa \$157.12

Card No. XXXXXXXXXXXX3122

Expiration Date XX/XX

Auth. No. 908164

Visa Credit

Chip Read

100-41400-200

CARLTON
313 CHESTNUT AVE
CARLTON
MN

55718-5000
2615300718
(800)275-8777 2:04 PM

06/20/2018

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

Postg Due Invoice		\$2.79
-------------------	--	--------

(Type:Short Paid/Other Postage Due)

Total	\$2.79
-------	--------

Credit Card Remitd	\$2.79
--------------------	--------

(Card Name:VISA)
(Account #:XXXXXXXXXXXX4421)
(Approval #:410240)
(Transaction #:632)
(Entry Mode:Chip)
(AID:A0000000031010)
(Application Label:Visa Credit)
(PIN:PIN Not Required)
(Cryptogram:03E788BAD9F4FC36)
(ARC:00)
(CVR:5E0000)
(IAD:06010A03602000)
(TSI:6800)
(TVR:8000008000)

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100-41400-200

CARLTON
313 CHESTNUT AVE
CARLTON
MN

55718-5000
2615300718

07/06/2018 (800)275-8777 1:56 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

US Flag Bklt/2	1	\$10.00
----------------	---	---------

0 (Unit Price:\$10.00)

Total	\$10.00
-------	---------

Credit Card Remitd	\$10.00
--------------------	---------

(Card Name:VISA)
(Account #:XXXXXXXXXXXX4421)
(Approval #:316065)
(Transaction #:666)
(Entry Mode:Chip)
(AID:A0000000031010)
(Application Label:Visa Credit)
(PIN:PIN Not Required)
(Cryptogram:A11842399CD19A31)
(ARC:00)
(CVR:5E0000)
(IAD:06010A03602000)
(TSI:6800)
(TVR:8000008000)

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CITY OF CARLTON

*Cash Balances

08/03/18 10:51 AM
Page 1

Current Period July 2018

Fund	2018 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
10100 Checking							
100 GENERAL FUND	(\$1,004,914.45)	\$286,163.27	\$223,089.68	\$0.00	(\$2,174.77)	\$1,945.09	(\$942,070.54)
110 FIRE FUND	\$276,946.37	\$50,114.05	\$48,665.01	\$0.00	\$276.12	(\$3,915.97)	\$274,755.56
120 FIRE RELIEF FUN	(\$3,593.20)	\$1,449.83	\$1,800.00	\$0.00	\$0.00	\$0.00	(\$3,943.37)
130 POST RETIREMEN	\$3,335.56	\$1,106.53	\$2,100.00	\$0.00	\$1.84	\$0.00	\$2,343.93
211 LIBRARY FUND	\$19,641.86	\$23,984.30	\$4,209.86	\$0.00	\$19.09	(\$11,092.41)	\$28,342.98
220 LAWFUL GAMBLE	\$36,896.60	\$9,031.31	\$8,028.77	\$0.00	\$43.39	\$0.00	\$37,942.53
230 TIF District 1 - Hou	\$5,454.72	\$10,458.66	\$9,512.79	\$0.00	\$6.37	\$0.00	\$6,406.96
301 THOMSON CITY H	\$0.00	\$25.65	\$0.00	\$0.00	\$0.00	\$0.00	\$25.65
305 2008 Utility Bond W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
306 2008 Utility Bond S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
320 SCHOOL AVE IMP	\$0.00	\$13,315.35	\$0.00	\$0.00	\$0.00	\$0.00	\$13,315.35
325 2000 IMPROVEME	\$0.00	(\$12.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$12.80)
400 PUBLIC WORKS C	\$38,386.46	\$0.00	\$0.00	\$0.00	\$45.67	\$0.00	\$38,432.13
410 FIRE CAPITAL	\$123,115.99	\$0.00	\$0.00	\$0.00	\$146.49	\$0.00	\$123,262.48
420 2015 G.O. BOND	\$215,400.34	\$54,593.30	\$148,662.50	\$0.00	\$5,760.57	\$0.00	\$127,091.71
425 SMALL CITIES AS	\$10,533.57	\$5,178.50	\$0.00	\$0.00	\$12.53	\$0.00	\$15,724.60
600 WATER FUND	\$106,962.72	\$188,822.18	\$419,655.07	\$0.00	\$310.47	(\$19,319.91)	(\$142,879.61)
601 SEWER FUND	\$262,957.38	\$128,136.28	\$79,783.04	\$0.00	(\$4,985.11)	(\$8,255.77)	\$298,069.74
610 AMBULANCE FUN	\$591,205.70	\$309,814.91	\$90,278.07	\$0.00	\$751.83	(\$130,760.52)	\$680,733.85
611 AMBULANCE CAPI	\$60,075.17	\$0.00	\$0.00	\$0.00	\$71.48	\$0.00	\$60,146.65
620 CEMETERY FUND	\$26,757.57	\$35,342.13	\$26,318.59	\$0.00	\$6.53	(\$8,089.99)	\$27,697.65
800 RETIREE HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$769,162.36	\$1,117,523.45	\$1,062,103.38	\$0.00	\$292.50	(\$179,489.48)	\$645,385.45

CITY OF CARLTON

*Cash Balances

08/03/18 10:52 AM
Page 1

Current Period July 2018

Fund	2018 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
10150 Frandsen Savings							
100 GENERAL FUND	\$1,814,609.68	\$2,953.80	\$0.00	\$0.00	\$0.00	\$0.00	\$1,817,563.48 In Bal
110 FIRE FUND	\$121.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121.43 In Bal
120 FIRE RELIEF FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
130 POST RETIREMEN	\$2.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.55 In Bal
211 LIBRARY FUND	\$5.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.22 In Bal
220 LAWFUL GAMBLE	\$13.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.70 In Bal
230 TIF District 1 - Hou	\$1.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.48 In Bal
301 THOMSON CITY H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
305 2008 Utility Bond W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
306 2008 Utility Bond S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
320 SCHOOL AVE IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
325 2000 IMPROVEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
400 PUBLIC WORKS C	\$33.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.08 In Bal
410 FIRE CAPITAL	\$82.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.31 In Bal
420 2015 G.O. BOND	\$12.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.90 In Bal
425 SMALL CITIES AS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
600 WATER FUND	\$552,904.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$552,904.62 In Bal
601 SEWER FUND	\$142.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$142.05 In Bal
610 AMBULANCE FUN	\$359.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$359.08 In Bal
611 AMBULANCE CAPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
620 CEMETERY FUND	\$10.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.11 In Bal
800 RETIREE HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
	\$2,368,298.21	\$2,953.80	\$0.00	\$0.00	\$0.00	\$0.00	\$2,371,252.01

CITY OF CARLTON

*Cash Balances

08/03/18 10:52 AM
Page 1

Current Period July 2018

Fund	2018 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
110 FIRE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
120 FIRE RELIEF FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
130 POST RETIREMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
211 LIBRARY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
220 LAWFUL GAMBLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
230 TIF District 1 - Hou	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
301 THOMSON CITY H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
320 SCHOOL AVE IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
325 2000 IMPROVEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
400 PUBLIC WORKS C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
410 FIRE CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
420 2015 G.O. BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
425 SMALL CITIES AS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
600 WATER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
601 SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
610 AMBULANCE FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
611 AMBULANCE CAPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
620 CEMETERY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
10400 Northwoods CU Invest	\$65,340.74	\$682.21	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$66,022.95
100 GENERAL FUND	\$65,340.74	\$682.21	\$0.00	\$0.00	\$0.00	\$0.00	\$66,022.95



girl scouts lakes and pines

Waite Park Regional Center
400 Second Avenue South
Waite Park, MN 56387-1404
T: 320 252-2952
F: 320 253-9403

Duluth Regional Center
424 West Superior Street
Ordean Building Suite G3
Duluth, MN 55802-1584
T: 218 726-4710
F: 218 726-4715

Toll Free: 800 955-6032
girlscoutslp.org

July 16, 2018

City of Carlton
PO Box 336
Carlton, MN 55718-0336

Dear Friends of Girl Scouting,

On behalf of the girls, volunteers, staff, and Board of Directors at Girl Scouts of Minnesota and Wisconsin Lakes and Pines, I would like to thank you for your generous sponsorship of \$200.00 for Girl Scout Service Unit 10.

Your support strengthens our Girl Scout mission to build girls of courage, confidence, and character who make the world a better place.

Since Juliette Gordon Low held the first Girl Scout meeting in 1912, girls have explored new fields of knowledge, learned valuable skills, and developed strong core values through Girl Scouting. With your generosity you are giving the girls in Service Unit 10 the resources to make themselves a part of Juliette Gordon Low's legacy!

Thank you for making Girl Scouts an amazing, powerful, and positive experience for girls, because when girls succeed, so does society. We all have a role to play in helping girls achieve their full leadership potential to become girls of courage, confidence, and character who make the world a better place.

Your gift goes a long way in building more Go-Getters, Innovators, Risk-takers, Leaders - you know G.I.R.L's! If you are interested in learning more or have questions about our Girl Scouts Leadership Experience, please feel free to contact me at 320.252.2952.

Thank you again for making Girl Scouts an amazing, powerful, and positive experience for girls.

In Girl Scouting,

Leigh Ann Davis
Chief Executive Officer

Girl Scouts of Minnesota and Wisconsin Lakes and Pines is a 501 (c)(3) not for profit organization. This letter serves as acknowledgement that no goods or services were provided in exchange for your contribution.



Community Partner

Girl Scouting builds girls of courage, confidence, and character, who make the world a better place.

I am writing this letter on behalf of Ragnar Events from Provo, Utah. They currently organize a 200 mile relay event in 18 states. I, myself, organize running/walking events in the Twin Cities area and have been hired to act as a liaison for this group. The event has occurred for the last 12 years and has started in Winona, crossed into Wisconsin and North on the Wisconsin side to Hudson and then crossed back into Minnesota and finished in Downtown Minneapolis. We are looking to regenerate interest by changing the route and we would like to bring it to your fine City in 2019!

I would like to request approval of the runners running on the highlighted streets/roads through your town as well as to have a major exchange point in your City. This is where teams switch runners, listen to music, change clothes, freshen up, and possibly camp out and eat for a few hours until they are ready to move on. We will run on the road against traffic or on paths/sidewalks when available. The runners obey all traffic laws.

The runners will be in this area from Friday, August 16th at 10:00 am on to 6:00 pm on Saturday, August 17th. This event will start in Minneapolis, MN on Friday, August 16th and end at Park Point in Duluth, on Saturday, August 17th. There will be approximately 350 teams consisting of 12 people to a team. Runners will be anywhere from ¼ mile apart to possibly several miles apart, but will run against traffic and obey all traffic signs.

I will be contacting all of the towns/cities, counties and the State Authorities.

Please let me know if you have any questions or concerns or if there are any permitting processes that I need to follow in order to obtain permission for this event.

Thank you for your time and consideration!

Sincerely,

Mary Anderson
Anderson Race Management
4047 Camberwell Dr N
Eagan, MN 55123
651-688-9143
mary@andersonraces.com



Friday, Aug 16, 2019 10am to 6pm
on Saturday, Aug 17, 2019



Donohue & Associates, Inc.
3311 Weeden Creek Road | Sheboygan, WI 53081
920.208.0296 | donohue-associates.com

July 31, 2018

City of Carlton
Attn: Carol Conway
PO Box 336
Carlton, MN 55718

Re: Project Invoice 13233-15
City of Carlton – New WTP, New Well, and Water Distribution Upgrades

Dear Ms. Conway:

Enclosed is our Invoice 13233-15 for engineering services related to the water treatment and distribution project. The following sections identify the work completed during the current invoice period and the work anticipated during the next period:

Activities This Period

1. JPB call-in on June 28th.
2. Coordination with MDH for plan certification.
3. Review of Owner and MDH comments for incorporation into bid set.
4. Determine dates for advertisement of bids, pre-bid meeting, and bid opening.

Activities Anticipated Next Period

1. Complete bid set and post for advertisement.
2. Conduct pre-bid meeting and answer any contractor questions.
3. Prepare contract amendment for continuing services and draft CRS contract.

Please do not hesitate to call me if you have any questions regarding this invoice.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ashley', is positioned above the printed name.

Ashley Hammerbeck, PE

Copy: Anne Koenig, Donohue
File

INVOICE



DONOHUE

4500 Park Glenn Road, Suite 125
St. Louis Park, MN 55416
Phone: 952-920-1800
www.donohue-associates.com

Invoice To:

City of Carlton
Attn: Carol Conway
PO Box 336
Carlton, MN 55718

Invoice Date: July 26, 2018
Donohue Project No.: 13233
Invoice No: 13233-15
Project Manager: Ashley Hammerbeck
Terms: 30 Days
Billing Period: 06/24/18 - 07/21/18

Project Description: City of Carlton - New WTP, New Well and Water Distribution Upgrades

Your Authorization: Carlton-Twin Lakes Joint Water Board
Engineering Services Agreement
Amendment No. 1, Signed 01/30/18

Compensation:	Time and Expense Not-to-Exceed	\$	360,000.00
	Time and Expense Not-to-Exceed	\$	26,152.00
	Total	\$	386,152.00

Billing Summary:	Total Project Charges to Date	\$	382,138.24
	Total Project Charges Previously Billed	\$	375,868.24
	Total Project Current Charges	\$	6,270.00

Current Charges:	Labor (48.0 hours)	\$	6,270.00
	Reimbursable Expenses	\$	-
	Subconsultants	\$	-
	Total	\$	6,270.00

Current Charges Due - City of Carlton	\$ 6,270.00
--	--------------------

Please Remit to:

Donohue & Associates, Inc.
3311 Weeden Creek Road
Sheboygan, WI 53081
Phone: 920-208-0296
Fax: 920-208-0402

<u>Aged Receivables</u>				
<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 days</u>	<u>>120 days</u>
\$6,270.00	\$5,607.50	\$0.00	\$0.00	\$0.00



City of Carlton
Attn: Carol Conway
PO Box 336
Carlton, MN 55718

Invoice Date: July 26, 2018
Invoice No.: 13233-15
Billing Period: 06/24/18 - 07/21/18
Project Manager: Ashley Hammerbeck

DETAIL OF CURRENT CHARGES

LABOR

Name	Hours	Billing Rate	Cost
Susan Wojtkiewicz	1.0	\$ 155.00	\$ 155.00
Andrew Dow	9.0	\$ 140.00	\$ 1,260.00
Kim Gahagan	2.0	\$ 140.00	\$ 280.00
Mark Rokita	3.0	\$ 140.00	\$ 420.00
Ashley Hammerbeck	8.0	\$ 130.00	\$ 1,040.00
Michael Styf	16.0	\$ 130.00	\$ 2,080.00
Cody Halbach	4.0	\$ 115.00	\$ 460.00
Lance McParlan	4.0	\$ 115.00	\$ 460.00
Josh Rivera	1.0	\$ 115.00	\$ 115.00
TOTAL LABOR	48.0		\$ 6,270.00

REIMBURSABLE EXPENSES

Other Direct Costs - Travel

Parking, etc.	\$ -
Lodging	\$ -
Meals	\$ -
Mileage	\$ -
Transportation	\$ -
Total Other Direct Costs - Travel	\$ -

Equipment, Materials & Supplies

Printing	\$ -
Shipping/Postage	\$ -
Supplies	\$ -
Other - Conference Calls	\$ -
Total Equipment, Materials & Supplies	\$ -

TOTAL REIMBURSABLE EXPENSES

\$ -

CURRENT CHARGES DUE - CITY OF CARLTON

\$ 6,270.00

This is EXHIBIT K, consisting of 2 pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated Effective Date of Agreement.

AMENDMENT TO OWNER-ENGINEER AGREEMENT

Amendment No. 2

The Effective Date of this Amendment is: 8/3/18.

Background Data

Effective Date of Owner-Engineer Agreement: 6/14/17

Owner: City of Carlton

Engineer: Donohue & Associates, Inc.

Project: Water Treatment Plant & System Improvements

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- ☒ Additional Services to be performed by Engineer
- ☐ Modifications to services of Engineer
- ☐ Modifications to responsibilities of Owner
- ☐ Modifications of payment to Engineer
- ☐ Modifications to time(s) for rendering services
- ☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

The City has requested continuing services beyond the August 31st, 2018 Bid Opening for the subject project. These services may include coordination with funding agencies, coordination with the selected construction contractor to finalize the agreement, attendance at additional City or Joint Powers meetings, and others tasks as requested by the City. The 2018 Donohue Billing Rates previously approved for Amendment 1 will be applied for Amendment 2.

Agreement Summary:

Original agreement amount:	\$ <u>\$360,000</u>
Net change for prior amendments:	\$ <u>\$26,152</u>
This amendment amount:	\$ <u>\$15,000</u>
Adjusted Agreement amount:	\$ <u>\$401,152</u>

Change in time for services (days or date, as applicable): 0

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print
name: _____

Title: _____

Date Signed: _____

By: _____
Print
name: _____

Title: _____

Date Signed: _____



A-1 FENCE CO.
P.O.Box 97
CARLTON, MN 55718
218-348-3291cell 218-727-2567 office
www.a-1fenceduluth.com
jimr@a-1fenceduluth.com

PROPOSAL/CONTRACT

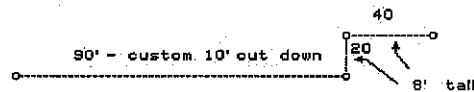
Page 1 of 2
06/07/2018

Customer Information:

City of Carlton
100 4th street Fire Hall
CARLTON, MN 55718
218-721-2166

Job Information:

Carlton Fire Hall
Derek 218-721-2168



ALL WITH PRIVACY SLATS

TERRAIN:

- ☐ LEVEL
☐ HILLY
☐ STEEP
☐ ROCKY
☐ ASPHALT
☐ CONCRETE
☐ _____

OBSTRUCTIONS:

- ☐ OLD FENCE
☐ TREES
☐ BUSHES
☐ SPRINKLER LINES
☐ _____

Notes:

90' - 10' tall custom cut down to follow ground and keep top rail straight
60' - 8' tall chain link
All with privacy slats
3" terminal posts
2 3/8" line posts
1 5/8" top rails
9 gauge chain link

Terms 1/2 down and balance on completion

Contract Amount: \$ 9343.50
Total Sales Tax: \$ _____
Total Contract Amount: \$ 9343.50
Down Payment: \$ _____
Balance Due: \$ 9343.50

Approved & Accepted for Customer:

_____	_____
Customer	Date
_____	_____
Customer	Date
Accepted for A-1 FENCE CO.:	
_____	_____
Salesperson	Date



PO Box 781 * Grand Rapids, MN 55744-0781
(218 328-5504 * 1-800-241-2309 * Fax (218) 328-5509

Proposal

City of Carlton
Derek Wolf
310 Chestnut Ave #1
Carlton MN 55718

Date: 7/26/2018
Estimate # 1971
FOB Job Site
Terms: 1/2 down payment

8' and 10' Fence

90 LF of 10' high 9 gauge galvanized chain link fence including brown privacy slats.
Materials are as follows: 2-1/2" x 14' SS40 line posts, 3" x 15' SS40 terminal posts, 1-5/8" SS40 top rail. All posts driven

60 LF of 8' high 9 gauge galvanized chain link fence including brown privacy slats.
Materials are as follows: 2-1/2" x 12' SS40 line posts, 3" x 13' SS40 terminal posts, 1-5/8" top rail. All posts driven

This includes removal of existing chain link fabric and 6' line posts

13,253.00

The above quotation is good for a period of ten (10) days from the date of this proposal. Keller Fence Company -North appreciates the opportunity to quote on this project and hope it merits your favorable review. If you have any questions or need additional information do not hesitate to call us at the above number.

PROPOSAL ACCEPTED BY

Date:

PURCHASE ORDER #

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Inman", written over a horizontal line.

Terry Inman
Keller Fence Company - North, Inc.



Andy Dammer
Project Manager/Estimator
1100 West Gary Street
Duluth, MN 55808

Office 218.626.4863
Mobile 218.341.1843
Fax 218.626.4874
adammer@VeitUSA.com

July 27, 2018

City of Carlton
310 Chestnut Ave
Carlton, MN 55718

ATTN: Derek Wolf

Project: Fire Hall Project

Carlton, MN

Demo/Earthwork/Grading/Prep/Gravel.....	\$40,000
Rock Removal.....	\$38,000
Add for Garage Prep.....	\$1,500

INCLUDES

Mobilization
Supervision
Demo of House
Remove Site Concrete
Remove Old Blacktop Driveway
Remove Trees/Stumps
Grade 120'x75' pad with 6" of gravel

Rock Removal for gravel pad and new driveway
Approximately 300 CY of Rock Removal
Blacktop new driveway to Railroad Ave
See Attached Sketches for Reference
Three structures precondition blast survey
Erosion Control/Restoration

Note: We performed topographic survey to assist in our attached design and quantity calculations to limit any risk of overages. Rock is assumed to drop 3' below grade where it is not visible above grade. If encountered higher in the non-exposed areas, price or design will be subject to change.

EXCLUDES

Asbestos Survey/Abatement
Hazardous Waste
Vibration Monitoring
Landscaping

Dewatering
Testing
Engineered Design
Soil Correction

Add 1% to above quoted total for bond
Pricing valid for 30 days

Respectfully,

Andy Dammer
Project Manager / Estimator
Veit & Company, Inc.
ADammer@veitusa.com

Kiminski Paving
1441 Moorhead Rd
Cloquet, MN 55720 US
info@kiminskipaving.com
www.kiminskipaving.com

ESTIMATE

ADDRESS

City of Carlton
214 3rd st
Carlton, MN 55718

ESTIMATE # 1219

DATE 08/01/2018

ACTIVITY	QTY	RATE	AMOUNT
complete Job Kiminski Paving Inc will supply all labor, materials, trucking and equipment to perform the Carlton Fire Dept. Project, including: Demo and removal of house, removal of all concrete from site. Remove 4 trees, and all stumps and shrubs from sites. Excavate approx. 120' x 75' area to grade to receive min. 6" class #5 and finish grade with roadway. Clear drill, blast rock as needed to place 6" class #5 on driveway. Remove existing blacktop at 96 4th st. Shape base to grade and lay 2.5" of compacted asphalt to cover approx. 2900' sq ft. All work included= \$52,200.00	1	0.00	0.00
Alt bid Alternate bid 1: Drill/ Blast/ Clear rock south of property to grade. \$14,000.00	1	0.00	0.00
Alt bid Alternate bid 2: to prep 60'x30' building site with min 18" granular material. Slope to blend into existing soil. \$5400.00	1	0.00	0.00
TOTAL			\$0.00

Accepted By

Accepted Date

Request for Intoxicating Liquor License

To the Honorable City Council;

I, Yvette Rodriguez-Majala, as Owner for and in behalf of
(Name of Person making application) (Individual owner, officer or partner)

Magnolia Cafe' LLC hereby submit this application for an Intoxicating
(Myself, names of partners, name of corporation or assn.)

Liquor License for the Magnolia Cafe' LLC located at 206 3rd St. Suite 202
(Name of Restaurant, hotel or liquor establishment) (Street address and/or plat & parcel)

in Carlton, MN, for the sale of intoxicating liquor in accordance with the provisions of

Minnesota Statutes, Chapter 340A, and the City of Carlton, City Code - Chapter 6, commencing

August 8, 2018 and ending December 31, 2018

In support of said application and in accordance with the requirements as set forth in said City Code, there is attached hereto; the Part I – General Information form, Part II – Personal Information Forms, Certificate of Liability, State Renewal Form, Retailers Card, TAM Training Certificates, Workers Comp Certificate of Compliance and the appropriate fee.

[Signature]
(Signature of person making application)

For: Magnolia Cafe' LLC
(Myself, names of partners, name of corporation/assn)

Date: 7/31/18 20

FIRE SERVICE CONTRACT

This FIRE SERVICE CONTRACT (this "Contract"), made and entered into as of _____, 2018⁰⁹, is by and among the CITY OF CARLTON, MINNESOTA ("Carlton"), CARLTON COUNTY, MINNESOTA, acting as the town board for the unorganized Sawyer Township (the "County"), and the TOWN OF TWIN LAKES, MINNESOTA ("Twin Lakes") ~~and the CITY OF THOMSON, MINNESOTA ("Thomson")~~. (Carlton, the County, and Twin Lakes ~~and Thomson~~ are collectively referred to herein as the "Parties" and individually as a "Party.")

The Parties agree as follows:

ARTICLE 1

Purpose; Service; Conditions

Section 1.1 Purpose; Service Area. This Contract is entered into for the purpose of providing fire service and fire protection within the areas of Sawyer Township in Carlton County ("Sawyer"), and Twin Lakes ~~and Thomson~~ (including Carlton, the "Service Area") and providing for the payment of the cost of such service and protection.

Section 1.2 Service; Conditions. Carlton agrees to furnish fire service and fire protection to all property within the Service Area for the compensation and on the conditions hereinafter set forth, and Carlton agrees that a reasonable effort will be made by the its volunteer fire department (the "Fire Department") to attend all fires within the Service Area whenever it is notified of a fire, subject to the following conditions:

A. Two or more fire calls received from the Service Area shall be answered in the order of their receipt unless the fire chief or other officer in charge of the Fire Department at the time otherwise directs.

B. Road and weather conditions must be such that the fire run can be made with reasonable safety to the fire fighters and equipment of Carlton. The decisions of the fire chief or other officer in charge of the Fire Department at the time that the fire run cannot be made with reasonable safety to fire fighters and equipment shall be final.

C. In responding to fire calls within the Service Area, the fire chief or other officer in charge of the Fire Department at the time shall dispatch only such personnel and equipment as in his or her opinion can safely be spared from Carlton.

D. In case an emergency arises within Carlton while equipment and personnel of the Fire Department are engaged in fighting a fire elsewhere within the Service Area, the fire chief or other officer in charge of the Fire Department may, at his own discretion, recall to Carlton such equipment and personnel as he may, in his opinion, consider necessary to meet the emergency.

ARTICLE II

Obligations of Carlton

Section 2.1 Obligations of Carlton.

Carlton agrees:

- A. To keep and maintain in good order at its own expense the necessary fire apparatus and equipment for fire service and fire protection within the Service Area.
- B. To furnish not less than four fire fighters on each fire call.
- C. To make no claim against any Party for damage to the property of Carlton or personal injuries to its fire fighters while in route to, serving at, or returning from fires within the Service Area.

ARTICLE III

Share Factor; Budget; Fire Board

Section 3.1 Share Factor.

- A. The Parties have agreed to divide the total costs of fire protection within the Service Area among the Parties on a *pro rata* basis, using the following formula:

$$S = (U + V)/2$$

- B. For purposes of the formula above, the letters have the following meaning:

- (i) "S" or "share factor" means a Party's proportionate share of the cost of the fire service provided during the period of calculation. The share factor, once calculated, shall be multiplied against the dollar amount of the Fire Department budget or other financial item and rounded to the nearest whole dollar to determine the dollar amount of a Party's obligation based on the share factor.

- (ii) "V" or "assessed valuation" means the market value of property within a Party as determined by the County Assessor for the period of calculation divided by the total market value of property within the Service Area as determined by the County Assessor for the period of calculation.

- (iii) "U" or "use factor" means the total number of fire runs within a Party divided by total fire runs within the Service Area during the period of calculation.

- C. The Parties agree that, notwithstanding the provisions of paragraph A of this section, the share factor for each Party is shown in Table I below and said share factor will only be adjusted pursuant to Section 3.1.D of this Contract.

Table I

<u>Party</u>	<u>Share Factor</u>
City of Carlton	29.33%
Carlton County	10%
City of Thomson	4%
Town of Twin Lakes	57%

D. The Parties agree that each Party's share factor shall be calculated annually and reviewed by the Fire Board established below, but that the share factors will not be adjusted unless and until, based on the annual calculation, the share factor for any Party deviates by 15% or more than that shown in Table I above.

Section 3.2 Fire Board. In order to provide for the operation and management of the fire service and other matters related to this Contract, a Fire Board has been established and is continued. The Fire Board shall consist of appointees of each of the Parties. Each Party shall appoint members to the Fire Board, and the actions and recommendations of the Fire Board must be ratified and approved by resolution of the governing body of each Party. Each Party's delegation shall have collectively only one vote.

Section 3.3 Duties of Fire Board. The duties of the Fire Board shall be as follows:

- (i) to approve each annual Fire Department budget prior to submission to the governing bodies of each of the Parties for approval;
- (ii) to approve the annual calculation of the share factor and recommend any changes in the share factor;
- (iii) to approve each Party's financial obligation based on the share factor; and
- (iv) to review and make recommendations to the governing bodies of the Parties regarding all financial decisions not within the scope of the annual budget, including recommendations regarding the purchase of items of capital and other equipment and facilities.

Section 3.4 Deadline for Recommendations. The Fire Board is required to make its recommendations to the governing body of each Party no later than September 1 of each year. The Fire Board shall limit its recommendations to financial matters of the Fire Department.

ARTICLE IV

Payment

Section 4.1 Agreement to Pay; Tax Levy.

A. Each Party agrees to include an amount necessary to pay an amount based on its share factor (as determined by the Fire Board) in its annual budget and further agrees to pay such amount to Carlton as compensation for all fire protection services provided under this Contract. The share factor shall be paid in equal semiannual installments each year, as property taxes are received.

B. Each Party agrees to make a fire protection tax levy or otherwise provide funds each year in an amount sufficient to pay Carlton the compensation above agreed on as approved by the Fire Board.

Section 4.2 Acceptance of Payment. Carlton agrees to accept the amounts described in Section 4.1 above, as approved by the Fire Board, in full payment for use of its personnel and equipment, cost of any new equipment, compensation of fire fighters, and premiums on insurance, if any, purchased by Carlton to indemnify itself for the loss of or damage to any fire fighting equipment while furnishing fire protection within the Service Area.

ARTICLE V

Miscellaneous

Section 5.1 Authority. This Contract is authorized under Minnesota Statutes, Section 365.181, Chapter 438 and Section 471.59.

Section 5.2 Term. This Contract shall be in force for a term beginning on the date set forth above and shall remain in full force until terminated on any January 1 by notice of any Party, which notice shall be received no later than March 1 immediately preceding the January 1 termination date.

Section 5.3 Distribution of Assets. Upon termination of this Contract by all the Parties, any assets acquired pursuant to this Contract and any equipment replacement reserves shall be distributed among the Parties based on (a) the share factor of each Party and (b) the depreciated value of any assets. The Parties acknowledge that such a distribution may require the sale of equipment and facilities. In the event any Party withdraws from this Contract, said Party will remain obligated to pay its share of any indebtedness incurred by Carlton to acquire equipment for use by the Fire Department in accordance with the withdrawing Party's share factor at the time of its withdrawal.

Section 5.4 Amendments. This Contract may not be ~~amended, unless amended unless~~ the governing body of each Party agrees to such amendment and the amendment is in writing.

Section 5.6 Counterparts. This Contract may be executed in counterparts, each of which will be an original, but which together will constitute one and the same instrument.

(remainder of page left intentionally blank)

The Parties hereto have hereunto set their hands as of the day and year first above written.

CITY OF CARLTON, MINNESOTA

By _____
Mayor

By _____
Clerk

(Signature page to the Fire Service Contract among the City of Carlton, Minnesota, Carlton County, Minnesota, acting as the town board for the unorganized Sawyer Township, and the Town of Twin Lakes, Minnesota ~~and the City of Thomson, Minnesota~~)

CARLTON COUNTY, MINNESOTA
Acting as the Town Board of Unorganized
Sawyer Township

By _____
Chair

By _____
Auditor

(Signature page to the Fire Service Contract among the City of Carlton, Minnesota, Carlton County, Minnesota, acting as the town board for the unorganized Sawyer Township, and the Town of Twin Lakes, Minnesota ~~and the City of Thomson, Minnesota~~)

TOWN OF TWIN LAKES, MINNESOTA

By _____
Chair

By _____
Clerk

(Signature page to the Fire Service Contract among the City of Carlton, Minnesota, Carlton County, Minnesota, acting as the town board for the unorganized Sawyer Township, and the Town of Twin Lakes, Minnesota ~~and the City of Thomson, Minnesota~~)

2018 Ambulance Write-Offs

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Self-Pay	-\$150.03	-\$3,721.18	-\$229.42	-\$333.06	\$1,500.00	
Commercial Insurance	\$2,049.26	\$6,494.97	\$6,961.45	\$2,756.33	\$5,518.97	\$5,957.34
BCBS						
Medicare	\$34,051.07	\$19,242.26	\$39,453.25	\$36,223.12	\$12,629.54	\$28,666.41
Medicaid/PMAP	\$6,030.55	\$15,369.07	\$18,705.41	\$11,379.30	\$35,461.18	\$21,822.18
ISH						
Other Liability		\$710.92			\$3,382.24	
Workers Compensation						
Motor Vehicle Accident		\$634.98		\$472.90		
TOTAL	\$41,980.85	\$38,731.02	\$64,890.69	\$50,498.59	\$58,491.93	\$56,445.93

1st quarter \$145,602.56

2nd quarter \$165,436.45

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Self-Pay						
Commercial Insurance						
BCBS						
Medicare						
Medicaid/PMAP						
ISH						
Other Liability						
Workers Compensation						
Motor Vehicle Accident						
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

3rd quarter \$0.00

4th quarter \$0.00

TOTAL \$311,039.01

BLOCK 4

363

PETERSON	5	Lillian E	4
Robert W	6	HAKALA	3
PETERSON	7	HAKALA	2
GRANUM	8	Vernon F	1
GRANUM	9	SHOGREN	1
GRANUM	10	Andrena L	1

362

Rose A. F	5	Erna I	4
SCHMITZ	6	SCHMITZ	3
SCHMITZ	7	Conrad H	2
SCHMITZ	8	Betty J	1
SCHMITZ	9	ERIKSEN	1
SCHMITZ	10	Donald G	1

361

Marceline M	5	CARLSON	4
BRIGAN	6	APRIL N	3
Dorland R	7	SCHMITZ	2
BRIGAN, Sr	8	SCHMITZ	1
David D	9	SCHMITZ	1
FISHER	10	SCHMITZ	1

360

Jacquelyn E. D	5	Margaret D	4
SHOGREN	6	SAWYER	3
William W. DIEN	7	DIEN	2
Mary DIEN	8	DIEN	1
Wes DIEN	9	ROWE	1
DIEN	10	ROWE	1

364

Alice OLSON	5	DUFFY	4
James B	6	John L. DUFFY	3
OLSON	7	Mary B	2
Layone A. GOAD	8	DEVRIENDT	1
George E	9	George H	1
GOAD, Sr	10	DEVRIENDT	1

365

LEHMAN	5	Lucille I	4
LEHMAN	6	DIEGEL	3
Joshua J	7	Courtesy M. MATSON	2
LEHMAN	8	Jacob DIEGEL	1
GROVER	9	LEHMAN	1
John Junior	10	LEHMAN	1

366

Nivia	5	ASP	4
ASP	6	ASP	3
Henry J. CONNOLLY	7	ASP	2
RIEHM	8	Robert K	1
Dean J	9	TRIBBY	1
RIEHM	10	TRIBBY	1

367

Gail A	5	Frances B	4
RYAN	6	GRANLEY	3
Richard J	7	Lester B	2
RYAN	8	GRANLEY	1
GRANLEY	9	James W. B. SCHROEDER	1
Michael C. TURCOTT	10	Donald T. SORENSON	1

389

5	4
6	3
7	2
8	1
LOT	
TREE	

388

Gerald W. GROVER	5	McMILLEN	4
LIIMATAINEN	6	Lloyd	3
LIIMATAINEN	7	McMILLEN	2
LIIMATAINEN	8	Bruce A	1
Gail Brown	9	SWENSON	1
Martha WALSH	10	SWENSON	1

387

McCULLOUGH	5	McCULLOUGH	4
McCULLOUGH	6	McCULLOUGH	3
McCULLOUGH	7	McCULLOUGH	2
McCULLOUGH	8	McCULLOUGH	1
Harvey C	9	McCULLOUGH	1
DANCER	10	McCULLOUGH	1

386

Carol A. S. KINGS	5	Keith L	4
Leonard R. SCHUETZ	6	DAYTON	3
Helen A	7	Larry E. MURPHY	2
SCHUETZ	8	Larry E. MURPHY	1
SOLD	9	HOPP	1
Clarence C	10	HOPP	1
WALTER	11	HOPP	1

Hillside Cemetery

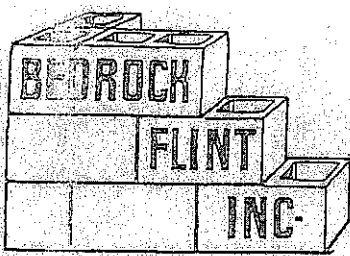
Carlton, Minnesota

46



Drawn by: Cemetery Updating Services
P.O. Box 1234
Winona, MN 55987 (507) 453-0811

Date: 10/01/2014
File Name: MNCA46



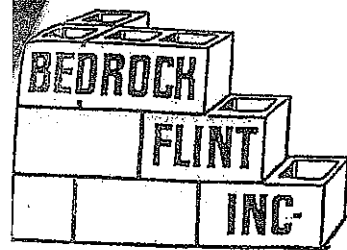
INVOICE 3395
Date 7/17/2018

City of Carlton
ATTN: Derek Wolf
PO Box 336
Carlton, MN 55718

Job Number 1820

QUANTITY	DESCRIPTION	CHARGES	CREDITS	BALANCE
	Work performed at Carlton City Hall per bid form dated 3/7/2018. Billing through 7/31/2018 100-41956-580			\$35,000.00

4204 ENTERPRISE CIRCLE • DULUTH, MN 55811 • (218) 720-3948 • FAX (218) 720-3492



BID FORM

PROJECT: CARLTON City Hall

BID DATE: 3/7/2018

Section #'s PER Walking through w/ Derrick Wolf

BASE BID (including labor, material and taxes): \$49,500.00

Alternate # add subtract \$

Alternate # add subtract \$

Alternate # add subtract \$

Replace 44 Angle Irons, Put in new Irons, Flashing & weep ropes.

Relay new brick over irons, TAKE out bulges in brick & lay new brick back in. Fix cracks & install 2 new doors on back GARAGE. Fix stucco on back Service door.

NA Addenda seen

X Heat and shelter is not included

 Heat and shelter included

 Materials checked below are NOT INCLUDED:

 brick pre-cast concrete cut stone air barrier

 re-bar perimeter insulation anchor bolts

This proposal is based on the following additional conditions:

General contractor, C.M. or owner shall provide a hose bib within 200 feet of the building and electrical service within 100 feet.

Snow and ice removal is not included.

Cutting re-bar, unless supplied by Bedrock-Flint, Inc., is not included.

General contractor, C.M. or owner shall provide for truck access up to the building for tailgate delivery of materials.

No back charges for clean-up will be paid unless authorized in writing by Bedrock-Flint, Inc.

No back charges will be paid unless Bedrock-Flint, Inc. is notified in writing and understands the reasoning for back charges prior to work performed.

Bedrock-Flint, Inc. agrees to hold this price for thirty (30) days. If a letter of intent or contract is not received for this project within 30 days of the bid date, the price may be subject to a surcharge.

Should Bedrock-Flint, Inc. enter into a contract for the above project, these terms shall be deemed to be a part of the contract and supersede all conflicting terms and conditions.

6,700.00 to take out block & grout les inside garage to keep crack separating so much.

Teddy Westendorf
Estimator

Cell # 348-3351

4204 ENTERPRISE CIRCLE • DULUTH, MN 55811 • (218) 720-3948 • FAX (218) 720-3492

TOTAL = 51,200



Omar's Sand & Gravel, Inc.

2067 County Road 61

Carlton, MN 55718

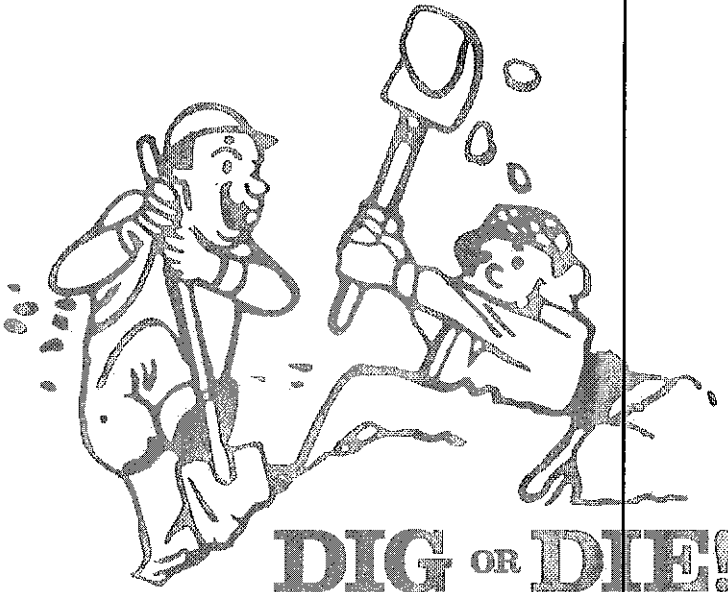
218-384-3781 : Office

Credit Memo

Date	Credit No.
7/2/2018	000083

Sold To:
City of Carlton 310 Chestnut Ave. P.O. Box 336 Carlton, MN 55718

Notes:
Credit agreed to at Counsel meeting

Applied Invoice #				
00008356				
Item	Description	Rate	Quantity	Amount
Misc.	4.) Seed, fertilizer and labor, no charge	265.00		-265.00
Misc.	5.) Fertilizer and labor, no charge	680.00		-680.00
				

Thank you for your business !	Subtotal	-\$945.00
	Sales Tax (7.375%)	\$0.00

Web Site
www.omarsandgravel.com

E-mail
omarsinc@gmail.com

Fax Number
218-384-3781

Questions?
218-384-3781

Total	-\$945.00
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Omar's Sand & Gravel, Inc.

2067 County Road 61

Carlton, MN 55718

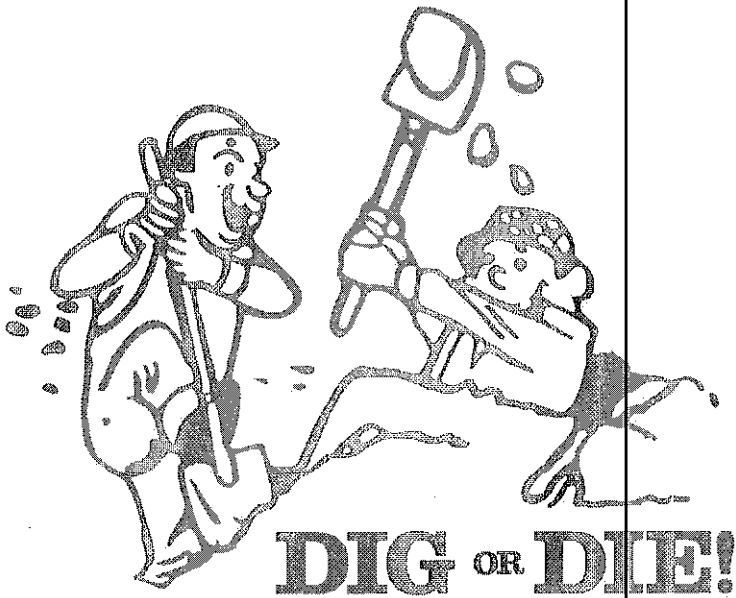
218-384-3781 : Office

Credit Memo

Date	Credit No.
7/2/2018	000084

Sold To:
City of Carlton 310 Chestnut Ave. P.O. Box 336 Carlton, MN 55718

Notes:
additional credits

Applied Invoice #				
00008356				
Item	Description	Rate	Quantity	Amount
Misc.	8.) MN Power relocated power line, reduced fee.	847.50		-847.50
Misc.	10.) Returned items not used, no charge.	40.16		-40.16
				
Thank you for your business !		Subtotal		-887.66

Web Site
www.omarsandgravel.com

E-mail
omarsinc@gmail.com

Fax Number
218-384-3781

Sales Tax (7.375%)	\$0.00
---------------------------	--------

Questions?
218-384-3781

Total	-887.66
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Omar's Sand & Gravel, Inc.

2067 County Road 61

Carlton, MN 55718

218-384-3781 : Office

Estimate

Date	Estimate #
5/1/2018	17259

Name / Address
City of Carlton 310 Chestnut Ave. P.O. Box 336 Carlton, MN 55718

Additional Information:
Contact: Derek Wolf 218-721-2962

Estimator			Terms	Project Name
Jorgenson Gustafson			Net 30	
Item	Qty	Rate	Description	Estimated Total
Machine Work	1	3,960.00	HILLSIDE CEMETERY EXTENSION ~174'X350' ~1.4 acres Earthmoving; cut large mound at the top of hill (+/- 3500 cy), level to match existing cemetery elevation. A portion of the mound material will be used to level site, a portion will be used to widen Hillside Drive ~4-5' all the way to CR3, remainder will be used as fill in the adjacent hole up by cemetery access road.	3,960.00
Machine Work	1	3,860.00	Restore; reclaim any useable soil onsite if possible, windrow. After site leveling, place reclaimed soil and harley rake/condition soil in place (removing rocks, debris). Import screened topsoil, machine place topsoil. Final grade site, seed and roll flat. Seed and labor included.	3,860.00
Screened Topsoil	415	15.00	Delivery of 415 yards of topsoil to site.	6,225.00
Machine Work	1	628.00	Install provided culvert, bed with 1-1/2" crushed rock, compact, fill with class 5, compact in place.	628.00
Rip Rap	1	425.00	1-12 yd load of Sized Rip Rap for around culvert; Erosion control. Installed. (Optional)	425.00
Class 5 Material	135	14.00	9-15 yd loads of Class 5 Material delivered, spread on Hillside Drive and cemetery access.	1,890.00
Notes: Widen Hillside Drive to CR3, roll, gravel and grade. Straighten access road into cemetery, roll, gravel and grade. City to provide culvert, rip rap optional.				

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from estimate involving extra costs will be executed only upon mutual agreement between parties, and will become an extra charge over and above the estimate. All agreements contingent upon delays or accidents beyond our control. Both parties to carry necessary insurance. Not liable for acts of God. No warranty written or implied.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted by signature. You are authorized to do the work as specified. Estimate may be withdrawn by us if not accepted within 30 days.

Phone #	Email	Web Site
218-384-3781	omarsinc@gmail.com	www.omarsandgravel.com

Subtotal \$16,988.00

Down Payment

Sales Tax (7.375%) \$0.00

Estimated Total \$16,988.00

Customer's Signature _____

Contractor's Signature _____

Date of Acceptance _____



Omar's Sand & Gravel, Inc.

2067 County Road 61

Carlton, MN 55718

218-384-3781 : Office

Original
Invoice

Invoice Date	Invoice No.
6/11/2018	00008356

Sold To:
City of Carlton 310 Chestnut Ave. P.O. Box 336 Carlton, MN 55718

Additional Information:
Contact: Derek Wolf 218-721-2962

PO Number			Ship Via	FOB	Terms	Payment Due
					Net 30	7/11/2018
Item	Ordered	Shipped	Description		Price	Amount
Machine Work	1		HILLSIDE CEMETERY EXTENSION ~174'X350' ~1.4 acres Earthmoving; cut large mound at the top of hill (+/- 3500 cy), level to match existing cemetery elevation. A portion of the mound material will be used to level site, a portion will be used to widen Hillside Drive ~4-5' all the way to CR3, remainder will be used as fill in the adjacent hole up by cemetery access road. Completed.		3,960.00	3,960.00
Machine Work	1		Restore; reclaim any useable soil onsite if possible. Completed. After site leveling, place reclaimed soil and harley rake/condition soil in place. Completed.		3,860.00	3,860.00
Machine Work	1		Install provided culvert. Completed.		628.00	628.00
Rip Rap	1		Rip Rap for around culvert, Installed. Completed.		425.00	425.00
Screened Topsoil	415	415	Delivery of 415 yards of topsoil to site, Credited.		15.00	6,225.00
Credit		1	Credit Topsoil delivery in lieu of reclaiming all available onsite topsoil totaling 964 yards reclaimed and placed.		-6,225.00	-6,225.00
Class 5 Material	135	135	135 yards of Class 5 Material delivered, Completed.		14.00	1,890.00
WORK COMPLETED OUTSIDE OF ESTIMATE ON REQUEST, UNFORESEEN AND UNEXPECTED CIRCUMSTANCES AND ADDITIONAL CHARGES						
Class 5 Material	135	135	1.) 135 yards of Class 5 Material delivered		14.00	1,890.00
Machine Work	1	1	2.) Grade and compact additional class 5		1,130.00	1,130.00
Misc.	1	1	3.) Install erosion control blanket and mulch straw on road slopes		960.00	960.00
Seeding	1	1	4.) Seed and fertilizer for road slopes and long ditch, labor to spread		265.00	265.00

Thank you for your business !

Subtotal

Web Site
www.omarsandgravel.com

E-mail
omarsinc@gmail.com

Fax Number
218-384-3781

Sales Tax (7.375%)

Balance Due



Omar's Sand & Gravel, Inc.

2067 County Road 61

Carlton, MN 55718

218-384-3781 : Office

Original
Invoice

Invoice Date	Invoice No.
6/11/2018	00008356

Sold To:
City of Carlton 310 Chestnut Ave. P.O. Box 336 Carlton, MN 55718

Additional Information:
Contact: Derek Wolf 218-721-2962

PO Number			Ship Via	FOB	Terms	Payment Due
					Net 30	7/11/2018
Item	Ordered	Shipped	Description		Price	Amount
Fertilize	1	1	5.) Add fertilizer to entire cemetery site and additional labor to spread		680.00	680.00
Misc.	1	1	6.) Increase fill on bottom line, re-grade, after the fact per request. Haul (5) dump truck loads from top of site to bottom. A map with little detail and unmarked dimensions was provided. We were not responsible for survey crew or interaction with survey crew.		1,480.00	1,480.00
Machine Work	1	1	7.) Unforeseen increase in total yards moved from hill due to the compacted state of the hill material. The actual amount moved and placed increased to 4,690 yards. No geotechnical volume totals were given to Omar's. Additional charges for machines and operators.		1,920.75	1,920.75
Misc.	1	1	8.) Coordinate with MN Power to relocate and loop mainline power under culvert instead of over culvert to account for the larger diameter retrofitted. The City provided and changed from a 24" culvert to 36" culvert with aprons. Omar's was not made aware of the larger size culvert until we were onsite the first day.		1,130.00	1,130.00
Misc.	1	1	9.) Wait time for incorrect length of culvert, no hardware for proper apron connectors. 4.5 hours X2 laborers 4.5 hours X 1 machine operator.		1,260.00	1,260.00
Misc.	1	1	10.) Ordered hardware from Napa for culvert aprons.		40.16	40.16
			-Site walk-through performed on 6/8/18. All items completed.			

Thank you for your business !				Subtotal	\$21,518.91
Web Site				Sales Tax (7.375%)	\$0.00
www.omarsandgravel.com				Balance Due	\$21,518.91
E-mail					
omarsinc@gmail.com					
Fax Number					
218-384-3781					

**MOTOROLA SOLUTIONS****Quote Number:** QU0000447105**Effective:** 23 JUL 2018**Effective To:** 21 SEP 2018**Bill-To:**

CITY OF CARLTON
PO BOX 336
CARLTON, MN 55718
United States

Attention:

Name: Derek Wolfe
Email: derek@cityofcarlton.com
Phone: 218-384-4229

Sales Contact:

Name: ERIK HUMPHREY
Email: EHUMPHREY@DSCCOMMUNICATIONS.COM
Phone: 7153922911

Contract Number: MINNESOTA DOT
Freight terms: FOB Destination
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	1	M36URS9PW1AN	APX1500 7/800	\$1,564.00	\$1,128.00	\$1,128.00
1a	1	W22BA	ADD: STD PALM MICROPHONE APX	\$72.00	\$54.00	\$54.00
1b	1	G24AX	ADD: 3Y ESSENTIAL SERVICE	\$131.00	\$131.00	\$131.00
1c	1	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
1d	1	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
1e	1	G174AF	ADD: ANT 3DB LOW-PROFILE 762-870	\$43.00	\$32.25	\$32.25
1f	1	B18CR	ADD: AUXILARY SPKR 7.5 WATT	\$60.00	\$45.00	\$45.00
1g	1	GA01339AA	ENH: SW P25 TRUNKING	\$1,070.00	\$802.50	\$802.50
1h	1	G66AW	ADD: DASH MOUNT O2 WWM	\$125.00	\$93.75	\$93.75
1i	1	GA00804AA	ADD: APX O2 CONTROL HEAD (Grey)	\$492.00	\$369.00	\$369.00

Total Quote in USD**\$2,655.50****THIS QUOTE IS BASED ON THE FOLLOWING:**

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.

If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.

Thank you for your consideration of Motorola products.

2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.

3 Purchaser will be responsible for shipping costs, which will be added to the invoice.

4 Prices quoted are valid for thirty(30) days from the date of this quote.

5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Derek Wolf

From: David Sigfrids <sgfrds_dvd@yahoo.com>
Sent: Monday, July 23, 2018 10:45 AM
To: Derek Wolf
Subject: Cleaning & video

Derek this is what I came up with:

Carlton

Cleaning 8,000 lin ft of 8" sewers @ \$.69 per lin ft	\$ 5,520.00
Video Inspection of same sewers @ \$.67 per lin ft	\$ 5,360.00
Cleaning of 2 liftststions & 1 grinder	\$ 870.00
Clean 13 water valve shutoff boxes & 1 valve box	\$ 2,320.00
<i>LIFT STATION BYPASS BARS = 290 PER HOUR = 2320</i>	
TOTAL	\$ 14,070.00

~~16,390.00~~

Wrenshall

Cleaning 8,200 lin ft of 8" sewers @ \$.69 per lin ft	\$ 5,658.00
Video Inspection of same lines @.67 per lin ft	\$ 5,494.00
Cleaning of 1 liftstation	\$ 290.00
Cleaning of 3 water valve shut-off boxes	\$ 290.00

TOTAL \$ 11,732.00

Derek these rates are based on Great Lakes Pipe Service, Inc. doing both projects, if you have any questions please call me at 1-218-393-4342. Dave Sigfrids-President

Great Lakes Pipe Service, Inc.
1101 Winter St.
Superior, WI 54880
1-715-392-4075



EMPIRE
PIPE SERVICES
www.empire-pipe.com

July 26, 2018

City of Carlton
310 Chestnut Ave
Carlton, MN 55718

Attn: Derek Wolf

City of Carlton, MN

Cleaning & Inspection Proposal

Item No.	Description	Unit	Estimated Quantity	Unit Price	Estimated Total Price
1	Mobilization shared with Wrenshall	EA	1	\$ 2,100.00	\$2,100.00
2	Cleaning & Televising of PVC & Clay Sanitary Sewer	LF	8,000	\$ 1.35	\$10,800.00
3	Cleaning of Lift Stations approx. 20ft deep	EA	3	\$ 435.00	\$1,305.00
4	Cleaning of Valve Boxes (Valve boxes in close proximity)	EA	13	\$ 140.00	\$1,820.00
5	Bypass of Lift Station	HR	8	\$ 305.00	\$2,440.00
Total Amount Bid:					\$18,465.00

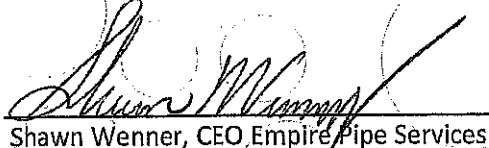
Additional Items that may be needed on a per Incident Basis*

1	Jet Vac Truck w/ operator	HR	1	\$235.00
2	TV Truck w/operator	HR	1	\$220.00
3	Manhole Inspections (MACP Level 1)	EA	Depends on quantity	
4	Reverse Set-ups	EA	1	\$140.00
5	2nd Tech	HR	1	\$65.00
6	Cutting of Protruding Taps, Roots or Deposits	HR	1	\$475.00
	(Requires use of Jet Vac & TV Truck)			
7	Trenchless Pipe Repair	Quote on a Per Incident Basis		
8	Lateral Launch Televising	Quote on a Per Incident Basis		
9	Per Diem (Additional work requests over 6 Hrs)	EA	1	\$250.00

*Additional items would be tracked in half-hour increments

☐ Please note: We share our hourly rates for the "Additional Items" in confidence we ask that you do not share this information w/competitors and only use this information for city purposes.

Wenner Holdings, LLC, DBA Empire Pipe Services
415 Truman Street
North Mankato, MN 56003


Shawn Wenner, CEO Empire Pipe Services

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



Innovative Foundation Supportworks
"A Service Disabled Veteran Owned Small Business"
1325 S Frandsen Ave. Rush City, MN 55069
Contact: Mitch Regal
Cell: 612-499-1855
Fax: 320-566-1105
www.innovativefoundationsupportworks.com

SUBMITTED TO:
City of Carlton
310 Chestnut Ave.
Carlton, MN 55718

Derek Wolf
Phone: 218-384-4229
Email: derek@cityofcarlton.com

BID SUMMARY

Project Name: Carlton Manhole Coating
Project Location: Carlton, MN
Bid Date: June 29, 2018

BID AMOUNT
\$8,550.00

SCOPE OF WORK

This bid submittal includes all labor, materials, equipment and site supervision required to install Zebron as specified for the above referenced project. Proposal is based on site observations made by Mitch Regal of Innovative Foundation Supportworks. The intent is to coat three manholes and rebuild or smooth out the benches. By coating four manholes at the same time, this would include also coating the Wrenshall manhole at the same time, Innovative is able to keep the prices lower due to reduced mobilization costs. A breakdown of costs is:

Manhole 56: \$2520 + \$500 for the bench rebuild = \$3020

Manhole 83: \$1650 + \$500 for bench rebuild = \$2150

Manhole 86: \$2880 + \$500 for bench rebuild = \$3380

A minimum of \$6000 of work must be done at one time in order for this pricing to remain as shown. This can be a combination of any of these three manholes and/or the Wrenshall manhole.

PRODUCTS

Zebron
(9) VF, Zebron - Manhole 56, Carlton
(5) VF, Zebron - Manhole 83, Carlton
(9) VF, Zebron - Manhole 86, Carlton
(3) Concrete, Bench Rebuild/Repair

INSTALLATION

Zebron

- Wash area with 5000 PSI water blaster to insure substrate is in clean, sound condition.
- Rehab concrete as is necessary. Use foam stop or chemical grout to control water infiltration at an additional cost.
- Prime all concrete with 3-5 mils of Zebron prime coat.
- Spray Zebron, the original, proven, 100% solids polyurethane to desired thickness (125 mils), in one spray application. Crews will be using proper protective clothing as well as respirators to limit exposure, although Zebron has NO VOC.
- Spark test with 12500 volts to insure no pinholes or imperfections in the coating exist. Fix any pinholes or imperfections following the manufacturers standards and in line with standard operations.

2019 General Budget

		2016 Actual	2018 Budget	2019 Budget	Inc/Dec	Notes
41000-Gen Gov	E 100-41000-150 Worker s Comp		\$200.00	\$200.00	\$0.00	
	E 100-41000-207 Meetings and Training		\$750.00	\$750.00	\$0.00	Mayor & Council
	E-100-41000-340 Advertising & Promotion		\$500.00	\$500.00	\$0.00	Carlton County Fair-no request for 2018
	E 100-41000-351 Legal Notices Publishing		\$2,500.00	\$2,500.00	\$0.00	
	E 100-41000-354 Zoning Fees		\$100.00	\$100.00	\$0.00	
	E 100-41000-433 Dues and Subscriptions		\$2,300.00	\$2,300.00	\$0.00	League Sm Cities, MCFOA, Mayor Assn.
	E 100-41000-438 MISCELLANEOUS		\$200.00	\$200.00	\$0.00	Mayors Day, 4 Season Ins. Reimbursement
	E 100-41000-440 Employee Medical Screening		\$1,200.00	\$1,200.00	\$0.00	How many of these are POC
41100-Mayor/Cou	E 100-41100-100 Wages and Salaries (GENERAL)		\$9,900.00	\$9,900.00	\$0.00	
	E 100-41100-122 FICA-CITY		\$614.00	\$614.00	\$0.00	
	E 100-41100-125 MEDICARE-CITY		\$144.00	\$144.00	\$0.00	
41400-Clerk	E 100-41400-100 Wages and Salaries (GENERAL)		\$34,456.00	\$34,456.00	\$0.00	
	E 100-41400-121 PERA-CITY		\$2,585.00	\$2,585.00	\$0.00	
	E 100-41400-122 FICA-CITY		\$2,137.00	\$2,137.00	\$0.00	
	E 100-41400-125 MEDICARE-CITY		\$500.00	\$500.00	\$0.00	
	E 100-41400-200 Office Supplies (GENERAL)		\$3,000.00	\$3,000.00	\$0.00	
	E 100-41400-201 Office Equipment		\$5,000.00	\$5,000.00	\$0.00	Toshiba, Pitney Bowes, Banyon
	E 100-41400-207 Meetings and Training		\$1,800.00	\$800.00	-\$1,000.00	
	E 100-41400-321 Telephone		\$480.00	\$480.00	\$0.00	Cell Phone Reimbursement
	E 100-41400-327 Computer Maintenance		\$3,000.00	\$3,000.00	\$0.00	CW Tech
	E 100-41400-331 Mileage		\$400.00	\$1,000.00	\$600.00	Mileage for Errands, training
	E 100-41400-438 - Miscellaneous		\$0.00	\$0.00	\$0.00	
	E 100-41400-491 - Uniforms		\$200.00	\$200.00	\$0.00	
	E 100-41400-580 Capital Outlay/Equipment		\$2,000.00	\$2,000.00	\$0.00	Computer Equipment
41410-Elections	E 100-41410-100 Wages and Salaries (GENERAL)		\$1,500.00	\$0.00	-\$1,500.00	
	E 100-41410-438 MISCELLANEOUS		\$250.00	\$0.00	-\$250.00	
41420-Office Coord	E 100-41420-100 Wages and Salaries (GENERAL)		\$14,248.00	\$14,248.00	\$0.00	
	E 100-41420-121 PERA-CITY		\$1,069.00	\$1,069.00	\$0.00	
	E 100-41420-122 FICA-CITY		\$884.00	\$884.00	\$0.00	
	E 100-41420-125 MEDICARE-CITY		\$207.00	\$207.00	\$0.00	
	E 100-41420-207 Meetings and Training		\$700.00	\$1,500.00	\$800.00	
41500-Audit	E 100-41500-301 Auditing and Acct g Services		\$7,500.00	\$7,500.00	\$0.00	
41600-Legal Service	E 100-41600-304 City Attorney		\$13,000.00	\$13,000.00	\$0.00	
	E 100-41600-306 Prosecution Fees		\$4,300.00	\$4,300.00	\$0.00	
41700-Engineer	E 100-41700-303 Engineering Fees		\$2,500.00	\$2,500.00	\$0.00	
41900-Capital Imp	E 100-41900-530 Improve Other Than Bldgs		\$19,000.00	\$19,000.00	\$0.00	Infrastructure Improvements

2019 General Budget

	E 100-41900-581 Capital Improvement Plan - 10Y		\$8,537.50	\$8,537.50	\$0.00	
41910-GIS Mapping	E 100-41910-310 Contractual Services		\$1,000.00	\$1,000.00	\$0.00	
41950-Civic Center	E 100-41950-210 Operating Supplies (GENERAL)		\$2,000.00	\$2,000.00	\$0.00	
	E 100-41950-223 Building Repair Supplies		\$6,000.00	\$6,000.00	\$0.00	
	E 100-41950-321 Telephone		\$2,280.00	\$2,400.00	\$120.00	
	E 100-41950-325 Internet Expenditures		\$875.00	\$875.00	\$0.00	
	E 100-41950-326 Web Site Expenditures		\$200.00	\$200.00	\$0.00	One & One
	E 100-41950-360 Insurance		\$2,000.00	\$2,000.00	\$0.00	
	E 100-41950-381 Electric Utilities		\$4,500.00	\$4,500.00	\$0.00	
	E 100-41950-382 Water/Sewer Utilities		\$1,000.00	\$1,000.00	\$0.00	
	E 100-41950-383 Natural Gas-Heating		\$6,000.00	\$6,000.00	\$0.00	
	E 100-41950-384 Refuse/Garbage Disposal		\$325.00	\$325.00	\$0.00	
	E 100-41950-560 Furniture and Fixtures		\$3,000.00	\$3,000.00	\$0.00	Painting, Flooring, Lights, Sec System
	E 100-41950-580 Capital Outlay/Equipment		\$30,000.00	\$30,000.00	\$0.00	Tuck Pointing & Handicap Door
41960-Garage	E 100-41960-210 Operating Supplies (GENERAL)		\$3,000.00	\$3,000.00	\$0.00	
	E 100-41960-360 Insurance		\$1,208.00	\$1,208.00	\$0.00	
	E 100-41960-381 Electric Utilities		\$1,200.00	\$1,200.00	\$0.00	
	E 100-41960-382 Water/Sewer Utilities		\$750.00	\$750.00	\$0.00	
	E 100-41960-383 Natural Gas-Heating		\$2,000.00	\$2,000.00	\$0.00	
42100-Sheriff	E 100-42100-310 Contractual Services		\$5,000.00	\$5,000.00	\$0.00	
42400 Building Off	E 100-42400-100 Wages and Salaries (GENERAL)		\$6,600.00		-\$6,600.00	
	E 100-42400-122 FICA-CITY		\$225.00		-\$225.00	
	E 100-42400-125 MEDICARE-CITY		\$55.00		-\$55.00	
	E 100-42400-121 PERA - City		\$270.00		-\$270.00	
	E 100-42400-210 Operating Supplies (GENERAL)		\$1,000.00	\$100.00	-\$900.00	Mileage, Training
	E 100-42400-310 Contractual Services			\$5,400.00	\$5,400.00	Building Official
	E 100-42400-313 Bldg Plan Review Fee		\$1,000.00	\$1,000.00	\$0.00	
	E 100-42400-437 Bldg Permit Surcharge		\$500.00	\$500.00	\$0.00	
42700-Animal Control	E 100-42700-310 Contractual Services		\$3,900.00	\$3,900.00	\$0.00	
43000-Gen City Manager	E 100-43000-100 Wages and Salaries (GENERAL)		\$36,700.00	\$36,700.00	\$0.00	
	E 100-43000-121 PERA-CITY		\$2,753.00	\$2,753.00	\$0.00	
	E 100-43000-122 FICA-CITY		\$2,276.00	\$2,276.00	\$0.00	
	E 100-43000-125 MEDICARE-CITY		\$533.00	\$533.00	\$0.00	
	E 100-43000-150 Worker's Comp		\$3,000.00	\$3,000.00	\$0.00	
	E 100-43000-210 Operating Supplies (GENERAL)		\$4,000.00	\$4,000.00	\$0.00	
	E 100-43000-222 Vehicle OP & Maintenance		\$17,000.00	\$17,000.00	\$0.00	
	E 100-43000-300 Safety Management		\$1,200.00	\$1,200.00	\$0.00	

2019 General Budget

	E 100-43000-321 Telephone		\$800.00	\$800.00	\$0.00	PW Cell Phone
	E 100-43000-384 Refuse/Garbage Disposal		\$345.00	\$345.00	\$0.00	
	E 100-43000-491 Uniforms		\$606.00	\$606.00	\$0.00	GK Services
43100-Street & Sid	E 100-43100-100 Wages and Salaries (GENERAL)		\$35,262.50	\$35,262.50	\$0.00	
	E 100-43100-121 PERA-CITY		\$2,645.00	\$2,645.00	\$0.00	
	E 100-43100-122 FICA-CITY		\$2,187.00	\$2,187.00	\$0.00	
	E 100-43100-125 MEDICARE-CITY		\$512.00	\$512.00	\$0.00	
	E 100-43100-150 Worker s Comp		\$4,000.00	\$4,000.00	\$0.00	
	E 100-43100-210 Operating Supplies (GENERAL)		\$7,000.00	\$7,000.00	\$0.00	
	E 100-43100-360 Insurance		\$1,321.00	\$1,321.00	\$0.00	
	E 100-43100-381 Electric Utilities		\$21,000.00	\$22,000.00	\$1,000.00	
	E 100-43100-406 St Paving/Sidewalk Rplmnt		\$10,000.00	\$10,000.00	\$0.00	Crack Sealing, Sidewalk Replacement
43240-Recycle She	E 100-43240-100 Wages and Salaries (GENERAL)		\$8,264.00	\$8,264.00	\$0.00	
	E 100-43240-121 PERA-CITY		\$620.00	\$620.00	\$0.00	
	E 100-43240-122 FICA-CITY		\$513.00	\$513.00	\$0.00	
	E 100-43240-125 MEDICARE-CITY		\$120.00	\$120.00	\$0.00	
	E 100-43240-150 Worker s Comp		\$403.00	\$403.00	\$0.00	
	E 100-43240-210 Operating Supplies (GENERAL)		\$1,000.00	\$1,000.00	\$0.00	
	E 100-43240-381 Electric Utilities		\$800.00	\$800.00	\$0.00	
45100-Parks & Rec	E 100-45100-150 Worker s Comp				\$0.00	
	E 100-45100-210 Operating Supplies (GENERAL)		\$4,000.00	\$4,000.00	\$0.00	
	E 100-45100-360 Insurance		\$2,010.00	\$2,010.00	\$0.00	
	E 100-45100-381 Electric Utilities		\$450.00	\$450.00	\$0.00	
	E 100-45100-384 Refuse/Garbage Disposal		\$275.00	\$275.00	\$0.00	
	E 100-45100-402 Structures		\$10,000.00	\$10,000.00	\$0.00	2018 - Replace Outhouse
	E 100-45100-404 BIKE TRAIL BRIDGE		\$0.00	\$0.00	\$0.00	
45122 - Four Seaso	E 100-45122-210 Operating Supplies (GENERAL)		\$3,000.00	\$3,000.00	\$0.00	Replace Street Light
	E 100-45122-360 Insurance		\$3,689.00	\$3,689.00	\$0.00	
	E 100-45122-402 Structures		\$5,000.00	\$5,000.00	\$0.00	Levy
46101-Wetland Ad	E 100-46101-310 Contractual Services		\$1,000.00	\$1,000.00	\$0.00	
49000-Miscellaneous	E 100-49000-438 MISCELLANEOUS		\$400.00	\$400.00	\$0.00	Qtr S/U, County Auditor/Spec Assess Fee
49240-Ins Unallocat	E 100-49240-361 City General Ins		\$7,545.00	\$7,545.00	\$0.00	
	E 100-49240-365 Health Insurance		\$30,000.00	\$30,000.00	\$0.00	Med (Derek, Jonah, Rick) HRA/ H.S.A (All)
	E 100-49240-366 Life Insurance		\$120.00	\$120.00	\$0.00	
	E 100-49390-720 Operating Transfers		\$37,000.00	\$37,000.00	\$0.00	PW Vehicles
	Sub-Total			\$500,019.00		
Post Retirement	E 130-49240-136 Post Retirement Paid		\$3,600.00	\$2,100.00	-\$1,500.00	

2019 General Budget

School Ave Bond	E 420-xxxx-600 Principal		\$60,000.00	\$60,000.00	\$0.00	
	E 420-xxxx-610 Interest		\$82,237.50	\$81,570.00	-\$667.50	
	E 420-xxxx-xxx Fiscal AgentFee			\$800.00	\$800.00	

Total

\$648,736.50 \$644,489.00 -\$4,380.00

2019 Cemetery Budget

[illegible]

2019 Estimated Fire Budget

		2018 Budget	2019 Budget	Inc/Dec	Notes
Fire Hall	E 110-41980-210 Operating Supplies	\$1,500.00	\$1,500.00		
	E 110-41980-321 Telephone	\$700.00	\$700.00		
	E 110-41980-360 Insurance	\$1,500.00	\$1,500.00		
	E 110-41980-381 Electric Utilities	\$3,500.00	\$3,500.00		
	E 110-41980-382 Water/Sewer Utilitie	\$2,500.00	\$2,500.00		
	E 110-41980-383 Natural Gas-Heatin	\$9,000.00	\$9,000.00		
	E 110-41980-384 Refuse/Garbage Dis	\$900.00	\$900.00		
	E 110-41980-401 Building Repairs/Ma	\$7,000.00	\$7,000.00		
	E 110-41980-438 MISCELLANEOUS	\$500.00	\$500.00		
	E 110-41980-580 Capital Outlay/Equi	\$6,000.00	\$5,000.00	-\$1,000.00	
Fire	E 110-42200-100 Wages and Salaries	\$5,700.00	\$5,700.00		
	E 110-42200-112 Wages to Fire Relie	\$1,000.00	\$1,000.00		
	E 110-42200-122 FICA-CITY	\$355.00	\$355.00		
	E 110-42200-125 MEDICARE-CITY	\$84.00	\$84.00		
	E 110-42200-150 Worker s Comp	\$6,000.00	\$6,000.00		
	E 110-42200-200 Office Supplies (GE	\$400.00	\$400.00		
	E 110-42200-207 Meetings and Traini	\$5,500.00	\$4,500.00	-\$1,000.00	
	E 110-42200-210 Operating Supplies	\$4,500.00	\$4,500.00		
	E 110-42200-221 Equipment Mainten	\$2,000.00	\$2,000.00		
	E 110-42200-222 Vehicle OP & Maint	\$15,500.00	\$15,500.00		
	E 110-42200-240 Small Tools and Mi	\$2,000.00	\$2,000.00		
	E 110-42200-242 Communication	\$3,000.00	\$2,000.00	-\$1,000.00	
	E 110-42200-301 Auditing and Acct g	\$4,485.00	\$4,485.00		
	E 110-42200-305 Medical Fees	\$1,000.00	\$1,000.00		
	E 110-42200-325 Internet Expenditure	\$300.00	\$300.00		
	E 110-42200-326 - Website Expenditure	\$250.00	\$250.00		
	E 110-42200-327 Computer Maintena	\$1,015.00	\$1,015.00		
	E 110-42200-360 Insurance	\$6,000.00	\$4,000.00	-\$2,000.00	
	E 110-42200-433 Dues and Subscripti	\$500.00	\$500.00		
	E 110-42200-439 EMPLOYEE REC	\$250.00	\$250.00		
	E 110-42200-491 Uniforms	\$750.00	\$750.00		
	E 110-42200-580 Capital Outlay/Equi	\$25,000.00	\$5,000.00	-\$20,000.00	Bunker Gear
			\$32,895.00	\$32,895.00	Fire Hall Expansion
	E 110-42200-582 Emergency ATV	\$1,200.00	\$250.00	-\$950.00	
	E 110-42200-585 Compressor-Joint w	\$500.00	\$500.00		
	E 110-42200-600 Principal	\$0.00	\$0.00		
	E 110-42200-610 Interest	\$0.00	\$0.00		
	Sub-Total Fire	\$120,389.00	\$127,334.00	\$6,945.00	
Cap Impr	E 410-42200-550 New Vehicle/Equip	\$30,000.00	\$30,000.00		
	E 410-42200-560 Furniture & Fixtures	\$12,000.00	\$12,000.00		\$10,000 / SCBA: \$2000, Auto Ext tools
	TOTAL	\$162,389.00	\$169,334.00	\$6,945.00	

Total Percentage Increase

4.10%

2019 Estimated Budget Share	Increase in Budget Amount
Sawyer = \$16,933.00	Sawyer = \$694.00
Carlton = \$55,881.00	Carlton = \$2,643.00
Twin Lakes - \$96,520.00	Twin Lakes = \$3,958.27

EXHIBIT "A"

			2019 GENERAL BUDGET RECAP -Preliminary			
					LEVY	
			DISBURSE	RECEIPTS	Gen Prop Tx	(+/-)
GENERAL FUND(100)			\$ 500,019.00	\$ 314,166.00	\$185,853.00	\$ -
FOUR SEASONS(100)			\$ 5,000.00	\$ -	\$5,000.00	\$ -
Public Works Capital(400)			\$ 37,000.00	\$ 37,000.00	\$0.00	\$ -
						\$ -
FIRE FUND(110)			\$ 169,334.00	\$ 113,803.00	\$55,531.00	\$ -
Fire Capital(410)			\$ 42,000.00	\$ 42,000.00	\$0.00	\$ -
FIRE RELIEF(120)			\$ 2,500.00		\$2,500.00	\$ -
Ambulance Capital (611)			\$15,000.00	\$ 15,000.00	\$0.00	\$ -
						\$ -
POST RETIREMENT(130)			\$ 2,100.00	\$ 844.00	\$1,256.00	\$ -
LIBRARY(211)					\$23,000.00	\$ 23,000.00
TIF District 1-1 (230)			\$ 19,000.00	\$ 19,000.00	\$0.00	\$ -
CHARITABLE GAMBLING(220)			\$ 15,000.00	\$ 15,000.00	\$0.00	\$ -
						\$ -
2015 G.O. BOND(320)			\$ 141,570.00	\$ 18,400.00	\$141,570.00	\$ 18,400.00
						\$ -
CEMETERY(620)			\$ 37,038.00	\$ 13,680.00	\$23,358.00	\$ -
						\$ -
TOTALS			\$ 985,561.00	\$ 588,893.00	\$438,068.00	\$ 41,400.00
NEEDED LEVY			\$438,068.00			
					Cross Check	\$ 396,668.00
2018 Levy			\$ 398,683.00			
LEVY INCREASE/DECREAS			\$ 39,385.00			
PERCENTAGE OF INCREASE			0.098787759			
PW capital (400)= \$37,000.00 (From General)						
Amb Capital (611) = \$15,000.00 (From Amb)						
Fire capital (410)=\$42,000.00 (From Fire)						
Assessments for Bond - \$18,400.00						



Clerk Department Head Report

Items worked on in July

- Agenda Packets/Meeting Minutes
- Bank deposits and bank reconciliation
- Election Training
- Cemetery Sales, Burials, Locates, Deeds
- Assessment Searches
- Research on Liquor License
- Research Charitable Gambling Request
- New Postage Machine Issues
- FOA Meetings
- Ordinance Updates
- Update Fire Contract
- Fire Board Meeting
- Update Website
- Revenue Recapture Letters

Carol Conway
Clerk/Treasurer

Carlton Fire Department – Dept. Head Report

August 8th 2018

Firehall expansion meetings – Having meetings with ARI – evaluating what we can afford. Looking to add 30'X60' separate garage and an 1100 SQ FT training room to the south. Meeting with fireboard on 7-18-18 to present option. Meeting on 8-15-18 to approve 2019 budget

Recruitment planning for spring – Walk through complete, possible new members. Hope to follow up with potential people

Zuercher CAD (computer-aid dispatch) – did training hoping to do contract soon and mount, figuring out contract

Hope to install new tank/box combo on Rescue 1

Carlton Daze demo, open house and raffle went very well. 600 hotdogs, 16 gallon keg of rootbeer. Thank you for all the support

Met with BBC for planning for the 25th anniversary event, we will have crews there from noon till midnight 8-18-2018

National night out planning, 8-7-18 in DNR park 5:30 to 7:00

Carlton County Fair coverage for oval races. Friday Evening

Getting quotes for fence replacement, driveway moving and tearing the house down next to the Firehall. Hopefully August meeting to tear house down and move driveway in Sept.

Call Volume for as of July 31, 2018

Call by Type

Medical: 386

False Alarm: 25

Hazardous Condition: 9

Rescue: 1

Vehicle Accident w/out extrication: 22

Vehicle Extrication: 3

Vehicle Fires: 5

Vegetation Fires: 12

Working Structure Fire: 12

Service call: 4

Transport: 26

Lift Assist: 19

Chimney Fires: 0

Other: 2

Total # of Runs: 526

Respectfully Derek Wolf – Fire Chief

Public Works Department – City of Carlton August 8, 2018
Dept. Head Report P.O. Box 336
Carlton, MN 55718

- Worked with Donohue water project
 - Funding
 - Water plant final review
- Cathodic Protection – needs to be repaired – August 30th
- Water samples Wrenshall
- Cemetery expansion – add more topsoil
- Sump pump connection 2nd street
- Mowing, city, cemetery, disc golf
- Working on sewer cleaning quotes
- Ordering lights and plow for new truck
- Jay Cooke water line disinfection and sampling
- City hall tuck pointing project
- Remove old piping in boiler room
- Grave at Cemetery
- Carlton Daze
- Crosswalk and curb painting
- Out house prep

Respectfully,
Derek Wolf
Public Works Superintendent

Library Director Report

July 2018

- Council meeting
- 2019 budget
- PreK/K Sea creatures - 7 children, 2 adults
- Outreach to Bulldogs Kids Care - 5 children, 2 adults
- Sea creature book display
- Book & Bake Sale
- FOL meeting
- Library Board meeting
- Planned hiring process for new Library Director
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Beth worked on:

- Donated books
- Cleaning
- Sean Emory Juggling - 16 children, 6 adults
- 1st & up Sea Creatures - 9 child, 2 adults
- Climb Theater - 16 children, 6 adults
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Jodie Johnson

Library Director