Joint Powers Board (JPB) Meeting
June 28, 2018 @ 6:00 p.m.
Carlton City Hall

The meeting was called to order at 6:01 p.m. by Chairperson Kitty Bureau.

Members present: Kitty Bureau, Randy Willie, Derek Wolf and Ken Witte.

Members Absent: LeAnn Theisen

Others Present: Carol Conway, Recording Secretary, and Sue Chapin, Twin Lakes Township Clerk, Ashley Hammerbeck via telephone.

A Motion was made by Randy Willie and seconded by Ken Witte to approve the May 31, 2018, meeting minutes as presented. The motion passed unanimously.

Updates:

- Water Treatment Plans were certified by Minnesota Department of Health (MDH).
- Donohue will work on making changes requested by MDH (could take up to 4 weeks).
- All comments from Carlton County Engineers should be sent to Donohue by July 20, 2018.
- After all changes are made and approved the Carlton City Council will hold a Special Meeting to accept the plans and to authorize the project to go out for bids.
- Ashley will put together a timeline and bid documents. Tentative date to go out for bid is August 1, 2018 with tentative bid opening on September 12, 2018. With this timeline construction may not start until the Spring on 2019.
- Ashley will also submit a quote for Construction Related Services.
- Public Facilities Authority (PFA) will finalize the Drinking Water Revolving Fund (DWRF) Loan and Water Infrastructure Fund (WIF) Grant amounts once bid award costs are received, reviewed and approved.

Upcoming Meetings

Joint Powers Board July 25, 2018 @ 6:00pm – Carlton City Hall – 310 Chestnut Ave., Carlton

A Motion was made by Ken Witte and seconded by Randy Willie to adjourn the meeting, the time being 6:49 p.m. The motion passed unanimously.

Respectfully Submitted:

Carol Conway
Recording Secretary