

**Carlton City Council**  
**AGENDA**  
**Wednesday, July 11, 2018**

- 1.00 Call to Order & Pledge of Allegiance 6:00pm
- 2.00 Roll Call – Agenda Additions/ Deletions
- 3.00 Approve Agenda – *Council members may add items to the agenda for discussion purposes or staff direction.*
- 4.00 Consent Agenda – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - 4.01 Approval of the Minutes: Regular Meeting, June 13, 2018
  - 4.02 Approval of Bills: Exhibit A dated July 11, 2018 in the amount of \$239,508.61.
  - 4.03 Approval of Bills: Exhibit B: To be presented on July 11, 2018
  - 4.04 Approval of Check Numbers: 31886 – 31958, Void #31959
  - 4.05 Review and Approval of Petty Cash
  - 4.06 Charitable Gambling Report
  - 4.07 Frandsen Bank and Trust Credit Card Statement
  - 4.08 Status of City Funds
- 5.00 Presentations & Guests – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report*
- 6.00 Public Hearings/Planning Commission Meeting
- 7.00 Petitions, Communications & Correspondence
  - 7.01 Thank you from Carlton Community Education 1<sup>st</sup> Annual STEM Camp
  - 7.02 Donation Request – Inter-Faith Care Center
  - 7.03 Donation Request – All-American Sports Posters
  - 7.04 Communication – Carlton Recycling Shed
- 8.00 Ordinances; Resolutions and Policies
  - 8.01 Resolution 2018-20 Resolution Establishing the City of Carlton as a Pollinator Friendly City
  - 8.02 Resolution 2018-21 Resolution Supporting City of Cloquet Animal Impound Facility
  - 8.03 Ordinance 204 – Update to Ch.07-Part 8 – Abandoned Vehicles
- 9.00 General Business  
PROJECT UPDATES
  - 9.01 Joint Powers Board – Project Update
  - 9.02 Donohue Invoice 13233-14
  - 9.03 Fire Department Expansion

## UNFINISHED BUSINESS

- 9.04 Thomson Bell and Historical Plaque
- 9.05 Friends of Animals Contract (Mayor will give update)
- 9.06 A. Hammitt Water Concerns

## NEW BUSINESS

- 9.07 Dave Sobzak - Motorized Vehicles on Bike Trail
- 9.08 Chris Rousseau - Damn Safety
- 9.09 Emily Swanson - Honey Bee Friendly City
- 9.10 Supplemental (Outdoor) Liquor License Application from Third Base Bar & VFW Post 2962
- 9.11 Mandatory Payroll EFT starting 1/1/2019
- 9.12 National Night Out - City resident mailing
- 9.13 Hydrant Repairs

## 10.00 Staff and Committee Reports & Recommendations

- 10.01 City Clerk Report
- 10.02 Fire Chief Report
- 10.03 Public Works Report
- 10.04 Library Director Report
- 10.05 Council Member Report
- 10.06 Mayor Report

## 11.00 RECAP ACTION ITEMS

## 12.00 UPCOMING MEETINGS AND EVENTS

- 12.01 Voyageurs Half - Saturday, July 14, 2018
- 12.02 Election Judge Training - Monday, July 16, 2018 @ 8:30 am
- 12.03 Fire Board Meeting - Wednesday, July 18, 2018 @ 6:00pm at the Fire Hall
- 12.04 Joint Powers Board Meeting - Wednesday, July 25, 2018 @ 6:00pm
- 12.05 Carlton Daze - July 27 -29, 2018
- 12.06 Regular Council Meeting - Wednesday, August 8, 2018
- 12.07 National Night Out - Tuesday, August 7, 2018

## 13.00 Adjournment

**Carlton City Council**  
**Meeting Minutes**  
**Wednesday, June 13, 2018**

1.00 Call to Order & Pledge of Allegiance

Mayor Bureau called the meeting to order, the time being 6:00 pm.

2.00 Roll Call – Agenda Additions/ Deletions

*Council Present:* Mayor K Bureau; Councilors: A. Gustafson, H. MacDonald, R. Jorgenson (arrived at 6:08), B. Bodie

*Council Absent:*

*Staff Present:* Clerk/ Treasurer C Conway; Public Works Superintendent, D Wolf; Librarian, J. Johnson

*Others Present:* Diane Soden-Groves, Doug Omar, John Korienek, Andrew Omar, Alex Omar, Grant Isaacson

3.00 Approve Agenda – *Council members may add items to the agenda for discussion purposes or staff direction.*

A Motion was made by Councilor MacDonald and seconded by Councilor Gustafson to approve the Agenda with the following addition: 9.03B – Cemetery Project. The motion passed unanimously.

4.00 Consent Agenda – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

4.01 Approval of the Minutes: Regular Meeting, May 9, 2018

4.02 Approval of Bills: Exhibit A dated June 13, 2018 in the amount of \$75,734.62.

4.03 Approval of Bills: Exhibit B dated June 13, 2018 in the amount of \$10,581.14, presented at the meeting.

4.04 Approval of Check Numbers – 31736 - 31885.

4.05 Review and Approval of Petty Cash

4.06 Charitable Gambling Report

4.07 Frandsen Bank and Trust Credit Card Statement

4.08 Status of City Funds

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to approve the Consent Agenda as presented. The motion passed unanimously.

5.00 Presentations & Guests – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report.*

6.00 Public Hearings

7.00 Petitions, Communications & Correspondence

7.01 Donation Request – Carlton Community Education 1<sup>st</sup> Annual STEM Camp

A Motion was made by Councilor MacDonald and seconded by Councilor Bodie to make a Charitable Gambling donation in the amount of \$1,628.77 to Carlton Community Education for the 1<sup>st</sup> Annual STEM Camp. The motion passed with Councilor Gustafson abstaining.

**7.02 Donation Request – Girl Scout Troop 425 - Summer Day Camp**

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to make a Charitable Gambling donation in the amount of \$200.00 to Girl Scout Troop 425 for the Summer Day Camp. The motion passed unanimously.

**8.00 Ordinances; Resolutions and Policies**

**8.01 Resolution 2018-19 - Resolution Accepting Grants and Donations to the City Library**

A Motion was made by Councilor Gustafson and seconded by Councilor Bodie to pass Resolution 2018-19 accepting donations made to the Carlton Area Library. The motion passed unanimously.

**ROLL CALL**

Bodie	Aye
Jorgenson	Aye
MacDonald	Aye
Gustafson	Aye
Bureau	Aye

**9.00 General Business**

**PROJECT UPDATES**

**9.01 Joint Powers Board (JPB)**

Plans and Specs are at Minnesota Department of Health (MDH) and should be certified by June 30, 2018. Public Facilities Authority (PFA) will be reviewing requested documentation sent to them on June 6, 2018.

**9.02 Donohue Invoice**

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to approve payment of Donohue invoice 13233-13 in the amount of \$3,099.73. The motion passed unanimously.

**9.03 Fire Department Expansion**

Plan has been revised to only add meeting space and living quarters at the Fire Hall and to build a detached garage for storing equipment that is not used often.

**9.03B Cemetery Project**

Andrew Omar was present to explain why invoice #8356 was \$4,530.91 higher than the estimate approved on May 9, 2018. After much discussion (question/answer session) it was decided to pay \$16,988.00 now and to consider the remaining amount after MN Power provides an invoice.

A Motion was made by Councilor MacDonald and seconded by Councilor Jorgenson to pay Omar's Estimate amount of \$16,988.00 The motion passed unanimously.

**UNFINISHED BUSINESS**

**9.04 Thomson Bell and Historical Plaque**

Councilor Gustafson will continue to work on this.

**9.05 Thomson Flag Pole**

Flag pole was removed June 11, 2018.

**9.06 Positive Drug and Alcohol Testing Policy**

A Motion was made by Councilor MacDonald and seconded by Councilor Jorgenson to approve the Positive Drug and Alcohol Testing Policy. The motion passed unanimously.

**9.07 Family and Medical Leave Act (FMLA) Policy**

A Motion was made by Councilor MacDonald and seconded by Councilor Jorgenson to approve the FMLA Policy. The motion passed unanimously.

**9.08 Friends of Animals Contract**

Meeting scheduled with surrounding Cities and Townships – June 21, 2018 @ 10:00am

**9.09 A. Hammitt water concerns**

**NEW BUSINESS**

**9.09 Randy Tollefson - was not present**

**9.10 Approval of Election Judges: Jodie Johnson, Larry Penk, Rosemary Tobin, Lillian Moore, Melissa Maki, Cindy Macaulay**

A Motion was made by Councilor Gustafson and seconded by Councilor Jorgenson to approve the above to serve as Election Judges for the 2018 Primary and General Elections. The motion passed unanimously.

**9.11 Building Permit Fee Schedule**

A Motion was made by Councilor Jorgenson and seconded by Councilor Gustafson to update the building permit fee schedule to match the State of Minnesota Building Permit Fee Calculator. The motion passed unanimously.

**9.12 Zoll Medical Quote**

A Motion was made by Councilor Jorgenson and seconded by Councilor Gustafson to approve the quote in the amount of \$7,414.84 from Zoll Medical for SPCO Monitors. The motion passed unanimously.

**9.13 Feasibility Study Quotes**

A Motion was made by Councilor Jorgenson and seconded by Councilor Gustafson to approve a Feasibility Study for West Webbeaking Drive after a funding package has been presented to the City from PFA. If a Feasibility Study is needed a contract will be signed with MSA in the amount of \$11,500.00. The motion passed unanimously.

**9.14 Burial Pods**

Discussion was held on possible areas in the cemetery for possible use of biodegradable burial pods.

**10.00 Staff and Committee Reports & Recommendations**

**10.01 City Clerk Report**

Items worked on in May

- o Agenda Packets/Meeting Minutes
- o Bank deposits and bank reconciliation
- o Attended final year of Clerk School
- o Temporary Liquor License Research
- o Cemetery Sales, Burials, Locates
- o Munger Trail Re-route Maps and signs
- o Update water/sewer contract with Wrenshall
- o Meet with other Cities, Township and County about Friends of Animals contract
- o Update Website
- o Election Administrators Training
- o Annual Meeting with CW

- o Meet with Bill and Andy (Building Officials)
- o Create Summer Help job description
- o Assessment Searches
- o MN Dot Application for Carlton Daze road closure
- o Utility Easement for WTP project

Jodie at training – June 20-22, 2018 – Clerk’s Orientation – St. Cloud  
 Jodie at training – June 25, 2018 – Banyon Reports – Bloomington

Carol on vacation - July 9 – 16, 2018

Carol Conway  
 Clerk/Treasurer

**10.02 Fire Chief Report**

Firehall expansion meetings – Having meetings with ARI – evaluating what we can afford, possibly adding separate garage and just adding on training room  
 Recruitment planning for spring – Walk through complete, possible new members  
 Ordering badges, jackets, name tags  
 Grants with New Emergency manager – getting lift jackets, throw bags and possible inflatable boat  
 Possibly getting old patrol boat  
 Zuercher CAD (computer-aid dispatch) – did training hoping to do contract soon and mount, figuring out contract  
 Hope to install new tank/box combo on Rescue 1  
 601 ambulance repairing amplifier and circuit board, now speakers....  
 Doing gun raffle -\$5 a ticket, 3 gun raffle  
 Lots of calls,  
 Several transfers

**Call Volume for as of March 31, 2018**

Call by Type

Medical: 286	Vegetation Fires: 10
False Alarm: 18	Working Structure Fire: 8
Hazardous Condition: 8	Service call: 3
Rescue: 1	Transport: 9
Vehicle Accident/w/out extrication: 14	Lift Assist: 15
Vehicle Extrication: 1	Chimney Fires: 0
Vehicle Fires: 3	Other: 2

Respectfully Derek Wolf – Fire Chief

**10.03 Public Works Report**

Worked with Donohue water project  
 Funding  
 Water plant design review  
 Meter pit design  
 Twin lakes public meeting  
 Cathodic Protection – needs to be repaired – Fall  
 Water samples Wrenshall  
 Wrenshall meeting  
 City hall quotes  
 Using comp time – working on house  
 Picking up garbage  
 Wings off dump trucks  
 County to come patch streets  
 County sweep after patching  
 Scanlon water tap  
 Cemetery expansion  
 Graves

Memorial Day  
Jay Cooke water line meetings and prep  
Swiftwater meter  
Search for curb stops, 950 chestnut and 41 Dalles Ave  
Lots of locates

Respectfully,  
Derek Wolf  
Public Works Superintendent

#### 10.04 Library Director Report

- o Council meeting
- o Sort & add donated books
- o Attended ALS webinar on computer help
- o Delivered Summer Reading flyers to Carlton & Wrenshall
- o Delivered ice cream treats for winning classroom poetry entries
- o Scheduled posts for Facebook
- o Policy updates

#### Beth worked on:

- Donated books
- Displayed April contest entries
- Weeding
- Cleaning

Jodie Johnson  
Library Director

#### 10.05 Council Member Report

#### 10.06 Mayor Report

#### 11.00 RECAP ACTION ITEMS

#### 12.00 UPCOMING MEETINGS AND EVENTS

12.01 FOA Meeting – Cloquet City Hall – Thursday, June 21, 2018 @ 10:00am

12.02 Joint Powers Board Meeting – Carlton City Hall – Thursday, June 28 2018 @ 6:00pm

12.03 Closed – Wednesday, July 4, 2018

12.04 Regular City Council Meeting, Wednesday, July 11, 2018 @ 6:00pm

12.05 Election Judge Training – Monday, July 16, 2018 @ 8:30am

12.06 Carlton Daze – July 27-29, 2018

#### 13.00 Adjournment

A Motion was made by Councilor Bodie and seconded by Councilor MacDonald to adjourn the meeting, the time being 8:18 pm. The motion passed unanimously.

Respectfully Submitted,

Carol Conway  
Clerk-Treasurer

Exhibit A - Bills to be presented to City Council on July 11, 2018

**PAY PERIOD: June 3 - 16, 2018 - PAY DAY: June 22, 2018**

Regular	Direct Deposit Total	\$8,410.12
Regular	Check Total	\$142.20

**PAY PERIOD: June 17 - 30, 2018 - PAY DAY: July 6, 2018**

Regular	Direct Deposit Total	\$10,596.05
Regular	Check Total	\$620.85
Cell Phone Reimbursement	CC & JS	\$80.00

**BILLS PAID JUNE 15, 2018**

Carlton Community Education	STEM Camp - Charitable Gamb. Donation	\$1,628.77
Duluth Tire	vehicle maint Steer Tires	\$150.00
Expert T Billing	May 2018 Ambulance Billing Fee	\$1,225.50
Girl Scout Troop 4225	Charitable Gamb. Donation - Summer Day Camp	\$200.00
Omar's Sand & Gravel	Cemetery expansion	\$16,988.00

**BILLS PAID JUNE 18, 2018**

Carlton County Recorder	record easement	\$92.00
CW Technology	contractual services	\$658.00

**BILLS PAID JUNE 19, 2018**

Lots 4 Bid	Ingersoll Air Compressor	\$5,115.00
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**BILLS PAID JUNE 29, 2018**

Aardvark Septic	portable toilet - recycle shed, McFarland park	\$145.00
Baker & Taylor	2018 bestsellers	\$32.20
Cardmember Services	Citywide Credit Card	\$7,555.89
Carlton County Transportatio	Blacktop Patching, Seeping, Blade Gravel, Culvert	\$2,860.02
CW Technology	IT Services	\$658.00
Forum Communications	Legal posting - MDH Environmental Certification	\$197.88
Harold's Service	Vehicle Maintenance	\$168.00
Holland Supply Inc.	Aluminum Lot Marking Pins	2,769.86
ISD #93	Refunding Building Permit for South Terrace Elementary	\$10,558.07
League of MN Insurance Trus	Deductible for claim	\$250.00
MCFOA	Membership dues 7/1/18 to 6/30/19	\$10.00
Mediacom	Telephone/Internet Service at Fire Hall	\$131.37
Mediacom	Telephone/Internet Service at City Hall	\$306.79
Medica	Health Insurance - July 2018	\$736.33
Minnesota Life	Life insurance premium	\$10.00
MN Fire Service Certification	Certification Exam taken by 5 members	\$575.00
Pack & Mail Station	Fire Dept. Return/Meter sent for service	\$45.77
Pack & Mail Station	Fire Dept. Return/Meter sent for service	\$46.12
Toshiba Business Solutions	Copier at FH	\$6.49
Verizon	citywide service 5/10 to 6/9	\$222.61

**BILLS TO BE PAID JULY 13, 2018**

Snyder, Bruce	Post Retirement Benefit/ June 2018	\$300.00
94 Services	bumper sirens	\$860.86
American Water Works Assoc	Membership dues 9/1/18 to 8/31/19	\$315.00
ARI	Professional Services June 2018 - Fire Hall Expansion	\$900.00
Arrowhead Springs	Water at Fire Hall	\$36.25
Arrowhead Water Conditionii	Filters for Ice Machine at Fire Hall	\$207.35
Banyon Data Services	Report Writer Seminar - JJ	\$35.00

Exhibit A - Bills to be presented to City Council on July 11, 2018

Blaine Brothers	amber LEDs & clear	\$200.00
Carlton County Recorder	Amend Well #5 Easement	\$46.00
Choice Financial	2 mths HSA funding - July/Aug 2018 - DW, JS, RR	\$1,325.01
Cloquet Sanitary Service	Citywide Garbage Service	\$151.74
Copperhead Innovations	Ferromagnetic Locator with carry case	\$1,009.69
Emergency Auto Technology	Ranger repair	\$127.88
Ferguson Waterworks	Curb Wrench, Spanner Wrench, Valve Wrench	\$296.08
Fire Safety USA	vehicle maint supplies	\$359.00
Gopher State One Call	June 2018 locates	\$20.25
Hagens	key & traffic white paint	\$126.75
Hawkins	chemicals	\$317.33
Henry Schein	Medical supplies	\$357.20
Jamar Company	Cemetery expansion supplies, straw & seed	\$546.95
Johnson, Jodie	Mileage for training, bank - April - June 2018	\$307.06
Just Ask Rental	Bobcat track loader	\$275.00
Mikes Repair Service	Ambulance Repairs (601 & 609)	\$250.00
MN Public facilities Authority	Loan Repayment	\$91,041.95
MSA	GIS Hosting (2nd half)	\$750.00
Napa of Cloquet	vehicle maint supplies	\$52.48
Northern Business Products	Copy Paper, Ink Roller	\$73.77
Northland VEBA	2 mths HRA funding - July/Aug 2018 - CC & JJ	\$883.34
Pollardwater	Manhole covers	\$499.19
RCB	June 2018 Collection costs	\$323.99
Sanco Supplies	Operating Supplies for Fire Hall and City Garage	\$181.48
Schlenvogt, William	Mileage 5/24 - 6/21/18	\$71.94
Schmitz, Adam	EMT reimbursement	\$600.00
Smitty's Ready Mix	sidewalk replacement/repair	\$614.00
Symbol Arts	Custom Seal Badges	\$870.00
Township & Range, LLC	Building Inspector- Monthly Retainer & 37.5% of Permit 18-15	\$544.22
Universal Hospital Services	Annual Ambulance Scheduled Maintenance	\$420.00
US Bank	Loan Repayment (School Avenue)	\$41,317.50
VDW	1st half 2018 TIF Reimbursement	\$9,412.79
Wells Fargo	refund on final water/sewer bill	\$11.67
WLSSD	Wastewater charges June 2018	\$10,278.00
<b>Total</b>		<b>\$239,508.61</b>

**\*Check Summary Register©**

June 2018

Name	Check Date	Check Amt	
<b>10100 Checking</b>			
Paid Chk# 031886	CARLTON COUNTY RECORDER	6/5/2018	\$46.00 Record mortgage satisfaction f
Paid Chk# 031887	Schatz, Nick	6/15/2018	\$373.95
Paid Chk# 031888	Schubitzke, Brian	6/15/2018	\$198.40
Paid Chk# 031889	Bureau, Robert	6/8/2018	\$137.59
Paid Chk# 031890	Gustafson, Ann	6/8/2018	\$113.52
Paid Chk# 031891	Rodd, Leola	6/8/2018	\$73.37
Paid Chk# 031892	Schatz, Nick	6/8/2018	\$161.61
Paid Chk# 031893	Tammi Richards	6/15/2018	\$20.00 Amb Overpymt Reimbursement
Paid Chk# 031894	ARI	6/15/2018	\$1,200.00 May 2018 Professional services
Paid Chk# 031895	ARROWHEAD SPRINGS	6/15/2018	\$36.25 Fire/Amb Water Serv/
Paid Chk# 031896	BAKER AND TAYLOR	6/15/2018	\$76.05 2018 bestsellers
Paid Chk# 031897	BRUCE SNYDER	6/15/2018	\$300.00 Post Retirement Benefit
Paid Chk# 031898	CARLTON COMMUNITY ED	6/15/2018	\$1,628.77 STEM Camp 2018
Paid Chk# 031899	CARLTON COUNTY RECORDER	6/15/2018	\$46.00 record utility easement for 51
Paid Chk# 031900	CARLTON COUNTY SHERIFF DE	6/15/2018	\$723.90 City Patrol-April 2018
Paid Chk# 031901	US Postal Service	6/15/2018	\$232.00 PO Box service fee 309 & 336
Paid Chk# 031902	GIRL SCOUT TROPP #4225	6/15/2018	\$200.00 Summer Day Camp 2018
Paid Chk# 031903	CINTAS	6/15/2018	\$114.12 May 2018 services
Paid Chk# 031904	CLOQUET SANITARY SERVICE	6/15/2018	\$151.74 May 2018
Paid Chk# 031905	COMMUNITY PRINTING	6/15/2018	\$481.00 embellishment of jackets
Paid Chk# 031906	COUNTRY CREATIONS, INC.	6/15/2018	\$110.00 J & E Fall Door
Paid Chk# 031907	DEREK WOLF	6/15/2018	\$329.56 Mini hoe rental May 21,22
Paid Chk# 031908	DULUTH TIRE	6/15/2018	\$150.00 Steer Tires
Paid Chk# 031909	EXPERT T BILLING	6/15/2018	\$1,225.50 May 2018 Billing Fee
Paid Chk# 031910	FORUM COMMUNICATIONS COM	6/15/2018	\$979.20 2017 Drinking Water Report
Paid Chk# 031911	GOLD CROSS AMBULANCE SER	6/15/2018	\$193.92 Amb Incerpt
Paid Chk# 031912	GOPHER STATE ONE-CALL	6/15/2018	\$35.85 City Utility Locates/May 2018
Paid Chk# 031913	HAWKINS, INC	6/15/2018	\$530.30 Water Plant Chemicals
Paid Chk# 031914	HENRY SCHEIN	6/15/2018	\$132.28 medical supplies
Paid Chk# 031915	JODIE JOHNSON	6/15/2018	\$78.48 mileage
Paid Chk# 031916	KWIK TRIP	6/15/2018	\$1,568.87 May 2018
Paid Chk# 031917	L&M SUPPLY	6/15/2018	\$196.15 citywide charges
Paid Chk# 031918	METERING & TECHNOLOGY SOL	6/15/2018	\$59.30 meter repair
Paid Chk# 031919	MIKE ORLOWSKI	6/15/2018	\$500.00 vehicle maint.
Paid Chk# 031920	MINNESOTA POWER	6/15/2018	\$3,559.94 May 2018
Paid Chk# 031921	MN DEPARTMENT OF HEALTH	6/15/2018	\$554.00 Qtrly Wtr Supply Serv Conn Fee
Paid Chk# 031922	MN ENERGY RESOURCES CORP	6/15/2018	\$448.93 5/2 to 6/4
Paid Chk# 031923	NAPA	6/15/2018	\$161.21 #609 Oil Change
Paid Chk# 031924	NEENAH FOUNDRY	6/15/2018	\$3,538.66 operating supplies
Paid Chk# 031925	NORTHERN BUSINESS PRODUC	6/15/2018	\$104.00 stool & floor mat
Paid Chk# 031926	NORTHERN SAFETY TECHNOLO	6/15/2018	\$160.30 lights
Paid Chk# 031927	OMARS SAND & GRAVEL	6/15/2018	\$16,988.00 cemetery expansion
Paid Chk# 031928	PITNEY BOWES	6/15/2018	\$235.86 3.30.18 to 6.29.18
Paid Chk# 031929	PRAXAIR DISTRIBUTION INC	6/15/2018	\$369.61 Amb Med Supp/
Paid Chk# 031930	RCB COLLECTIONS	6/15/2018	\$1,082.15 May collection costs
Paid Chk# 031931	Mable Bond	6/15/2018	\$43.02 reimbursement M Bond
Paid Chk# 031932	Rudy, Gassert, Yetka, Pritchett	6/15/2018	\$250.00 Criminal Prosecutions May 2018
Paid Chk# 031933	SHRED -N- GO INC.	6/15/2018	\$373.97 services through 5/19/18
Paid Chk# 031934	TOSHIBA FINANCIAL SERVICES	6/15/2018	\$156.99 May Useage
Paid Chk# 031935	US POSTAL SERVICE (PBP)	6/15/2018	\$500.00 postage for meter
Paid Chk# 031936	WLSSD	6/15/2018	\$11,228.00 1st half district wide allocat
Paid Chk# 031937	CARLTON COUNTY RECORDER	6/18/2018	\$92.00 record easement
Paid Chk# 031938	CW TECHNOLOGY	6/18/2018	\$658.00 contractual services

CITY OF CARLTON

07/02/18 1:06 PM

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\*Check Summary Register©

June 2018

Name	Check Date	Check Amt	
Paid Chk# 031940 LOTS4BID	6/19/2018	\$5,115.00	Ingersoll Air Compressor -P185
Paid Chk# 031941 AARDVARK SEPTIC PUMPING	6/29/2018	\$145.00	portable toilets
Paid Chk# 031942 BAKER AND TAYLOR	6/29/2018	\$32.20	Library Best Seller Book Purch
Paid Chk# 031943 CARDMEMBER SERVICES	6/29/2018	\$7,555.89	Dump Truck Injector Repair
Paid Chk# 031944 CARLTON COUNTY TRANSPORT	6/29/2018	\$2,860.02	Road Main/
Paid Chk# 031945 CW TECHNOLOGY	6/29/2018	\$658.00	Care Services Agreement-July 2
Paid Chk# 031946 FORUM COMMUNICATIONS COM	6/29/2018	\$197.88	MDH Enviromental Enviromental
Paid Chk# 031947 HAROLDS SERVICE	6/29/2018	\$168.00	vehicle maint
Paid Chk# 031948 HOLLAND SUPPLY INC.	6/29/2018	\$2,769.86	Aluminum Lot Marking Pins
Paid Chk# 031949 ISD #93	6/29/2018	\$10,558.07	Refund Bldg Permit Fee
Paid Chk# 031950 LEAGUE OF MN CITIES INS. TRU	6/29/2018	\$250.00	claim deductible
Paid Chk# 031951 MCFOA REGION II	6/29/2018	\$10.00	2018-2019 membership dues
Paid Chk# 031952 MEDIACOM	6/29/2018	\$438.16	City Telephone & Internets
Paid Chk# 031953 MEDICA INS	6/29/2018	\$736.33	Employee Health Insurance
Paid Chk# 031954 MINNESOTA LIFE	6/29/2018	\$10.00	Emp Life Ins Benefit
Paid Chk# 031955 MN FIRE SERVICE CERT BOARD	6/29/2018	\$575.00	Cert Exams EB, T.J, CK, TP, AV
Paid Chk# 031956 PACK & MAIL STATION	6/29/2018	\$46.12	Life Line
Paid Chk# 031957 TOSHIBA BUSINESS SOLUTIONS	6/29/2018	\$6.49	5/2 - 6/1 - Usage at FH
Paid Chk# 031958 VERIZON WIRELESS	6/29/2018	\$222.61	citywide service 5-10 to 6-9
Paid Chk# 031959 WOODLANDS NATIONAL BANK	6/29/2018	\$0.00	Interest payment
Paid Chk# 1520180 MN DEPARTMENT OF REVENUE	6/15/2018	\$702.21	May 2018 POC
Paid Chk# 2018060 INTERNAL REVENUE SERVICE	6/8/2018	\$2,607.73	May 20 - June 2
Paid Chk# 2018061 INTERNAL REVENUE SERVICE	6/15/2018	\$4,011.25	May 2018 POC
Paid Chk# 2018062 INTERNAL REVENUE SERVICE	6/22/2018	\$1,959.89	June 22 2018
Paid Chk# 2208182 ING - MN DEFERRED COMP	6/22/2018	\$300.00	June 22 2018
Paid Chk# 2220180 MN DEPARTMENT OF REVENUE	6/22/2018	\$316.14	June 22 2018
Paid Chk# 2220180 WOODLANDS NATIONAL BANK	6/28/2018	\$985.80	Loan Interest Payment
Paid Chk# 500835E Paid On Call ACH	6/15/2018	\$13,161.87	
Paid Chk# 500852E Bi-Weekly ACH	6/8/2018	\$7,804.73	
Paid Chk# 6082018 PERA	6/8/2018	\$1,237.07	May 20 - June 2
Paid Chk# 6222018 PERA	6/22/2018	\$1,163.97	June 22 2018
Paid Chk# 8061820 ING - MN DEFERRED COMP	6/8/2018	\$225.00	May 20 - June 2
Paid Chk# 8061821 MN DEPARTMENT OF REVENUE	6/8/2018	\$384.55	May 20 - June 2
<b>Total Checks</b>		<b>\$120,123.16</b>	

FILTER: None

MONTHLY PETTY CASH SHEET  
 FOR July 11, 2018

<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>PETTY CASH BALANCE</u>
12-Jun-18			\$ 125.00
18-Jun-18		\$ -	\$ 125.00
26-Jun-18		\$ -	\$ 125.00
2-Jul-18		\$ -	\$ 125.00
	BALANCE IN PETTY CASH	\$ -	\$ 125.00
	REPLACEMENT CHECK AMOUNT	\$ -	

# 2018 Charitable Gambling Revenues

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>Confidence Learning</b>	\$ 923.46	\$ 1,002.16	\$ 356.87	\$104.74									\$ 2,387.23
<b>Irving Community Association</b>	\$ 829.77	\$ 408.59	\$706.79	\$806.44	\$ 288.91								\$ 3,040.50

### 2018 CHARITABLE GAMBLING REVENUES

Legend: ■ Confidence Learning ■ Irving Community Association ■ #REF!

Month	Confidence Learning	Irving Community Association
JAN	\$923.46	\$829.77
FEB	\$1,002.16	\$408.59
MAR	\$356.87	\$706.79
APR	\$104.74	\$806.44
MAY	\$0	\$288.91
JUNE	\$0	\$0
JULY	\$0	\$0
AUG	\$0	\$0
SEPT	\$0	\$0
OCT	\$0	\$0
NOV	\$0	\$0
DEC	\$0	\$0

**CITY OF CARLTON**  
**\*Expenditure Guideline**

Current Period: July 2018

Account Descr	2018 YTD Budget	July 2018 Amt	2018 YTD Amt	Enc Current	2018 YTD Balance	% of YTD Budget
FUND 220 LAWFUL GAMBLE 10% FUND						
E 220-45200-450 Lawful Purpose Exp	\$15,035.00	\$0.00	\$7,828.77	\$0.00	\$7,206.23	52.07%
FUND 220 LAWFUL GAMBLE 10% FUND	\$15,035.00	\$0.00	\$7,828.77	\$0.00	\$7,206.23	52.07%
	\$15,035.00	\$0.00	\$7,828.77	\$0.00	\$7,206.23	52.07%

FILTER: [Act Type]='E' and [Act Code] like '220-45200-450'

**FRANDSEN BANK & TRUST**

June 2018 Statement

Page 1 of 4

Open Date: 05/16/2018 Closing Date: 06/13/2018

Account: 4798 1719 9300 0626



**Visa® Business Cash Card**  
CITY OF CARLTON (CPN 000394553)

**Cardmember Service** ☎ 1-866-552-8855  
BUS 30 ELN 8 9

<b>New Balance</b>	<b>\$7,555.89</b>
<b>Minimum Payment Due</b>	<b>\$76.00</b>
<b>Payment Due Date</b>	<b>07/10/2018</b>

<b>Reward Points</b>	
Earned This Statement	7,557
Reward Center Balance as of 06/12/2018	7,424
For details, see your rewards summary.	

<b>Activity Summary</b>	
Previous Balance	+ \$3,480.02
Payments	- \$3,480.02 <sup>CR</sup>
Other Credits	- \$19.88 <sup>CR</sup>
Purchases	+ \$7,575.77
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>= \$7,555.89</b>
<b>Past Due</b>	<b>\$0.00</b>
<b>Minimum Payment Due</b>	<b>\$76.00</b>
Credit Line	\$11,000.00
Available Credit	\$3,444.11
Days in Billing Period	29

100-43000-222- \$ 457.52  
 211-45500-327 12.87  
 100-41400-491 \$ 42.00  
 610-42153-491 33.50  
 610-42153-316 10.00

**Payment Options:**



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 000394553

**FRANDSEN BANK & TRUST**

0047981719930006260000076000007555894

24-Hour Cardmember Service: 1-866-552-8855

- ☎ . to pay by phone
- ☎ . to change your address

000006808 01 SP 000638857852391 P Y

CITY OF CARLTON  
ACCOUNTS PAYABLE  
PO BOX 336  
CARLTON MN 55718-0336



<b>Account Number</b>	4798 1719 9300 0626
<b>Payment Due Date</b>	7/10/2018
<b>New Balance</b>	\$7,555.89
<b>Minimum Payment Due</b>	\$76.00

Amount Enclosed \$ \_\_\_\_\_

**Cardmember Service**

P.O. Box 790408  
St. Louis, MO 63179-0408





**Business Cash**

**Rewards Center Activity as of 06/12/2018**

Rewards Center Activity*	0
Rewards Center Balance	7,424

\*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on All Purchases	7,557	14,687
2 Extra Points - Telecom & Office Supply	0	14
1 Extra Point - Restaurants & Gas	0	280
<b>Total Earned</b>	<b>7,557</b>	<b>14,981</b>

**Important Messages**

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Account Security is very important to you and to us. When you use your Card to make a purchase, particularly over the phone or online, you may be asked to provide a card security code, sometimes called a CVV. This information is used to help confirm that it is you using the Card and that the Card is authentic.

**Transactions** CONWAY CAROL A Credit Limit \$1,000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
05/22	05/21	0058	ASTLEFORD INTERNATIONA 612-378-1660 MN	\$7,457.52	✓
<b>Total for Account 4798 5100 5412 4421</b>				<b>\$7,457.52</b>	

**Transactions** JOHNSON JODIE Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Other Credits</b>					
05/29	05/23	3883	WAL-MART #1929 CLOQUET MN MERCHANDISE/SERVICE RETURN	\$19.88 <sub>CR</sub>	✓
<b>Purchases and Other Debits</b>					
05/22	05/21	9470	WAL-MART #1929 CLOQUET MN	\$19.88	✓
05/23	05/23	8295	Amazon.com AMZN.COM/BILL WA	\$12.87	✓
05/29	05/25	6199	COMMUNITY PRINTING CLOQUET MN	\$42.00	✓
<b>Total for Account 4798 5100 5462 5146</b>				<b>\$54.87</b>	

**Transactions** BERGSTEDT,ERIK Credit Limit \$2500

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
05/16	05/14	1772	WWW.MILITARYNAMES.COM 573-433-4779 MO	\$33.50	✓
06/04	06/01	2046	410 PARKING RAMP DULUTH MN	\$10.00	✓
<b>Total for Account 4798 5100 5805 4160</b>				<b>\$43.50</b>	

**Transactions** BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					
06/06	06/02	0075	PAYMENT THANK YOU	\$3,480.02CR	_____
<b>Total for Account 4798 1719 9300 0626</b>				<b>\$3,480.02CR</b>	

<b>2018 Totals Year-to-Date</b>	
Total Fees Charged in 2018	\$0.00
Total Interest Charged in 2018	\$0.00

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	21.74%	
**PURCHASES	\$7,555.89	\$0.00	YES	\$0.00	21.74%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	21.74%	

ASTLEFORD INTERNATIONAL  
3000 BROADWAY ST NE  
MINNEAPOLIS, MN 55413



3000 Broadway St. NE - Minneapolis, MN 55413  
Phone: (612) 378-1660 Fax: (612) 378-2646  
www.astleford.com



Repair Order  
Page 1 of 2

Pre-Bill Copy



Printed: 5/21/2018 9:58 am

CUSTOMER COPY

05/21/2018

09:58:08

CREDIT CARD  
VISA SALE

Card # XXXXXXXXXXXXX4421  
SEQ #: 3  
Batch #: 786  
INVOICE: 311666  
Approval Code: 901285  
Entry Method: Manual  
Mode: Online  
Tax Amount: \$0.00  
Ays Code: NYZ  
Card Code: M



CUST# 92245

RO# C311666  
START 4/24/18 14:27  
BILLED 5/21/18 10:03  
PO#  
WRITER GLB  
APPROVAL DEREK  
PROMISED 0/0/00  
DEDUCTIBLE \$0.00

100-43000-222

SALE AMOUNT \$7457.52

J042443 2005 INTERNATION 7400 SFA 4 CURR MI 77,029.0

42443 TRANS: 65189392 LIC#: 052443  
ENGINE: 466HM2U2005354  
SERV. CONT:  
R DOOR MAKE:  
STEER TIRE SIZE:

CUSTOMER COPY

KT: N UNIT: 052443 EXP: 0/0/00

Repair Order Details

Problem #01

Customer

COMPLAINT: CUSTOMER STATES THE ENGINE STARTS HARD AFTER IT SITS FOR OVER 2 HOURS. THIS MORNING IT WAS 38 DEGREES IN THE SHOP, ENGINE DID NOT START, PLUGGED IN BLOCK HEATER FOR TWO HOURS AND IT STARTED. THE OTHER DAY AT 65 DEGREES IT DID NOT START  
CORRECTION: SCAN FOR CODES AND FOLLOW TROUBLESHOOTING. FAILED INJECTORS. REMOVE INJECTORS AND INSPECT. REPLACE ALL 6 INJECTORS. INSTALL COLD WEATHER KIT. FOUND THE ENGINE SIDE CONNECTOR CORRODED AND THE WIRING GOING TO THE CONNECTOR CORRODED.  
INSTALL NEW ENGINE SENSOR HARNESS.

LABOR: 04 2,584.00

	Emp	Date	Time In	Time Out		
PARTS:			List	Unit	T/C	Ext Price
6.00			5010657R92 INJECTOR	489.70	364.30	04 2185.80
6.00			5010657R92 (CORE CHARGE)		250.00	04 1500.00
6.00			1841923C98 ADAPTER	52.16	40.53	04 243.18
1.00			1841581C1 RING	4.19	3.25	04 3.25
10.00			BDTC24706 CABLE TI		.42	04 4.20
15.00			BDT18108X CABLE TI		.76	04 11.40
1.00			1842638C92 KIT FUEL FILTER ELEMENT	52.64	39.88	04 39.88
1.00			1876616C1 HARNESS	1189.87	937.05	04 937.05
1.00			1858184C95 KT WRMUP,KIT ENG WARM U	3350.47	1718.25	04 1718.25
6.00-			5010657R92 (CORE CREDIT)		250.00	04 1500.00-
3.00			BDTMXU1000B SORBENT PADS SINGLES		1.16	04 3.48
1.00			1841624C1 GASKET	52.05	39.45	04 39.45
4.00			1812348C1 SLEEVE	4.12	3.63	04 14.52
1.00			3557858C1 CLAMP, HEAT EXCHANGER	28.12	23.06	04 23.06
					Subtotal Labor:	2584.00

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

THE ONLY WARRANTY APPLYING TO THIS PAT(S) ARE THOSE WHICH MAY BE OFFERED BY THE MANUFACTURER. THE SELLING DEALER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THIS PART(S) AND/OR SERVICE. BUYER SHALL NOT BE ENTITLED TO RECOVER FROM THE SELLING DEALER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFIT, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

TERMS: CASH OR CREDIT CARD UNLESS ARRANGEMENTS MADE  
I hereby authorize the repair work hereafter set forth to be done along with the necessary material and agree that you are not responsible for loss of damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.

STORAGE FEES OF \$25.00 PER DAY ACCRUE FIVE DAYS AFTER CLOSING OF REPAIR ORDER



# Astleford INTERNATIONAL

3000 Broadway St. NE - Minneapolis, MN 55413  
Phone: (612) 378-1660 Fax: (612) 378-2646  
www.astleford.com



Repair Order  
Page 2 of 2

Pre-Bill Copy

**IDEALLEASE**

CUSTOMER COPY

Printed: 5/21/2018 9:58 am

Customer: 92245 CITY OF CARLTON RO: C311666 Unit: 5J042443

Subtotal Parts: 5223.52

Problem #02

Customer

COMPLAINT: CUSTOMER GOODWILL

LABOR: 04 500.00-

Emp	Date	Time In	Time Out

Subtotal Labor: 500.00

Total Labor: 2,084.00

Total Parts: 5,223.52

REPAIR ORDER SUBTOTAL 7,307.52

TOTAL MISC. SUPPLIES 150.00

DEDUCTIBLE \$0.00

REPAIR ORDER TOTAL 7,457.52

Details for Order #111-4252811-7700225

Print this page for your records.

Order Placed: May 22, 2018

Amazon.com order number: 111-4252811-7700225

Order Total: \$12.87

**Not Yet Shipped**

**Items Ordered**

1 of: *AmazonBasics DisplayPort to VGA Adapter*  
Sold by: Amazon.com Services, Inc.

**Price**  
\$11.99

Condition: New

**Shipping Address:**

City of Carlton  
310 CHESTNUT AVE  
PO BOX 336  
CARLTON, MN 55718-2003  
United States

**Shipping Speed:**

Two-Day Shipping

**Payment information**

**Payment Method:**

Visa | Last digits: 5146

Item(s) Subtotal: \$11.99  
Shipping & Handling: \$0.00

-----

Total before tax: \$11.99

Estimated tax to be collected: \$0.88

-----

**Grand Total: \$12.87**

**Billing address**

City of Carlton  
310 CHESTNUT AVE  
CARLTON, MN 55718-2003  
United States

To view the status of your order, return to [Order Summary](#).

211-45500-327



# Community Printing

1306 CLOQUET AVE CLOQUET, MN 55720

218.879.4075

1.888.878.1936

PRINTING@CPCLOQUET.COM

Date 05-22-18 Phone 384-4229

Name Jodie Johnson

Email \_\_\_\_\_

QTY	DESCRIPTION	PRICE	AMOUNT
1	650DVL 3X emb. LC City of Carlton		12 00
1	# Sticker emb. city of Carlton logo		30 00
			<hr/> 42 00
		TAX	
		TOTAL	

All claims and returned goods MUST be accompanied by this receipt.

Thank You!

## Carol Conway

---

**From:** Erik Bergstedt <erikbergstedt346@gmail.com>  
**Sent:** Monday, May 14, 2018 12:47 PM  
**To:** Carol Conway  
**Subject:** Fwd: Order Confirmation (#138453)

Carol,

Order I used the credit card with. These will be names tags for our jackets, so we can re-use jackets as members leave.

Thanks!

Erik Bergstedt  
[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)  
Cell: 608-738-8376

----- Forwarded message -----  
**From:** **Military Names** <[sales@militarynames.com](mailto:sales@militarynames.com)>  
**Date:** Mon, May 14, 2018 at 12:37 PM  
**Subject:** Order Confirmation (#138453)  
**To:** Erik Bergstedt <[erikbergstedt346@gmail.com](mailto:erikbergstedt346@gmail.com)>

## Order Confirmation

Thank you for your order, Erik Bergstedt.  
Your order number is: 138453  
Date of order: 5/14/2018 12:37 PM

Shipping Method: Ground UPS  
Payment Method: Credit card payment

---

### Ship To

Erik Bergstedt  
Carlton Fire & Ambulance  
100 4th Street  
Carlton, MN 55718  
United States  
**Phone:2183844158**

### Bill To

Erik Bergstedt  
Carlton Fire & Ambulance  
PO Box 336  
Carlton, MN 55718  
United States  
**Phone:2183844158**

---

### Additional Information

I have read and agree to the [Shipping & return policy](#).: Yes

## Product Information

Product Name	Part No.	Quantity	Item Price	Total Price
<b>BLACK FABRIC STRIPS Sew On</b>				
DESIRED NAME : BALCER LETTERING THREAD COLOR : WHITE Thread (1801) LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size) FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION) IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?*: Yes	CUS2315	1	\$2.50	\$2.50
<b>BLACK FABRIC STRIPS Sew On</b>				
DESIRED NAME : ZARN LETTERING THREAD COLOR : WHITE Thread (1801) LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size) FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION) IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?*: Yes	CUS2315	1	\$2.50	\$2.50
<b>BLACK FABRIC STRIPS Sew On</b>				
DESIRED NAME : JOHANNSSEN LETTERING THREAD COLOR : WHITE Thread (1801) LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size) FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION) IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?*: Yes	CUS2315	1	\$2.50	\$2.50
<b>BLACK FABRIC STRIPS Sew On</b>				
DESIRED NAME : JESSEN LETTERING THREAD COLOR : WHITE Thread (1801) LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size) FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION) IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?*: Yes	CUS2315	1	\$2.50	\$2.50
<b>BLACK FABRIC STRIPS Sew On</b>				
DESIRED NAME : ROSENBUSH LETTERING THREAD COLOR : WHITE Thread (1801) LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size) FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION)	CUS2315	1	\$2.50	\$2.50

IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?\*:

Yes

**BLACK FABRIC STRIPS Sew On**

DESIRED NAME : DELOVELY

LETTERING THREAD COLOR : WHITE Thread (1801)

LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size)

CUS2315 1 \$2.50 \$2.50

FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION)

IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?\*:

Yes

**BLACK FABRIC STRIPS Sew On**

DESIRED NAME : SCHMITZ

LETTERING THREAD COLOR : WHITE Thread (1801)

LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size)

CUS2315 1 \$2.50 \$2.50

FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION)

IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?\*:

Yes

**BLACK FABRIC STRIPS Sew On**

DESIRED NAME : POLO

LETTERING THREAD COLOR : WHITE Thread (1801)

LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size)

CUS2315 1 \$2.50 \$2.50

FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION)

IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?\*:

Yes

**BLACK FABRIC STRIPS Sew On**

DESIRED NAME : KLEVER

LETTERING THREAD COLOR : WHITE Thread (1801)

LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size)

CUS2315 1 \$2.50 \$2.50

FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION)

IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?\*:

Yes

**BLACK FABRIC STRIPS Sew On**

DESIRED NAME : BAILEY

LETTERING THREAD COLOR : WHITE Thread (1801)

LETTERING SIZE : 5/8 Inch Lettering (Coast Guard Size)

CUS2315 1 \$2.50 \$2.50

FORMAT OF LETTERING : ALL CAPITAL LETTERING (MILITARY REGULATION)

IS THE THREAD COLOR, LETTERING SIZE & FORMAT LISTED CORRECT ?\*:

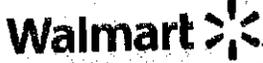
Yes

Subtotal: \$25.00

Shipping & Handling:\$8.50

Tax: \$0.00

Order Total: \$33.50



218-878-0737 Mgr: KRIS WILSON  
1308 HIGHWAY 33 S  
CLOQUET MN 55720  
WAL-MART STORE # 1929d  
CLOQUET, MN  
ST# 01929 OP# 000114 TR# 92 TR# 04318  
MERCHANT# 439900590001929

VISA  
\*\*\* CREDIT ISSUED \*\*\*  
GENERAL MDSE TOTAL 19.88-  
Visa Credit- 5146 I 2 APP#025544  
REF # 814300000000  
Name: JODIE JOHNSON  
AID A8000000031010  
TERMINAL # 285128522  
Low Prices You Can Trust. Every Day.  
05/23/18 16:21:42  
\*\*\*CUSTOMER COPY\*\*\*

Civic Center Public Ramp  
Civic Center Public Ramp  
Duluth, 55802

135 410 1s 06/01/18 13:09  
Receipt 015521

Short-term parking tkt  
1 - No. 033118  
06/01/18 07:58  
06/01/18 13:09  
Period 0d5h12'  
(Ust.) \$10.00

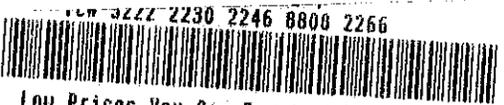
Total \$10.00

Payment Received  
VISA \$10.00  
XXXXXXXXXXXX4160  
Auth. Co. 311001

Sub Total \$10.00

All Amounts in USD.  
Deliv. Date=Receipt Date

005892ED - 1/1



0522 2230 2246 8800 2266  
Low Prices You Can Trust. Every Day.  
05/21/18 16:38:32  
\*\*\*CUSTOMER COPY\*\*\*  
Use Walmart Pay to save your receipts.



**CITY OF CARLTON**  
**\*Cash Balances**

Current Period June 2018

Fund	2018 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
<b>10100 Checking</b>							
100 GENERAL FUND	(\$1,004,914.45)	\$39,198.57	\$198,868.47	\$0.00	\$0.00	\$1,781.47	In Bal (\$1,162,802.88)
110 FIRE FUND	\$276,946.37	\$4,814.90	\$46,410.67	\$0.00	\$0.00	(\$3,283.50)	In Bal \$232,067.10
120 FIRE RELIEF FUN	(\$3,593.20)	\$15.24	\$1,800.00	\$0.00	\$0.00	\$0.00	In Bal (\$5,377.96)
130 POST RETIREMEN	\$3,335.56	\$14.58	\$1,800.00	\$0.00	\$0.00	\$0.00	In Bal \$1,550.14
211 LIBRARY FUND	\$19,641.86	\$9,737.17	\$4,051.06	\$0.00	\$0.00	(\$9,282.19)	In Bal \$16,045.78
220 LAWFUL GAMBLE	\$36,896.60	\$7,396.76	\$7,828.77	\$0.00	\$0.00	\$0.00	In Bal \$36,464.59
230 TIF District 1 - Hou	\$5,454.72	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	In Bal \$5,354.72
301 THOMSON CITY H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
305 2008 Utility Bond W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
306 2008 Utility Bond S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
320 SCHOOL AVE IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
325 2000 IMPROVEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
400 PUBLIC WORKS C	\$38,386.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$38,386.46
410 FIRE CAPITAL	\$123,115.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$123,115.99
420 2015 G.O. BOND	\$215,400.34	\$553.65	\$107,637.50	\$0.00	\$5,625.00	\$0.00	In Bal \$113,941.49
425 SMALL CITIES AS	\$10,533.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$10,533.57
600 WATER FUND	\$106,962.72	\$161,356.89	\$317,420.88	\$0.00	\$0.00	(\$16,574.61)	In Bal (\$65,675.88)
601 SEWER FUND	\$262,957.38	\$109,656.06	\$68,231.54	\$0.00	(\$5,332.50)	(\$7,083.67)	In Bal \$291,965.73
610 AMBULANCE FUN	\$591,205.70	\$234,966.69	\$83,086.45	\$0.00	\$0.00	(\$111,201.57)	In Bal \$631,884.37
611 AMBULANCE CAPI	\$60,075.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$60,075.17
620 CEMETERY FUND	\$26,757.57	\$10,289.04	\$25,197.00	\$0.00	\$0.00	(\$6,364.99)	In Bal \$5,484.62
800 RETIREE HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
	\$769,162.36	\$577,999.55	\$862,432.34	\$0.00	\$292.50	(\$152,009.06)	\$333,013.01

**CITY OF CARLTON**  
**\*Cash Balances**

Current Period June 2018

Fund	2018 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
<b>10150 Frandsen Savings</b>							
100 GENERAL FUND	\$1,814,609.68	\$2,953.80	\$0.00	\$0.00	\$0.00	\$0.00	\$1,817,563.48 In Bal
110 FIRE FUND	\$121.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121.43 In Bal
120 FIRE RELIEF FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
130 POST RETIREMEN	\$2.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.55 In Bal
211 LIBRARY FUND	\$5.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.22 In Bal
220 LAWFUL GAMBLE	\$13.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.70 In Bal
230 TIF District 1 - Hou	\$1.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.48 In Bal
301 THOMSON CITY H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
305 2008 Utility Bond W	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
306 2008 Utility Bond S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
320 SCHOOL AVE IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
325 2000 IMPROVEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
400 PUBLIC WORKS C	\$33.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.08 In Bal
410 FIRE CAPITAL	\$82.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.31 In Bal
420 2015 G.O. BOND	\$12.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.90 In Bal
425 SMALL CITIES AS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
600 WATER FUND	\$552,904.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$552,904.62 In Bal
601 SEWER FUND	\$142.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$142.05 In Bal
610 AMBULANCE FUN	\$359.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$359.08 In Bal
611 AMBULANCE CAPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
620 CEMETERY FUND	\$10.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.11 In Bal
800 RETIREE HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
	\$2,368,298.21	\$2,953.80	\$0.00	\$0.00	\$0.00	\$0.00	\$2,371,252.01

**CITY OF CARLTON**  
**\*Cash Balances**

Current Period June 2018

Fund	2018 Begin Balance	Transfers				JE Payroll	Balance
		Receipts	Disbursements	Rec/Disb	Journal Entries		
110 FIRE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
120 FIRE RELIEF FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
130 POST RETIREMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
211 LIBRARY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
220 LAWFUL GAMBLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
230 TIF District 1 - Hou	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
400 PUBLIC WORKS C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
410 FIRE CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
420 2015 G.O. BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
425 SMALL CITIES AS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
600 WATER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
610 AMBULANCE FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
611 AMBULANCE CAPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
620 CEMETERY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
<b>10400 Northwoods CU Invest</b>							
100 GENERAL FUND	\$65,340.74	\$345.86	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
	\$65,340.74	\$345.86	\$0.00	\$0.00	\$0.00	\$0.00	\$65,686.60



Carlton Community Education ISD #93

PO Box 310

Carlton, MN 55718

384-4225 x213 Office

*"To accomplish great things we must not only act, but also dream; not only plan, but also believe."*

June 25, 2018

Dear City of Carlton,

Carlton Community Education thanks you sincerely for your very generous contribution to the 1<sup>st</sup> Annual STEM Camp. Camp was held June 19 through June 21, 2018, at the Carlton High School. Thirty-one children from the Carlton area attended this year. The kids who attended are entering grades third through sixth grades this fall.

Three teachers and two high school student volunteers led the children through activities that involved all things STEM (Science, Technology, Engineering and Mathematics). I was lucky enough to be able to drop in on camp each day and to see what they were doing! They were very involved in building structures, operating different robots and even connecting bananas with circuits to the computer and playing music! It was so fun to see all of the incredible supplies that were able to be purchased through your donation that were so beneficial to camp and the students who participated! The best part is that all of these items will be used in future years of camp!

The donation you provided has helped to build a fantastic base for our first ever STEM Camp. The entire donation was used to purchase most of the camp supplies and materials, KEVA connect builder sets, snap circuits, lots of Legos, Hexbugs, Dash robots, K'Nex Building sets, Sphero Robots and so much more! Thanks again for your assistance in making this camp very successful, entertaining and educational for all those who attended!!

Sincerely,  
Camp Participants, Camp Staff and Carlton Community Education

A handwritten signature in black ink that reads "Daisy Rose". The signature is written in a cursive, flowing style.





INTER-FAITH CARE CENTER  
Skilled Nursing Care

June 13, 2018

*\$100.00 donated  
in 2017*

City of Carlton  
PO Box 336  
Carlton, MN 55718

BETHESDA  
LUTHERAN  
CHURCH  
Carlton

Dear Carol,

J. M. PAINE  
PRESBYTERIAN  
CHURCH  
Carlton

Inter-Faith Care Center in Carlton is holding its Annual Activity Fundraiser and the money raised from this annual fundraiser is for the activities that are offered to all of the residents who live at Inter-Faith Care Center.

OUR SAVIOR'S  
LUTHERAN  
CHURCH  
Cloquet

Activity programming that facilitates a greater quality of life for our residents. Our programing is resident centered and allows resident to achieve their highest potential. Resident's enjoys a variety of programs here at Inter-Faith Care Center: crafts, baking, movies, music, social, worship services, bingo and outings.

QUEEN OF PEACE  
CATHOLIC  
CHURCH  
Cloquet

You organization / business will be recognized on a donation poster displayed in the main lobby. Our goal is to raise \$10,000.00. We have some corporate sponsors; however we are looking for sponsors to assist us at any financial level.

ST. FRANCIS  
CATHOLIC  
CHURCH  
Carlton

In advance, I thank you for considering being part of this facility / community event. All proceeds will benefit the residents at Inter-Faith care Center activity programs.

Sincerely

Roxanne Hedlund  
Activity Director (218-384-8404)  
Inter-Faith Care Center

ZION  
LUTHERAN  
CHURCH  
Cloquet



*Charitable Gambling  
funds cannot be used  
for this.*

# Fax

To: Carol  
Attn: Carol  
Fax: 2183843467  
Phone: 2183844229

Re: Poster Advertising Opportunity for City of Carlton with Carlton High School  
From: Karrie Chavez  
Date: 15-Jun-2018 12:39:09 PM

Comments:  
Carol,

We would love to feature your business on the next athletic poster for Carlton High School. These posters help promote the school's athletic program, bring more fans to their events, and help generate more ticket and concession sales for the school. Two great things about this project are that we don't ask for money over the phone, and your invoice payment will not be due for 30 days.

You will find information regarding the price list, advertisement sizes and a sample poster on our website: [www.wehelpschools.com/posters](http://www.wehelpschools.com/posters)

All-American has proudly helped high school activities since 1996, having worked with thousands of local schools and businesses. Come join our team!

Thank you so much for your time and consideration,

Karrie Chavez  
All-American Publishing  
Ph: (888) 357-9911 (Option 1) Ext. 4272  
Fax: (208) 275-8498  
[www.wehelpschools.com](http://www.wehelpschools.com)

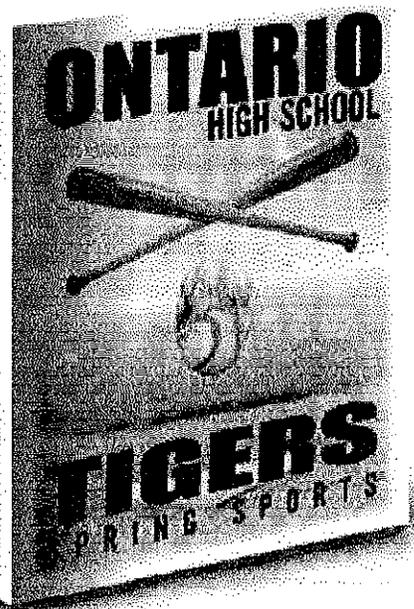
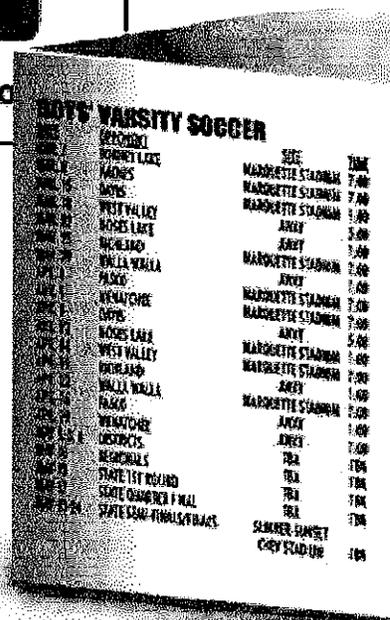
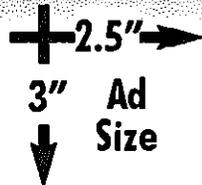
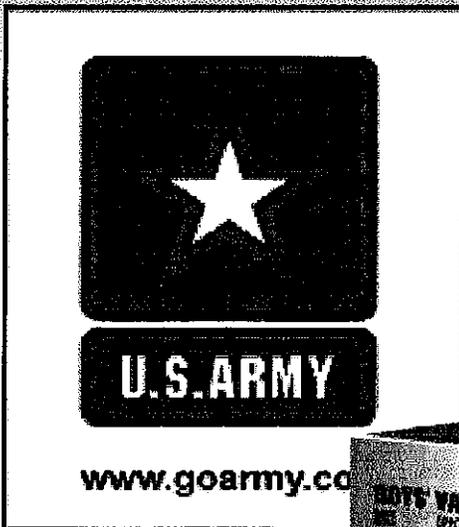
# ALL-AMERICAN SPORTS POSTERS

*On time, on the money... every time!*

Toll Free: 1-888-357-9911  
 www.WeHelpSchools.com  
 sales@allamericanpublishing.com

## HELPFUL INFORMATION

- Almost anything can go in your ad space (e.g. logo, slogan, support message).
- Community members will repeatedly see your ad.
- A successful pocket helps to generate more ticket & concession sales, which means additional funds for the school.
- Schedules are distributed everywhere (e.g. businesses, sports events, schools).
- Pocket Ads are 2.5" wide and 3" high. Borders are not used on pocket ads.
- Your support is critical to the school's success!





ALL-AMERICAN  
SPORTS POSTERS

ALL-AMERICAN  
T-SHIRTS

## Authorization Letter and Press Release

For Immediate Distribution

**AUTHORIZED BY:** Ryan Schmidt, Athletic Director, Carlton High School

**SUBJECT:** Athletic Poster Schedules for Carlton High School

2/21/17- Ryan Schmidt, of Carlton High School, wishes to inform the surrounding business community that All-American Sports Posters has been authorized to produce athletic posters for the school. This program will provide terrific looking athletic posters and will help the Athletic Department raise much needed additional funding. All-American Sports Posters will be contacting local businesses to line up community sponsorship for this program and Ryan Schmidt urges all businesses to consider putting their support behind this worthy effort.

As you are no doubt aware, there are many businesses that solicit via telephone and you always have the right to question anyone who contacts you in this manner. All-American Sports Posters is registered with the Idaho Attorney General and is exclusively contracted to conduct this campaign on behalf of the Carlton High School Athletic Department. No other company has been authorized to represent Carlton High School in this way now through Spring 2020. You should question any other requests for funds.

If you have any questions, please contact Ryan Schmidt, the Athletic Director, at Carlton High School at (218) 384-4226 or All-American Sports Posters at (800) 556-1380.

Thank you for your consideration.

**Endorsed by:**

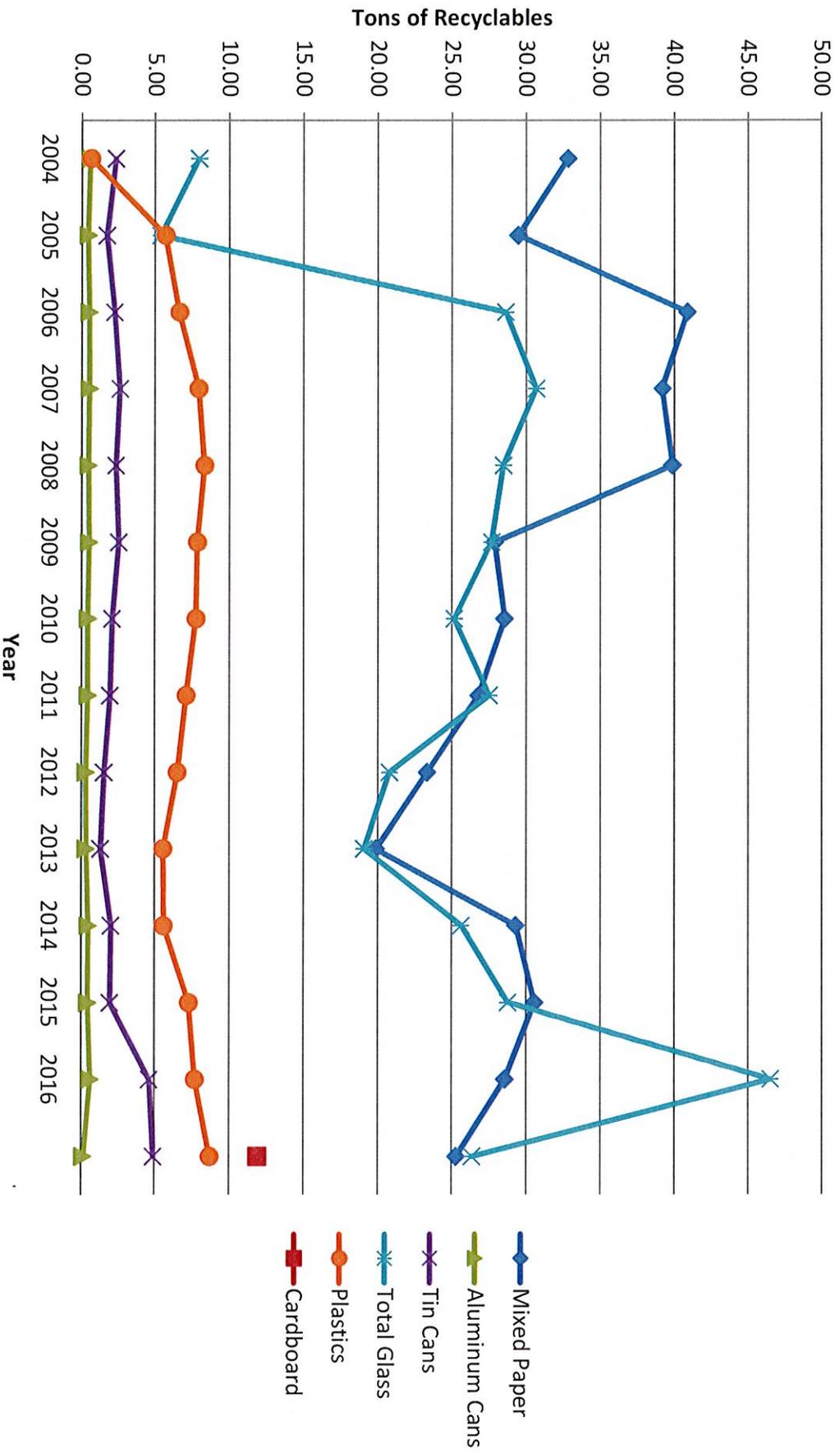
Ryan Schmidt, Athletic Director  
Carlton High School

Signature:           Ryan Schmidt           Title:           Activities Director          

Local Paper:           Pine Journal           Date:           02/21/2017          

*Please sign and return all pages to Stephanie Rojas via email or fax. Thank you!*  
Email: [Stephanie.Rojas@allamericanpublishing.com](mailto:Stephanie.Rojas@allamericanpublishing.com) Fax: 208-275-8493

# Carlton Recycling Shed



**CITY OF CARLTON  
RESOLUTION  
#2018-20**

**RESOLUTION ESTABLISHING THE CITY OF CARLTON AS A POLLINATOR FRIENDLY CITY**

**WHEREAS**, bees and other pollinators are integral to a wide diversity of essential foods, including fruits, nuts, and vegetables; and

**WHEREAS**, bees and other pollinators are threatened due to habitat loss, pesticide use, disease, and parasites; and

**WHEREAS**, recent research suggests a strong link between neonicotinoid and other systemic insecticides, and harm to plant pollinators, including honey bees, native bees, butterflies, moths, and other insects: and

**WHEREAS**, the City Council of the City of Carlton finds it is in the public interest to demonstrate its commitment to a safe and healthy community environment through the implementation of pest management practices in the maintenance of city parks, open spaces and city property.

**NOW, THEREFORE BE IT RESOLVED**, by the City of the City of Carlton, shall undertake it best efforts to become a pollinator friendly city by undertaking best management practices in the use of plantings and pesticides in all public places within the city.

**BE IT FURTHER RESOLVED**,

- That with the exception of the treatment of ash trees for emerald ash borer, the city shall refrain from the use of pesticides from the neonicotinoid family on city property.
- That the City of Carlton will undertake best efforts to include trees, shrubs, grasses, flowers and other plants that are favorable to bees and other pollinators, with informed consideration of the inclusion of pollinator host plants.

Adopted by the City Council of the City of Carlton, Minnesota this 11th day of July, 2018.

By: \_\_\_\_\_  
Kathleen Bureau/Mayor

Attest: \_\_\_\_\_  
Carol Conway /Clerk-Treasurer

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

B. Bodie \_\_\_\_\_  
R. Jorgenson \_\_\_\_\_  
A. Gustafson \_\_\_\_\_  
H. MacDonald \_\_\_\_\_  
K. Bureau \_\_\_\_\_

# Pollinate Minnesota

## Pollinator Friendly Resolution Best Practices

Pollinator Friendly resolutions are a way to celebrate the pollinator friendly practices your municipality already has in place. They are also critical to changing practices to protect pollinators and are catalysts to bigger change in your communities, statewide and nationally. While all resolutions are pledges for pollinator protection, these best practices can add detail and scope to improve pollinator health in your community.

### Why pass a pollinator friendly resolution?

- **Pollinators like bees are critically important to our ecosystems and our food systems. And they're struggling.** As beekeepers in Minnesota in 2014-15, we lost 51% of our hives. Our over 400 species of native bee are also in decline.
- **The causes of pollinator decline are known.**
  - Our ecosystems no longer have the abundance of clean flowering plants pollinators need. Bees are hungry; they need more flowers. Wild bees also need habitat.
  - Pollinators are exposed to pollinator lethal insecticides, including neonicotinoid and other systemic insecticides, which are used prophylactically in land management, agriculture, and nursery practices.
  - Pollinators suffer from parasites and disease, including the honey bee parasite the varroa mite.
- **Minnesotans care deeply about bees.** As individuals, Minnesotans are doing what we can, choosing with our hearts, our dollars, and our trowels to help bees. It's not enough. We need to change policy to curb pollinator declines.
- **MN State law preempts smaller municipalities' ability to regulate pesticides,** but doesn't restrict a municipality's treatment of the land it manages. Passing a pollinator friendly resolution sends the message that you care about this issue and are doing what you can with your own land.
- **YOUR MUNICIPALITY CAN BE A NATIONAL LEADER ON THE ISSUE.** While a few cities have passed resolutions, this is a new trend, and one your municipality can be at the forefront of.

### Key pieces of strong resolutions

#### **Reducing pollinators' exposure to pollinator lethal insecticides by eliminating use of neonicotinoids and other systemic insecticides.**

Neonicotinoid pesticides are a driving factor behind pollinator decline. At high doses, neonics can kill bees, butterflies and songbirds outright. At lower doses, neonics impair pollinators' navigation, reproduction, communication, and immune system functioning. We're seeing drift with neonics-the USGS found them in 75% of tested waterways in the Midwest, and recent research found higher concentrations in the pollen of wildflowers surrounding coated canola rapeseed fields than in the pollen of the canola flowers the neonic was applied to. Beyond neonicotinoids, many other pesticides, on their own or in combination, weaken pollinator health.

1. Eliminate use of neonicotinoid and other systemic insecticides.
  - a. Neonicotinoids are one class of systemic insecticide, and other systemics, like Fipronil, are known to be toxic to pollinators. We're seeing federal movement toward increased regulation of neonics (hopefully), and we know, historically, when one chemical becomes restricted, industry replaces it with a similar compound, often with equal toxicities. Articulating "neonics and other systemic insecticides" in your resolution addresses concerns with current and future systemic insecticides.
2. Improving/ reassessing municipality Integrated Pest Management (IPM) plans. IPM is a land management strategy that emphasizes controlling pests with the least possible disruption to ecosystems, and is not a term we have a shared definition for. Use specific language around IPM policy change.
  - a. For example: *"Direct all city departments to develop an Integrated Pest Management (IPM) program that requires site inspections, monitoring and prevention strategies, an evaluation on the need for pest control, and when pest control is warranted the use of structural, mechanical, biological and other nonchemical methods first, and if nontoxic options have been exhausted, the use of least-toxic pesticides that have been certified organic or are exempt from federal registration on all public grounds and exterior spaces within the city to protect pollinators."*
  - b. Track departments' IPM and pesticide use. If the number of departments with IPM plans or currently using neonics is unknown, an initial assessment to establish a baseline can be part of the resolution.
3. Defining exceptions very specifically.
  - a. Managed spaces like golf courses and premiere athletic fields have higher pesticides loads than most lawns. We know that pollinators don't traditionally visit spaces like premiere athletic fields or lawns for food, as there aren't many flowering plants, and pesticide exposure at the time of spray when applying according to label may be low. Yet, we know, in agricultural applications, these chemicals move to nearby flowering plants, to our groundwater and throughout the environment. Limit the number of exceptions, and define them specifically.
  - b. Seek out alternatives in the areas with exceptions. Pilot projects with more sustainable options including non-chemical controls. Many municipalities have written in pilots for alternative management in their areas of exception.
  - c. These are the sticking spaces nationally- everyone's having trouble thinking about transitioning away from systemic insecticide use in these spaces. **There is a real opportunity for national leadership in managing premiere athletic fields for pollinators.**
4. Transitioning to organic management.
 

While replacing a neonic with for an organic or pollinator friendly option is not often a one for one - chemicals like Merit are not easily replaced with a less toxic chemical alternative in treatment of Japanese beetle larva for example- there is national precedent in transitioning to organic management. With increased soil health insecticides are no longer needed. National resources, like Beyond Pesticides ([www.beyondpesticides.org](http://www.beyondpesticides.org)) will provide free training for municipalities who pilot organic management.

### **Increasing Clean Pollinator Forage in the City**

Pollinators are hungry; they need pollen and nectar sources all season long. Our over 400 species of native bee- and all our other insect pollinators- also need places to live.

At Pollinate Minnesota, we're working toward a MN that's better for pollinators and people.

[www.pollinatemn.org](http://www.pollinatemn.org)

[erin@pollinatemn.org](mailto:erin@pollinatemn.org), 612.245.6384

5. Increase pollinator friendly habitat.
  - a. Use native, sustainably and locally sourced seeds and plants when possible.
  - b. Increase forage by over seeding managed lawns with clover.
  - c. Decrease herbicide use on managed lawns to increase flowering plants. Dandelions, clover, and even creeping charlie provide critical food for our hungry bees, often at times of year when they need it most.
6. Consider unique land management relationships; think about all the ways your municipality interacts with land.
  - a. Increasing habitat on land you own, including parks, vacant lots, fire and police stations, water works, other municipality facilities.
  - b. Consider changing regulations to increase pollinator forage.
    - i. For example: Encourage pollinator friendly planting/systemic insecticide free landscaping in new building development.
7. Source clean plants.
  - a. Amend purchasing policy to require plants be free of pollinator lethal insecticides. Many nursery-grown plants are treated with systemic insecticides, but truly pollinator friendly plants that aren't treated are becoming more available. Ask for them.
  - b. Adopt clear guidelines against the use of pesticide-treated plants. Consider pollinator-friendly amendments to your municipality's Vegetation Management Policy.

**Include goals, timelines, and mechanisms to track success of the resolution.**

8. Include dates and goal related specifics, from the amount of land transitioned to the number of city departments who report IPM, to make your commitment to pollinator health clear to the public.
9. Name a department to maintain an internal resource for other municipality departments and be responsible for monitoring resolution success.
10. To celebrate an increase in the amount of pollinator forage, you need to know how much you started with. Determining a baseline can be a part of the first stage in your resolution.

**Communicate!**

11. Include public communication and education in your resolution.
  - a. Informed the public of your resolution and ongoing progress.
  - b. Engage and encourage the public to change their practices to be more pollinator friendly.
  - c. Name a department responsible for this communication.

**Engage in broader policy change.**

12. Communicate your resolution to your elected officials, other government departments and agencies, both locally and nationally, including agencies that manage land within your municipality (like the Department of Transportation.)
13. Include statements in support of state and federal pollinator protection initiatives. An example from Minneapolis's resolution: *"Be it further Resolved that the City of Minneapolis will continue to advocate at the State and Federal level for increased authority to address the non-agricultural use of pesticides, and for other pollinator-friendly policies"* and from Seattle's: *"The Mayor and the Seattle City Council strongly urges the US House of Representatives to pass the Save America's Pollinators Act (HR 2692)."*

At Pollinate Minnesota, we're working toward a MN that's better for pollinators and people.

[www.pollinatemn.org](http://www.pollinatemn.org)

[erin@pollinatemn.org](mailto:erin@pollinatemn.org), 612.245.6384

## RESOURCES

- NATIONAL. Beyond Pesticides ([www.beyondpesticides.org](http://www.beyondpesticides.org)) will bring courses on transitioning to organic land management to you! The Xerces Society for Invertebrate Conservation ([www.xerces.org/](http://www.xerces.org/)) has excellent plant lists and resources for increasing habitat. The Pesticide Action Network (<http://www.panna.org/food-farming-derailed/bees-crisis>) and the Center for Food Safety (<http://www.centerforfoodsafety.org/issues/304/pollinators-and-pesticides>) are good resources on ongoing science.
- LOCAL: Pollinate Minnesota ([www.pollinatemn.org](http://www.pollinatemn.org)), Pollinator Friendly Alliance ([www.pollinatorfriendly.org](http://www.pollinatorfriendly.org)) and Humming for Bees ([www.hummingforbees.org](http://www.hummingforbees.org)) have each spearheaded resolutions in their communities and consult with interested communities.

# Pollinate Minnesota

At Pollinate Minnesota, we're working toward a MN that's better for pollinators and people.

[www.pollinatemn.org](http://www.pollinatemn.org)

[erin@pollinatemn.org](mailto:erin@pollinatemn.org), 612.245.6384

**CITY OF CARLTON  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 2018-21  
RESOLUTION SUPPORTING CITY OF CLOQUET ANIMAL IMPOUND FACILITY**

**WHEREAS**, The City of Carlton, located in Carlton County, State of Minnesota, desires to have a location to house animals that are in violation of City Ordinances or State Statutes; and,

**WHEREAS**, The City of Cloquet proposes to build an animal impound facility to serve the cities and townships in Carlton County; and,

**WHEREAS**, the City of Cloquet is seeking support from the cities, township, and Carlton County in providing said facility; and,

**NOW, THEREFORE, BE IT RESOLVED**, The City of Carlton does hereby support the City of Cloquet in the development of an animal impound facility to the serve the cities and townships of Carlton County in the enforcement of animal control laws.

Adopted by the City Council of the City of Carlton, Minnesota this 11<sup>th</sup> day of July, 2018.

By: \_\_\_\_\_  
Kathleen O'Hara Bureau/Mayor

Attest: \_\_\_\_\_  
Carol Conway/Clerk-Treasurer

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

B. Bodie \_\_\_\_\_  
R. Jorgenson \_\_\_\_\_  
A. Gustafson \_\_\_\_\_  
H. MacDonald \_\_\_\_\_  
K. Bureau \_\_\_\_\_

## Carol Conway

---

**From:** Bill Helwig <bhelwig@cloquetlaw.com>  
**Sent:** Friday, July 6, 2018 2:26 PM  
**To:** Carol Conway  
**Subject:** RE: 337 North Ave.  
**Attachments:** ORD-20X Ch.07-Part 8-Abandoned Vehicles.docx

Hi Carol,

The present City Code, Chapter 7, Part 8, defines an abandoned motor vehicle according to State Statute Sec. 168B.011, which only applies to "motor vehicles", so it would not apply to the trailer, which is not self-propelled. It also requires that when on private property the vehicle be there without the consent of the person in control of the property. Under a contract for deed the contract buyer is the person with the right of occupancy and control (does not matter whether it is recorded). So the truck also doesn't qualify as an abandoned motor vehicle under the present City Code. That is the problem with the Notice sent to Mr. Anderson. He is not the person with the right to control the property, so notice should also have gone to Mr. Cloutier (Mr. Anderson needs to serve a cancellation of the contract for deed on Mr. Cloutier).

I have drafted an ordinance which would amend the present City Code to apply to abandoned vehicles (not motor vehicles) so it would cover the trailer. It also defines any vehicle with expired registration for more than 90 days to be abandoned, whether on public or private property, unless it is in a garage, shed or other structure out of the view of the public. I also included a provision for vehicles left on property which appears to have been abandoned by the person in control of the property, which provides for a 14 day posting period (posting on the vehicle) after which the vehicles can be towed (even if registration is current, so long as the property itself remains abandoned).

If the Council passed this amendment next Wednesday, it would still need to get published by the end of the week to take effect in time to tow the vehicles before Carlton Days.

Sincerely, Bill

William T. Helwig  
Rudy, Gassert, Yetka, Pritchett & Helwig, P.A.  
813 Cloquet Avenue  
Cloquet, MN 55720

THE INFORMATION IN THIS EMAIL IS CONFIDENTIAL AND MAY BE LEGALLY PRIVILEGED. IT IS INTENDED SOLELY FOR THE ADDRESSEE. ACCESS TO THIS EMAIL BY ANYONE ELSE IS UNAUTHORIZED. IF YOU ARE NOT THE INTENDED RECIPIENT, BE AWARE THAT ANY DISCLOSURE, COPYING, DISTRIBUTION OR USE OF THIS INFORMATION IS PROHIBITED, AND MAY BE UNLAWFUL.

If you have received this email in error, please notify us immediately, by telephone (218-879-3363), fax (218-879-4033) or by replying to this email. --Rudy Law Offices

CITY OF CARLTON, MINNESOTA

ORDINANCE NO. 204

AN ORDINANCE TO AMEND CHAPTER 7, PART 8 OF THE CARLTON CITY CODE, REGULATING ABANDONED VEHICLES WITHIN THE CITY OF CARLTON, MINNESOTA.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF CARLTON, MINNESOTA, ORDAINS:

City Code, Chapter 7, Part 8, is amended by replacement with a new Part 8, as follows:

**Part 8 Abandoned Vehicles**

**Subd. 1. Impoundment.** The county sheriff's department shall take into custody and impound any abandoned vehicle defined as follows:

ABANDONED VEHICLE means any self-propelled motor vehicle designed for use upon public streets and highways, and any vehicle designed for carrying property or passengers on its own structure and for being drawn by a motor vehicle upon public streets and highways, which:

- A. is five years old or older and is apparently inoperable; or
- B. does not have attached to it valid current registration plates or tabs and which registration has been expired for more than 90 days, and which vehicle does not qualify for an exemption from vehicle registration under Minnesota Statutes Chapter 168; or
- C. has been sitting for more than 14 days following posting thereon, on property appearing to be abandoned by the owner or the one with the right of occupancy and control thereof;

and which is found on any public or private property within the City of Carlton and is not stored in a garage, shed or other suitable structure designed to screen the vehicle from public view.

**Subd. 2. Sale.** It shall give notice of the taking as provided by law and if the owner or any lien holder does not reclaim the vehicle within the period provided by law, it shall provide for the sale of the vehicle to the highest bidder at public auction or sale following two weeks' published notice. All fees for removal, storage and sale of such vehicle shall accrue against the proceeds of sale.

**Subd. 3. Summary action in certain cases.** When an abandoned motor vehicle is more than ten model years of age, is apparently inoperable, and does not display a registration plate or tabs currently valid in Minnesota or any other state or foreign country, it shall immediately be eligible for sale under Subdivision 2 and shall not be subject to the notification, reclamation, or title provisions of Minn. Stat. 168B.01 to 168B.101.

**Subd. 4. Disposition of proceeds.** The proceeds of the sale of an abandoned motor vehicle shall be placed in the general fund of the city. If the former owner or entitled lien holder makes application and furnishes satisfactory proof of ownership or lien interest within 90 days of the sale, the former owner shall be paid the proceeds of the sale of the vehicle less the cost of towing, preserving, and storing the vehicle and all administrative, notice, and publication costs incurred in its handling.

**EFFECTIVE DATE.** This Ordinance shall be effective immediately upon its passage and publication.

**PASSED** this 11th day of July, 2018, by the City Council of the City of Carlton.

**CITY OF CARLTON**

By: \_\_\_\_\_  
Kathleen O'Hara Bureau  
Mayor

ATTEST:

\_\_\_\_\_  
Carol Conway  
Clerk/Treasurer



Donohue & Associates, Inc.  
3311 Weeden Creek Road | Sheboygan, WI 53081  
920.208.0296 | donohue-associates.com

June 26, 2018

City of Carlton  
Attn: Carol Conway  
PO Box 336  
Carlton, MN 55718

Re: Project Invoice 13233-14  
City of Carlton – New WTP, New Well, and Water Distribution Upgrades

Dear Ms. Conway:

Enclosed is our Invoice 13233-14 for engineering services related to the water treatment and distribution project. The following sections identify the work completed during the current invoice period and the work anticipated during the next period:

### Activities This Period

1. JPB call-in on May 31st.
2. Coordination with lobbyist, PFA, and RD.
3. Coordination with MDH for plan certification.
4. Review of Owner comments and incorporation for bid set.

### Activities Anticipated Next Period

1. JPB call-in meeting on June 28<sup>th</sup>.
2. Review and incorporation of MDH comments upon receipt.
3. Continue funding efforts and determine bidding strategy and timeline.

Please do not hesitate to call me if you have any questions regarding this invoice.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ashley Hammerbeck'.

Ashley Hammerbeck, PE

Copy: Anne Koenig, Donohue  
File

# INVOICE



4500 Park Glenn Road, Suite 125  
St. Louis Park, MN 55416  
Phone: 952-920-1800  
www.donohue-associates.com

**Invoice To:**

City of Carlton  
Attn: Carol Conway  
PO Box 336  
Carlton, MN 55718

**Invoice Date:** June 28, 2018  
**Donohue Project No.:** 13233  
**Invoice No:** 13233-14  
**Project Manager:** Ashley Hammerbeck  
**Terms:** 30 Days  
**Billing Period:** 05/20/18 - 06/23/18

**Project Description:** City of Carlton - New WTP, New Well and Water Distribution Upgrades

**Your Authorization:** Carlton-Twin Lakes Joint Water Board  
Engineering Services Agreement  
Amendment No. 1, Signed 01/30/18

<b>Compensation:</b>	Time and Expense Not-to-Exceed	\$	360,000.00
	Time and Expense Not-to-Exceed	\$	26,152.00
	Total	\$	386,152.00

<b>Billing Summary:</b>	Total Project Charges to Date	\$	375,868.24
	Total Project Charges Previously Billed	\$	370,260.74
	Total Project Current Charges	\$	5,607.50

<b>Current Charges:</b>	Labor (36.0 hours)	\$	5,605.00
	Reimbursable Expenses	\$	2.50
	Subconsultants	\$	-
	Total	\$	5,607.50

<b>Current Charges Due - City of Carlton</b>	<b>\$ 5,607.50</b>
--	--------------------

**Please Remit to:** Donohue & Associates, Inc.  
3311 Weeden Creek Road  
Sheboygan, WI 53081  
Phone: 920-208-0296  
Fax: 920-208-0402

<u>Aged Receivables</u>				
<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 days</u>	<u>&gt;120 days</u>
\$5,607.50	\$0.00	\$0.00	\$0.00	\$0.00



City of Carlton  
Attn: Carol Conway  
PO Box 336  
Carlton, MN 55718

Invoice Date: June 28, 2018  
Invoice No.: 13233-14  
Billing Period: 05/20/18 - 06/23/18  
Project Manager: Ashley Hammerbeck

**DETAIL OF CURRENT CHARGES**

**LABOR**

Name	Hours	Billing Rate	Cost
Tim Korby	7.0	\$ 230.00	\$ 1,610.00
Susan Wojtkiewicz	9.0	\$ 155.00	\$ 1,395.00
Mark Rokita	2.0	\$ 140.00	\$ 280.00
Kimberly Gahagan	2.0	\$ 140.00	\$ 280.00
Ashley Hammerbeck	6.0	\$ 130.00	\$ 780.00
Michael Styf	8.5	\$ 130.00	\$ 1,105.00
Jacob Grunwald	1.0	\$ 115.00	\$ 115.00
Anne Koenig	0.5	\$ 80.00	\$ 40.00
<b>TOTAL LABOR</b>	<u>36.0</u>		<u>\$ 5,605.00</u>

**REIMBURSABLE EXPENSES**

**Other Direct Costs - Travel**

Parking, etc.	\$ -
Lodging	\$ -
Meals	\$ -
Mileage	\$ -
Transportation	\$ -
<b>Total Other Direct Costs - Travel</b>	<u>\$ -</u>

**Equipment, Materials & Supplies**

Printing	\$ 2.50
Shipping/Postage	\$ -
Supplies	\$ -
Other - Conference Calls	\$ -
<b>Total Equipment, Materials &amp; Supplies</b>	<u>\$ 2.50</u>

**TOTAL REIMBURSABLE EXPENSES** \$ 2.50

**CURRENT CHARGES DUE - CITY OF CARLTON** \$ 5,607.50

CITY OF CARLTON

SUPPLEMENTAL (OUTDOOR) LIQUOR LICENSE APPLICATION

Licensee Name 3<sup>rd</sup> Base License Year 2018  
Outdoor Event Carlton Daze  
Date(s) July 26<sup>th</sup> - July 29<sup>th</sup> Time 8am - 2am

Describe the outdoor area where intoxicating liquor is to be sold and/or consumed.

Parking lot

The City Council has set forth the following guidelines for ALL outdoor liquor sales:

1. Your liability insurance must include coverage for the area where the sales and consumption will take place.
2. Access to the outdoor area should be through the main establishment with the outside area being confined. If this is not feasible or practical, direct access will be allowed if the following conditions are met:
  - a. The outdoor area where sales and consumption of alcohol are to take place is confined and controlled.
  - b. Outdoor area must be completely enclosed with access restricted to one or two entrances.
  - c. Entrances must be manned at all times by appropriate employees for the purpose of checking I.D.'s and controlling the outdoor area so all alcohol consumption takes place on the premises.
3. The City must be notified no later than two (2) weeks in advance of an outdoor special event.

All outdoor areas where liquor sales and consumption take place are subject to compliance inspections by the City. Failure to adhere to the guidelines may result in the loss of this privilege in the future.

**Applicant and his/her associates in this application agree to strictly comply with all the Laws of the State of Minnesota governing taxation and sale of intoxicating liquor, rules and regulations of the Liquor Control Commissioner and all ordinances are regulations of the municipality.**

Signed   
Applicant Name and Title

Date 10-31-17

CITY OF CARLTON

SUPPLEMENTAL (OUTDOOR) LIQUOR LICENSE APPLICATION

Licensee Name CARLTON UFW 2962

License Year 2018

Outdoor Event Carlton Daze

Date(s) 7/27/18-7/29/18

Time 11 AM - 2 AM ?

Describe the outdoor area where intoxicating liquor is to be sold and/or consumed.

IN OUR PARKING LOT UNDER THE TENT W/ IN FENCED AREA.

The City Council has set forth the following guidelines for ALL outdoor liquor sales:

1. Your liability insurance must include coverage for the area where the sales and consumption will take place.
2. Access to the outdoor area should be through the main establishment with the outside area being confined. If this is not feasible or practical, direct access will be allowed if the following conditions are met:
  - a. The outdoor area where sales and consumption of alcohol are to take place is confined and controlled.
  - b. Outdoor area must be completely enclosed with access restricted to one or two entrances.
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3. The City must be notified no later than two (2) weeks in advance of an outdoor special event.

All outdoor areas where liquor sales and consumption take place are subject to compliance inspections by the City. Failure to adhere to the guidelines may result in the loss of this privilege in the future.

**Applicant and his/her associates in this application agree to strictly comply with all the Laws of the State of Minnesota governing taxation and sale of intoxicating liquor, rules and regulations of the Liquor Control Commissioner and all ordinances and regulations of the municipality.**

Signed  CODY SOLEM  
Applicant Name and Title MANAGER

Date 6-26-18



# CARLTON COUNTY

## SHERIFF'S OFFICE

317 Walnut Avenue, P.O. Box 530, Carlton, Minnesota 55718

**Kelly A. Lake, Sheriff**

### INVOICE

DATE: September 14, 2017

TO: City of Carlton  
PO Box 336  
Carlton MN 55718

RE: City of Carlton Extra Patrol - Carlton Daze 2017

*Carlton Daze night patrol  
\$1,857.<sup>70</sup>  
(2017)*

*30 - \$750.<sup>00</sup>  
VFW - \$250.<sup>00</sup>*

Date	Hours	Rate	Subtotal	Miles	Rate	Subtotal
7/28/2017	2	\$56.01	\$112.02	3	\$0.535	\$1.61
7/28/2017	8	\$54.91	\$439.28	8	\$0.535	\$4.28
7/28/2017	8	\$51.13	\$409.04	0	\$0.535	\$0.00
7/29/2017	10	\$57.01	\$570.10	71	\$0.535	\$37.99
7/29/2017	8	\$54.91	\$439.28	8	\$0.535	\$4.28
7/30/2017	2	\$56.01	\$112.02	3	\$0.535	\$1.61
Subtotals			\$2,081.74			\$49.76
<b>TOTAL</b>	<b>\$2,131.50</b>					

Sincerely,

*Roxann Filipiak*

Roxann Filipiak  
Administrative Support

OK TO PAY

INT CC

DEPT 100-42100-310

Enclosures

ADMINISTRATION  
Phone: (218) 384-3236  
Fax: (218) 384-9183

COMMUNICATIONS  
Phone: (218) 384-9520  
Fax: (218) 384-9426

CORRECTIONS  
Phone: (218) 384-4560  
Fax: (218) 384-9185



Dear Carlton Businesses and Organizations,

Have you heard of National Night Out? National Night Out is an event recognized across the country and is held the first Tuesday of August. It was originally created to promote police-community partnerships and neighborhood camaraderie and has developed into a huge celebration of community and it brings a sense of community back into people's lives. Carlton Community Education, Carlton Area Chamber and other area Carlton non-profits are excited to provide this new event to the Carlton Community! This year it will be held on Tuesday, August 7, 2018 at the DNR Park in town (across from the Fire Hall) and if inclement weather it will be held indoors at Four Seasons Sports Complex from 5:30-7pm.

The vision for this event is making the town come alive on a Tuesday night! Yes, Carlton Daze is shortly before this event, but Carlton Daze is open to anyone and everyone in the area, we would look to have NNO embody just the Carlton Community. Businesses and organizations are invited to have a promotional display introducing your business or organization to the community (you would be encouraged to provide an activity to engage attendees). We would like to provide a free meal to all of those in attendance; this meal would be kept simple-hot dog, bun, chips and beverage with a possible dessert provided. The Fire Department and the Sheriff's office are planning to participate and have emergency vehicles for kids to explore and experience.

We have already had a few businesses step forward to provide the hot dogs, buns, chips and a bouncy house. Does your business or organization want to join these businesses in providing something for the first ever Carlton National Night Out event (examples: beverages, dessert, watermelon slices or other entertainment)? Would you like to promote and share your business with those in attendance?

If you are interested or have more questions please contact Daisy Rose at [drose@carlton.k12.mn.us](mailto:drose@carlton.k12.mn.us) or 218-384-4225 x213 for assistance! We look forward to hearing from you and even more we can't wait to make this Community Celebration a huge success!

The Carlton National Night Out Committee

**Fobbe Contracting, Inc.**  
**540 Cedar Circle**  
**Annandale, MN 55302**  
 Phone #  
 320-267-0841

# Invoice

Date	Invoice #
6/22/2018	3287

Bill To
City of Carlton 310 Chestnut Ave PO Box 336 Carlton, MN 55718

P.O. No.	Terms	Project
	30 DAYS	Carlton

Description	Quantity	Rate	Amount
<b>Fire Hydrant Repair</b> Changed existing hydrant from 10" upper barrel and rods to 22" . 232 Chestnut Ave., 402 2nd street, 702 2nd street and 730 2nd street		3,200.00	3,200.00

Thank you for your business and have a great day!		<b>Total</b>	\$3,200.00
Web Site	fobbecontracting.com	<b>Balance Due</b>	<b>\$3,200.00</b>

E-mail	Kelly@fobbecontracting.com
--------	----------------------------



## Clerk Department Head Report

### Items worked on in June

- Agenda Packets/Meeting Minutes
- Bank deposits and bank reconciliation
- Compile Information for MN Dept. of Health (MDH)
- Cemetery Sales, Burials, Locates
- Assessment Searches
- Utility Easement and Well Easement
- Pollinator City Resolution
- Work on an Assessment Policy
- Tax Levy Allocation
- Meeting with LMC Representatives
- Animal Control meeting with other Cities
- Meet with Wrenshall on Water/Sewer Operator Contract
- Verify Account Payables
- Update Fee Schedule

Carol Conway  
Clerk/Treasurer

# Carlton Fire Department – Dept. Head Report

July 11<sup>th</sup> 2018

Firehall expansion meetings – Having meetings with ARI – evaluating what we can afford. Looking to add 30'X60' separate garage and a 1100 SQ FT training room to the south. Meeting with fireboard on 7-18-18 to present option. Meeting on 8-15-18 to approve 2019 budget

Recruitment planning for spring – Walk through complete, possible new members. Hope to follow up with potential people

Zuercher CAD (computer-aid dispatch) – did training hoping to do contract soon and mount, figuring out contract

Hope to install new tank/box combo on Rescue 1

Doing gun raffle -\$5 a ticket, 3 gun raffle

Met with BBC for planning for the 25<sup>th</sup> anniversary event

National night out planning

Carlton Daze planning, 5K, Demo

Coordinating Fair demo

Getting quotes for fence replacement, driveway moving and tearing the house down next to the Firehall. Hopefully August meeting to tear house down and move driveway in Sept.

## **Call Volume for as of March 31, 2018**

### Call by Type

Medical: 328

False Alarm: 20

Hazardous Condition: 8

Rescue: 1

Vehicle Accident w/out extrication: 18

Vehicle Extrication: 2

Vehicle Fires: 3

Vegetation Fires: 12

Working Structure Fire: 10

Service call: 3

Transport: 12

Lift Assist: 17

Chimney Fires: 0

Other: 2

**Total # of Runs: 436**

Respectfully Derek Wolf – Fire Chief

**Public Works Department – City of Carlton July 11, 2018**  
**Dept. Head Report P.O. Box 336**  
**Carlton, MN 55718**

- Worked with Donohue water project
  - Funding
  - Water plant design review
  - Well #5 Staking
- Cathodic Protection – needs to be repaired – Fall (end of Aug)
- Water samples Wrenshall
- Wrenshall meeting
- Cemetery expansion – add more topsoil
- Sewer back up in Wrenshall
- Hydrant Flushing Wrenshall
- GIS in Wrenshall for mapping
- Mowing, city, cemetery, disc golf
- Sidewalk replacement
- Hydrant repairs – Fobes contracting
- Manholes Dalles Ave
- Flush sewer line
- Working on sewer cleaning quotes for August
- Ordering tools for new truck
- Jay Cooke water line meetings and prep for disinfection
- Carlton Hydrant Flushing July 9th

*Respectfully,*  
*Derek Wolf*  
*Public Works Superintendent*

Library Director Report  
June 2018

- Council meeting
- Sort & add donated books
- Outreach to Wrenshall Latch Key - 8 children, 2 adults
- New Books
- Begin 2019 budget
- Brondini Magic Show - 25 children, 9 adults
- PreK/K rain sticks - 5 children, 4 adults
- History/fable book display
- 

Beth worked on:

- Donated books
- Cleaning
- Outreach to Bulldogs Kids Care - 9 children, 3 adults
- 1<sup>st</sup> & up rain sticks - 1 child, 0 adults
- 

Jodie Johnson  
Library Director