

**Joint Powers Board (JPB) Meeting**  
**March 28, 2018 @ 6:00 p.m.**  
**Carlton City Hall**

The meeting was called to order at 6:00 p.m. by Chairperson Kitty Bureau.

*Members present:* Kitty Bureau, Randy Willie, Derek Wolf and Ken Witte, LeAnn Theisen.

*Members Absent:* None

*Others Present:* Carol Conway, Recording Secretary; Ashley Hammerbeck, Donohue & Associates and Sue Chapin, Twin Lakes Township Clerk.

**A Motion** was made by Ken Witte and seconded by Derek Wolf to approve the minutes for February 28, 2018, with the following change: *Randy Wolf to Randy Willie*. The motion passed unanimously.

Updates:

- ✓ Water Treatment Plant and Infrastructure Improvements have been submitted to Minnesota Department of Health
- ✓ Application has been submitted to Public Facilities Authority (PFA)
- ✓ Tim Korby met with Lobbyists and updated them on the project.

All the linear work is priced out as unit price items, demolition of the existing water treatment plant is a line item, everything else will be a lump sum. The meter pit and upgrades from the water tower will be listed as a bid alternative.

Ashley met with Rural Development (RD) Engineer, a few changes will be made to the Preliminary Engineering Report (PER), the deadline to have this resubmitted is April 10, 2018.

Updated Cost Opinions:

Well #5 and Raw Water Line – Approximately \$471,000.00

Water Treatment Plant, Upgrades and Lift Stations – Approximately \$4.8 million (includes tax and contingency)

Metering Station and Water Line to Twin Lakes Township (bid alternative) – Approximately \$1.2 million

Adding lift stations to the SCADA system and the bid alternative may not be allowed in RD funding.

Next Steps

- Wait for comments from RD and MDH
- Wait on funding decision from RD/PFA or possible direct appropriation
- Project out for bid

Upcoming Meetings

Joint Powers Board                      April 26, 2018 @ 6:00pm – Carlton City Hall – 310 Chestnut Ave., Carlton

**A Motion** was made by Derek Wolf and seconded by Ken Witte to adjourn the meeting, the time being 6:46p.m. The motion passed unanimously.

Respectfully Submitted:

*Carol Conway*  
Recording Secretary