

**Joint Powers Board (JPB) Meeting
February 28, 2018 @ 6:00 p.m.
Carlton City Hall**

The meeting was called to order at 6:00 p.m. by Chairperson Kitty Bureau.

Members present: Kitty Bureau, Randy Willie, Derek Wolf and Ken Witte.

Members Absent: LeAnn Theisen

Others Present: Carol Conway, Recording Secretary; Ashley Hammerbeck, Donohue & Associates and Sue Chapin, Twin Lakes Township Clerk.

A Motion was made by Ken Witte and seconded by Derek Wolf to approve the minutes for January 31, 2018. The motion passed unanimously.

A Motion was made by Derek Wolf and seconded by Randy Willie to approve the Public Hearing minutes for February 15, 2018. The motion passed unanimously.

Financing Update – The following items need to be completed:

1. Land purchase with the school, insurance letter and USDA-RD Certification Document. All these items need to be completed by the City Attorney ASAP.
2. PFA loan application and Resolution authorizing application.

Still waiting on a date for when JPB representatives will go down to attend a bonding hearing.

Fond du Lac Lobbyist will lobby at the State Legislature for the project.

Ashley and Derek reviewed drawings for water treatment plant and infrastructure upgrades. The water meter pit will be an alternate bid. The water treatment plant computer system will be set up to allow for communication with the meter pit when it would be installed. The plans will now go through Quality Control Review by Donohue Staff.

RD has not reviewed the Preliminary Engineering Report (PER) yet. The EDU count has been lowered.

Plans will be submitted to Minnesota Department of Health (MDH) by March 23, 2018 to get them Certified.

Kitty Bureau met with Senator Nolan's representative. Senator Nolan is in favor of the project and will help in any way he can.

Next Steps: Have meetings with Carlton County, Minnesota Power and Fond du Lac to keep them up to date on the project.

Upcoming Meetings

Joint Powers Board March 28, 2018 @ 6:00pm – Carlton City Hall – 310 Chestnut Ave., Carlton

A Motion was made by Derek Wolf and seconded by Ken Witte to adjourn the meeting, the time being 6:38p.m. The motion passed unanimously.

Respectfully Submitted:

Carol Conway
Recording Secretary