

**Carlton City Council
SPECIAL MEETING MINUTES
Monday, January 22, 2018**

1.00 Call to Order & Roll Call

Mayor Bureau called the meeting to order at 4:52pm.

2.00 Roll Call

Council Present: Mayor Bureau, Councilmembers: L. Theisen, R. Jorgenson and A. Gustafson

Council Absent: H. MacDonald

Staff Present: Clerk Conway, Public Works Superintendent Wolf

Others Present:

3.00 Hiring of City Engineer

A Motion was made by Councilor Jorgenson and seconded by Councilor Theisen to hire MSA Professional Services as the City Engineer with a one (1) year renewable contract. The motion passed unanimously.

4.00 Amendment to Owner-Engineer Agreement

A Motion was made by Councilor Jorgenson and seconded by Councilor Gustafson to approve the Amendment to the Owner-Engineer Agreement with 2017 billing rates included in the original contract. The motion passed unanimously.

4.01 LHB Surveying Quote

A Motion was made by Councilor Gustafson and seconded by Councilor Theisen to approve the LHB Surveying Quote not to exceed \$9,507.20. The motion passed unanimously.

5.00 Adjournment

A Motion was made by Councilor Theisen and seconded by Councilor Gustafson to adjourn the meeting, the time being 5:13 pm. The motion passed unanimously.

Respectfully Submitted:

Carol Conway
Clerk/Treasurer