

**Joint Powers Board (JPB) Meeting  
November 15, 2017 @ 6:30 p.m.  
Carlton Fire Hall**

The meeting was called to order at 6:00 p.m. by Chairperson Kitty Bureau.

*Members present:* Randy Willie, Derek Wolf, LeAnn Theisen, Kitty Bureau, and Ken Witte (arrived at 6:38pm).

*Members Absent:* None

*Others Present:* Sue Chapin, Twin Lakes Township Clerk; Carol Conway, Recording Secretary; Diane Felde-Finke, Twin Lakes Board Chair; Ashley Hammerbeck, Donohue & Associates

Kitty Bureau left the meeting at 6:56pm

City revised Preliminary Engineering Report (PER) should be uploaded to RD Apply within the next week, which will complete the application. The City can then electronically sign all documents.

Township application should be complete and is ready for electronic signatures.

City and Township will need to publish an *Intent to File Application* within 60 days of filing the RD application.

Results of the water modeling performed by Sambatek were discussed. Pipe sizing will be determined by the amount of anticipated water usage within the Township. Businesses and land owners will need to inform the Township of expansion plans in order to size the pipe accordingly.

The water treatment plant is going to 100% design, the water line will go to 50% design until funding is determined.

**Upcoming Meetings**

Joint Powers Board	December 28, 2017 @ 6:00pm – Carlton City Hall – 310 Chestnut Ave., Carlton
Public Hearing	January 9, 2018 @ 6:00pm – Carlton County Transportation Building

**A Motion** was made by Derek Wolf and seconded by Ken Witte to adjourn the meeting, the time being 7:33p.m. The motion passed unanimously.

Respectfully Submitted:

*Carol Conway*  
Recording Secretary