

Carlton City Council
AGENDA
Wednesday, December 13, 2017

- 1.00 Call to Order & Pledge of Allegiance 6:00pm
- 2.00 Roll Call – Agenda Additions/ Deletions
- 3.00 **Approve Agenda** – *Council members may add items to the agenda for discussion purposes or staff direction.*
- 4.00 **Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - 4.01 Approval of the Minutes: Regular Meeting, November 8, 2017
 - 4.02 Approval of Bills: Exhibit A dated December 13, 2017 in the amount of \$110,471.47.
 - 4.03 Approval of Bills: Exhibit B dated December 13, 2017 – to be presented at the Council Meeting
 - 4.04 Approval of Check Numbers – 31300 – 31409
 - 4.05 Review and Approval of Petty Cash
 - 4.06 Charitable Gambling Report
 - 4.07 Frandsen Bank and Trust Credit Card Statement
 - 4.08 Status of City Funds
- 5.00 **Presentations & Guests** – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report*
- 6.00 **Public Hearings/Planning Commission Meeting**
 - 6.01 Truth in Taxation
- 7.00 **Petitions, Communications & Correspondence**
- 8.00 **Ordinances; Resolutions and Policies**
 - 8.01 2017-32 Resolution Adopting Final Property Tax Levy
 - 8.02 2017-33 Resolution Authorizing a Grant Agreement between the City of Carlton and the Minnesota Department of Education
 - 8.03 2017-34 Resolution in Support of the Enbridge Line 3 Replacement, Deactivation and Proposed Route
 - 8.04 2017-34 Resolution Accepting Grants and Donations to the City
 - 8.05 Conflict of Interest Policy
- 9.00 **General Business**
 - PROJECT UPDATES**
 - 9.01 **Joint Powers Board**
 - Donohue Invoice
 - LHB Invoice
 - Sambatek Invoice

UNFINISHED BUSINESS

- 9.01 Paul Vernon Conditional Use Request –Tabled until further notice
- 9.02 Budget - Final

NEW BUSINESS

- 9.03 Approval of Library Board Member – Brittany Klatt
- 9.04 LG220 - Carlton Relief Association
- 9.05 LG220 – Carlton Area Lions
- 9.06 Liability Coverage – Waiver Form
- 9.07 Air Fiber Proposal
- 9.08 Water/Sewer Late Fees (change from 10% to flat fee?)
- 9.09 Removal of Late Fees for Account #374
- 9.10 Portable Storage Units
- 9.11 Engineer Request for Proposal
- 9.12 Library Meeting Room
- 9.13 Proposal for Fire Department Building Assessment
- 9.14 Approval of Fire Relief By-laws (*sent by email on 12/5/17*)
- 9.15 Approval of Year End Budget Transfers: \$25,000.00 from water and \$5,6250.00 from sewer to 2015 Bond, \$32,000.00 from General to Public Works Capital, \$30,000.00 from Ambulance to Ambulance Capital, \$40,000.00 from Fire to Fire Capital
- 9.16 Approve Exhibit C to the Carlton/Wrenshall Water/Sewer Operator Agreement (to be presented 12/13/17)

10.00 Staff and Committee Reports & Recommendations

- 10.01 City Clerk Report
- 10.02 Fire Chief Report
- 10.03 Public Works Report
- 10.04 Library Director Report
- 10.05 Council Member Report
- 10.06 Mayor Report
- 10.07 Building Official Report

11.00 RECAP ACTION ITEMS

12.00 UPCOMING MEETINGS AND EVENTS

Office Closed – Friday, December 22, 2017 (closing at 12:00pm) and Monday, December 25, 2017
Joint Powers Board Meeting – Thursday, December 28, 2017 @ 6:00pm
Regular Council Meeting – Wednesday, January 10, 2018 @ 6:00pm
Winterfest – February 10, 2018

13.00 Adjournment