

**Carlton City Council
Special Meeting
Wednesday, October 4, 2017**

1.00 Call to Order & Roll Call

Mayor Bureau called the meeting to order at 5:32pm.

2.00 Roll Call

Council Present: Mayor Bureau, Councilmembers: L. Theisen, H. MacDonald and A. Gustafson

Council Absent: R. Jorgenson

Staff Present: Clerk, C. Conway; Public Works Superintendent, D. Wolf; Librarian, J Johnson

3.00 Approve Agenda

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to approve the agenda as presented. The motion passed unanimously.

The meeting was closed at 5:33pm to discuss employee reviews and wages.
The Special Meeting was re-opened at 6:00pm

4.00 New Business

4.01 Employee Reviews

4.02 Resignation Acceptance

A Motion was made by Councilor Theisen and seconded by Councilor Gustafson to accept the resignation of Michelle Halling and to pay \$129.97 for 1.5 hours of unused comp time and 1 floating holiday. The motion passed unanimously

4.03 Hiring of Office Coordinator

A Motion was made by Councilor Theisen and seconded by Councilor Gustafson to hire Jodie Johnson as Deputy City Clerk for 30 hours per week at a wage of \$16.50 per hour with two (2) weeks of vacation. The motion passed unanimously

4.04 2018 Budget

A Motion was made by Councilor Gustafson and seconded by Councilor MacDonald to increase City employee salaries 2.5% starting January 1, 2018. The motion passed unanimously.

A Motion was made by Councilor Theisen to increase the City Clerk's wage one-dollar (\$1.00) per hour January 1, 2018 and increase an additional fifty (.50) cents per hour after the third (3rd) year of Clerk. School is completed. The motion passed unanimously.

A Motion was made by Councilor MacDonald and seconded by Councilor Gustafson to increase the 2018 Property Tax Levy 2.5%. The motion passed unanimously.

The biggest increase to the ambulance budget is for the rock blasting and house removal which will happen in 2018.

The water and sewer budgets will not have much change for 2018.

5.00 Adjournment

A Motion was made by Councilor Theisen and seconded by Councilor MacDonald to adjourn the meeting the time being 6.50pm. The motion passed unanimously.

Respectfully Submitted:

Carol Conway
Clerk/Treasurer