

**Carlton City Council**  
**AGENDA**  
**Wednesday, November 8, 2017**

- 1.00 Call to Order & Pledge of Allegiance 6:00pm
- 2.00 Roll Call – Agenda Additions/ Deletions
- 3.00 **Approve Agenda** – *Council members may add items to the agenda for discussion purposes or staff direction.*
- 4.00 **Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
  - 4.01 Approval of the Minutes: Special Meeting, October 4, 2017; Regular Meeting, October 11, 2017
  - 4.02 Approval of Bills: Exhibit A dated November 8, 2017, 2017 in the amount of \$107,205.31
  - 4.03 Approval of Bills: Exhibit B dated November 8, 2017 – to be presented during Council Meeting
  - 4.04 Approval of Check Numbers – 31199 – 31299
  - 4.05 Review and Approval of Petty Cash
  - 4.06 Charitable Gambling Report
  - 4.07 Frandsen Bank and Trust Credit Card Statement
  - 4.08 Status of City Funds
- 5.00 **Presentations & Guests** – *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allotted for the Forum. If the full 10 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Committee for future report*
- 6.00 **Public Hearings/Planning Commission Meeting**
  - 6.01 Approval to Change Boundary Lines for 1260 Hillside Drive
- 7.00 **Petitions, Communications & Correspondence**
  - 7.01 Arrowhead Regional Development Commission (ARDC)
  - 7.02 Thank You from ISD 93
  - 7.04 Thank You from Four Seasons Event Center and Sports Complex
  - 7.05 Springsted
  - 7.06 Healthy Northland Active Communities Assistance Program
  - 7.07 Donation Request – ISD 93 Turkey Bingo
  - 7.08 Donation Request – Carlton Community Education – Mother Son Gala
  - 7.09 Donation Request – Carlton VFW Auxiliary – Christmas Baskets
- 8.00 **Ordinances; Resolutions and Policies**
- 9.00 **General Business**
  - PROJECT UPDATES**
    - 9.01 Joint Powers Board

## UNFINISHED BUSINESS

- 9.01 Comprehensive Plan Review  
- Chapter 3
- 9.02 Paul Vernon Conditional Use Request –Tabled until further notice
- 9.03 Carlton Sign Quotes
- 9.04 Budget
- 9.05 Employee Bonus

## NEW BUSINESS

- 9.06 Chris Nyberg – Cooperative Light and Power
- 9.07 LG220 – Carlton Amateur Hockey Association/Four Seasons
- 9.08 Liquor License Renewal
- 9.09 Third Quarter Ambulance Write-Offs - \$140,341.65
- 9.10 Comp Time Accrual for Jodie Johnson
- 9.11 Change Payroll from Pre-Pay to Actual Hours Worked
- 9.12 Comp Time and Vacation Carry Over
- 9.13 Wellness Center Project
- 9.14 Water/Sewer Operator Contract
- 9.15 Hiring of Library Aide – Bethany Leseman
- 9.16 Change HSA/HRA Funding
- 9.17 Lightbar Quote

## 10.00 Staff and Committee Reports & Recommendations

- 10.01 City Clerk Report
- 10.02 Fire Chief Report
- 10.03 Public Works Report
- 10.04 Library Director Report
- 10.05 Council Member Report
- 10.06 Mayor Report
- 10.07 Building Official Report

## 11.00 RECAP ACTION ITEMS

## 12.00 UPCOMING MEETINGS AND EVENTS

Office Closed – Friday, November 10, 2017  
Joint Powers Board Meeting – Thursday, December 7, 2017 @ 5:30pm  
Regular Council Meeting – Wednesday, December 13, 2017 @ 6:00pm  
Truth-in Taxation Meeting – Wednesday, December 13, 2017 @ 6:05pm  
Winterfest – February 10, 2018

## 13.00 Adjournment