

Joint Powers Board (JPB) Meeting
May 11, 2017 @ 6:00 p.m.
Carlton Civic Center

The meeting was called to order at 6:03 p.m. by Chairperson Bureau.

Members present: Kitty O' Hara Bureau, Randy Willie, Derek Wolf, and Ken Witte.

Members Absent: LeAnn Theisen.

Others Present: Ashley Hammerbeck, Donohue & Associates; Sue Chapin, Twin Lakes Township Clerk and Acting Recording Secretary.

Discussion and review of revised Service Agreements and of Modeling Contracts. The headings on these documents (individual entities vs. the Joint Powers Board) need to match how the invoicing will be done, to make things cleaner for reimbursement in the future. Both the city's and the township's attorney have questions and comments on these documents which are currently under consideration.

A Motion was made by Ken Witte and seconded by Derek Wolf to approve the Sambatek Modeling Services Contract, pending attorneys' approval, for a total of \$13,690 to be split 50/50 between the City of Carlton and Twin Lakes Township. The motion passed unanimously.

Discussion and review of Environmental Services Proposals, received from both Sambatek and from Bay West. Hammerbeck outlined differences in the two proposals, pros and cons, and also what proposal Rural Development would prefer. There is a substantial price difference as follows:

Sambatek: City of Carlton Proposal \$4,105, Twin Lakes Township Proposal \$5,980, total of \$10,085.

Bay West: City of Carlton Proposal \$8,700, Twin Lakes Township Proposal \$11,700, total of \$20,400.

A Motion was made by Randy Willie and seconded by Ken Witte to approve the Sambatek City of Carlton Environmental Services Proposal for \$4,105, and the Sambatek Twin Lakes Township Environmental Services Proposal for \$5,980, for a total of \$10,085 to be split 50/50 between the City of Carlton and Twin Lakes Township. The motion passed unanimously.

The Income Surveys are still being worked on; there are not enough responses yet, but so far the results look promising for funding purposes.

The PPLs have been submitted.

The meeting with legislators went well, and Lourey and Sundin were planning to also meet with the PFA director. There was discussion about the need for an increase of funding for the project (above any normal amount).

Hammerbeck gave an update on the Rural Development application process. The Preliminary Engineering Report will need to be revised to break the project out between the two entities, and additional information added.

Hammerbeck went over and the board commented on several questions regarding the project, from Connie Christenson with Carlton County.

Discussion about arsenic levels in Olsonville. Willie has talked with the Minnesota Department of Health, and he will be getting any available information from them. Discussion about getting wells tested, which would not be a reimbursable expense. Hammerbeck will follow up and get a cost estimate for testing.

The Design Workshop #2 occurred last week. Hammerbeck, Chapin, and Tim Korby participated in a teleconference with township attorney Troy Gilchrist and one of his associates, regarding ROW issues, easements, and assessments. Gilchrist recommends setting up a Subordinate Service District.

Hammerbeck has calls in to Fond du Lac Band planners regarding ROW and wetlands. Discussion on the route of the line to Olsonville, and location of the booster station. For railroad permitting, the design needs to be at 50% before proceeding.

Addition service contracts for geotech and surveys are being worked on, and will hopefully be complete by the next meeting.

The Design Workshop #3 will focus on the water treatment plant. Evaluation of treatment options and costs for the plant will be worked on.

Upcoming Meetings

Joint Powers Board

June 1, 2017 @ 6:00 p.m. – City of Carlton Council Chamber

A Motion was made by Randy Willie and seconded by Derek Wolf to adjourn the meeting, the time being 7:21 p.m. The motion passed unanimously.

Respectfully Submitted:

Sue Chapin
Acting Recording Secretary