

**Joint Powers Board (JPB) Meeting  
March 9, 2017 @ 6:00pm  
Carlton Civic Center**

The meeting was called to order at 6:00pm by Chairperson Bureau.

*Members present:* Kitty O' Hara Bureau, Randy Willie, Derek Wolf, LeAnn Theisen and Ken Witte (via Facetime).  
Recording Secretary, Carol Conway

*Members Absent:* None

*Others Present:* Ashley Hammerbeck, Donohue & Associates, Sue Chapin, Clerk Twin Lakes Township

**A Motion** was made by LeAnn Theisen and seconded by Ken Witte to approve the February 9, 2017 minutes as presented. The motion passed unanimously.

Carlton City Council passed the resolution authorizing the JPB to enter into a contract to start the design phase of the project. Water treatment plant design will not start until a purchase agreement has been signed for property purchase. The next step will be as follows: hydraulic modeling, survey, geotech and wetland studies. Hydraulic modeling will include the existing system, planned extension and booster station.

Once the design phase starts, work sessions will be set up at different phases to get comments from the board.

Rural Development (RD) and Midwest Assistance Program have not sent out the income survey yet. Ashley Hammerbeck and Sue Chapin will be meeting with Tyler Ray from RD on 3/13/2017 and it will be stressed the survey's need to go out ASAP.

**Upcoming Meetings**

Joint Powers Board                      April 6, 2017 @ 6:00pm – City of Carlton Council Chamber

**A Motion** was made by Randy Willie and seconded by LeAnn Theisen to adjourn the meeting, the time being pm 6:33pm. The motion passed unanimously.

Respectfully Submitted:

*Carol Conway*  
*Recording Secretary*