

**Joint Powers Board Meeting
October 13, 2016 @ 6:00pm
Carlton Civic Center**

The meeting was called to order at 6:03pm by Chairperson Bureau.

Members present: Kitty O' Hara Bureau, Randy Willie, Derek Wolf, LeAnn Theisen and Ken Witte. Recording Secretary Carol Conway

Members Absent: None

Others Present: Ashley Hammerbeck, Donohue & Associates

A Motion was made by LeAnn Theisen and seconded by Randy Wille to approve the September 8, 2016 minutes as presented. The motion passed unanimously.

Ashley updated the Board on the following:

Ashley is working with Sue Chapin and Tyler Ray (Rural Development) on the finance applications.

Income Survey – The amount of funding the project will received is based on median household income. Census data can be used for this or Rural Development can do an actual income survey by going door to door in the project area. A decision on whether to do an actual income survey will be decided after the census data has been reviewed.

Soil boring will need to be completed on Schmitz Road and all possible locations for the Water Treatment Plant and new Well. The Carlton School District has approved to allow the soil boring on the piece of property that was chosen as a possible location for the Water Treatment Plant. Ashley will get a few quotes for soil boring, with boring to be completed this year. The Board will continue a 50/50 partnership on all invoices.

If bonding for the project is approved Fall 2017 construction could start Spring 2018.

Environmental Study should be completed by the end of October 2016.

A decision will need to be made as to when interim financing should start.

The Board agreed to use Springsted as the financial agent.

Next meeting is scheduled for November 9th @ 6pm.

A Motion was made by LeAnn Theisen and seconded by Ken Witte to adjourn the meeting, the time being 6:50pm. The motion passed unanimously.

Respectfully Submitted:

*Carol Conway
Recording Secretary*