

Carlton City Council
SPECIAL MEETING MINUTES
Tuesday December 2, 2015

1.00 Call to Order & Roll Call

Mayor Bureau called the meeting to order at 6:00pm.

Council Present: Mayor Bureau, Councilmembers Rodd, O' Brien, Gustafson and Vork

Council Absent: None

Others Present: PW Wolf; Clerk Conway; Library Director Johnson

The purpose of this meeting was a working session to set the 2016 Budget

New Business

- A. **Civic Center** – Quotes for painting, carpeting, floor refinishing, office partitions and low voltage wiring were presented to the Council for repairs to the Civic Center. The building will need tuck pointing Mayor Bureau informed the Council she had a meeting with Mr. Lund and he would be willing to work with the City and the Council until the Civic Center would sell. Clerk Conway informed the Council Mr. Tondryk would have a buyer for the Civic Center and he wondered if the Council would be open to an offer. Councilor Vork will contact Mr. Tondryk about the potential buyer.
- B. **MSA/Ulland Bros Final Invoice** – Invoices were presented to the Council for the School Avenue Project. Ulland Bros. may have an additional \$10,000 in charges due to discrepancies in Class 5 quantities and C900 Pipe. Additional invoice will be received once discrepancy issue is resolved. MSA sent invoice #6 with final cost for all Phases of the School Avenue project except the Post Construction Phase. The total compensation for services per MSA Contract is \$114,000.00, invoices presented thus far exceed that amount by \$12,297.04 plus and additional \$3,870.50 expected to be invoiced for the Post Construction Phase. This issue will be discussed further on December 8, 2015.
- C. **Bond Levy** – Bond money can only be used for the School Avenue Project. Depending on final invoices from MSA and Ulland Bros. there should be \$25,000 - \$35,000 to be used for the first levy payment.
- D. **Rate Study** - Council members will look at Water/Sewer rate study results and discuss possible increase in rates to be approved on the 2016 Fee Schedule.
- E. **Pet License Fee** – Rates will remain the same. \$15.00 for Spay/Neutered, \$20.00 for Non-Spay/Neutered
- F. **Levy/Final Budget**

A Motion was made by Councilor Rodd and seconded by Councilor Vork to have a 2% levy for 2016. The motion passed unanimously.

ROLL CALL

Gustafson	Aye
O'Brien	Aye
Rodd	Aye
Vork	Aye
Bureau	Aye

A Motion was made by Councilor Gustafson and seconded by Councilor O'Brien to adjourn the meeting. The time being 7:33pm. The motion passed unanimously.

Respectfully Submitted:

Carol Conway
Clerk/Treasurer