

Carlton City Council
SPECIAL MEETING MINUTES
Monday, October 13, 2014

1.00 Call to Order & Roll Call

Mayor Bureau called the meeting to order at 6:00pm.

Council Present: Mayor Bureau, Councilmember Rodd, Davis, Vork and Theisen, City of Thomson, Larry St. Germain, Mayor; Councilor Selma O' Brien

Council Absent: Councilors Coleman Lyng, Gustafson and MacDonald

Others Present: Clerk Hartung, PW Superintendent Wolf, Maintenance Verkovich, Deputy Clerk Conway

The purpose of this meeting was to update on Pay Equity compliance and personnel issues.

Mayor K. Bureau updated the council on the compliance status of the Pay Equity report. Mayor Bureau explained that our pay structure was apparently not skewed but the numbers originally submitted were skewed. Councilor Vork indicated that not many jobs or pay had changed. Clerk Hartung reminded Councilor Vork that 4 of the 5 positions had changed in some way either by title, person in the position or the pay structure. The next report will be due in January 2017.

Mayor Bureau updated the council on the current issues among the city staff personnel. Clerk Hartung has been researching educational opportunities for staff to develop skills for management. Discussion regarding communication and staff meetings and the time to schedule them and who should be in attendance.

Several scenarios of conflict were presented with no resolution being brought forward. Mayor Bureau requested feedback from the city councilor beginning with Councilor Theisen. Councilor Theisen deferred to Councilor O'Brien. Several issues were addressed by Councilor O' Brien. She then suggested to that PW Wolf and Clerk Hartung meet off-site 2-3 times per week to communicate and see if after a month, the issues have been resolved.

(7:46pm) A MOTION was made by Councilor L. Theisen and seconded by Councilor W. Vork to mandatorily meet 2 times per week at the city expense with the scheduling at the discretion of the department heads. The motion passed unanimously.

ROLL CALL

S. Davis	Yea
L. Theisen	Yea
W. Vork	Yea
L. Rodd	Yea
K. Bureau	Yea

A MOTION was made by Councilor L. Theisen and seconded by Councilor S. Davis to approve the process of scheduling the cemetery to the Clerk taking the information from the funeral director or family and immediately calling or texting the information to the PW Superintendent and they will immediately respond affirmative. The motion passed unanimously.

ROLL CALL

S. Davis Yea
L. Theisen Yea
W. Vork Yea
L. Rodd Yea
K. Bureau Yea

Having no further business to conduct, **A MOTION** was made by Councilor W. Vork and seconded by Councilor L. Theisen to adjourn, the time being 7:56pm. The motion passed unanimously.

Respectfully Submitted:

Tracey Hartung
Clerk/Treasurer