

AN ORDINANCE TO ESTABLISH AND REGULATE A VOLUNTEER FIRE DEPARTMENT FOR THE VILLAGE OF CARLTON

The Village Council of the Village of Carlton do ordain as follows:

Establishment Sec. I There is hereby established a Volunteer Fire Department for the ^{CITY} Village of Carlton, designated as Carlton Volunteer Fire Department.

Membership Sec. II ^{See Ordinance #125 #124} The Fire Department shall consist of twenty members, from which members a fire chief and two assistant fire chiefs shall be elected as hereinafter set forth and there shall also be a waiting list of five reserves. All of which members shall be elected by the department subject to the approval of the Village Council and all of whom shall be between 21 and 55 years of age and shall be citizens and residents of the Village. The fire chief and the two assistant fire chiefs shall be elected for a term of three years after the first year. The First year the chief shall be elected for a term of three years, one assistant chief for a term of two years and one assistant chief for a term of one year.

The department shall elect a secretary and treasurer from the members to hold office for one year.

Board of Fire Officers Sec. III The fire chief and two assistant chiefs, the ^{Mayor} ~~President~~ of the Village Council and one member of the council, to be appointed by the council shall constitute a Board of Fire Officers, who shall meet monthly, or oftener if necessary, ^{which} board shall have the control and management of the department when the department is not on active duty, subject to the approval of the Village Council to which approval the acts of the board shall be subject only as herein provided. The Secretary of the department shall ex officio be a member of the board.

Board of Fire Officers Sec. IV ^{Approval of Board Members} The names of all persons elected to membership shall be presented to the ^{Village} Village Council for approval through the Board of Fire Officers in writing, signed by the secretary and be approved by said board before being presented to the council and no name not so approved shall be presented to the Council for confirmation. All resignations from the department shall take the same course as elections and proposals for membership as herein provided.

Board of Fire Officers Sec. V ^{Retirement of Fire Officers} Any member of the department who has reached the age of 55 years may be retired from service by the Board of Fire Officers by and with the consent of the ^{any member} Village Council and in like manner who shall become physically unfit for service.

Board of Fire Officers Sec. VI ^{Authority} The Board of Fire Officers is authorized and empowered from time to time to adopt by-laws and rules for the control, management and government of the department and for the regulating of the proceedings and business of said board, which by-laws and rules after adoption by said board shall not be affective until approved by the Village Council. Such by-laws and rules shall not conflict with this ordinance.

Board of Fire Officers Sec. VII ^{Duties of Board of Fire Officers} The Board of Fire Officers is hereby authorized, empowered and required to inspect from time to time, but at least once annually, all buildings and premises where accumulations of combustible materials or other hazardous conditions are liable to exist and to order such changes or removals as in their opinion are necessary to safety from fire. For purposes of such inspection they are hereby empowered to enter any and all buildings and premises at any reasonable hour. A person or persons neglecting or refusing to comply with orders of the Board of Fire Officers for a period of 10 days after being notified in writing of changes to be made shall be guilty of a misdemeanor and be punished by a fine of not more than \$25.00 or by imprisonment in the county jail for not to exceed 15 days.

Board of Fire Officers Sec. VIII ^{Records of Board of Fire Officers} The Board of Fire Officers shall devise forms and methods of keeping records and cause to be made a record of all fires and fire alarms, time spent on fires or alarms, cause of fires, if known, names of owners or tenants, type of buildings and occupancy, members responding to alarms and such other information as they deem advisable or as may be required by the ^{Village} Village Council or the State Insurance Department. They shall cause to be kept a complete inventory of all fire equipment, including hose, hose appliances, all minor equipment, condition of hydrants and see that all equipment is kept in proper condition.

Sec. IX
Duties of
Fire Dept.

It shall be the duty of said department as often as any fire shall break out to go immediately, upon the alarm thereof, to the fire house and to take the fire equipment to the place of the fire, unless otherwise directed by the chief or other officer who may be in charge and upon such direction they shall return the equipment well washed and cleansed to the respective places of keeping.

Sec. X
Power of
the Chief
when not
Firefighting

The chief shall have the general supervision of the department when it is not in actual duty at a fire, which supervision shall be subject to and not in conflict with such rules and by-laws as may from time to time be adopted by the Board of Fire Officers.

Sec. XI
Power of
Chief when
Firefighting

In all cases of fire, the chief, or in his absence, an assistant fire chief shall have full power, control and command and cause all equipment and apparatus to be used in the most advantages manner. Should the chief and the assistant chiefs be absent from a fire, the member first arriving shall have charge of the apparatus and equipment and shall assume the duties of the chief until the arrival of the chief or his assistant.

Sec. XII
The Chief's
Report

It shall be the duty of the chief to report semi-annually and oftener if required, to the Village Council the condition of the various pieces of apparatus and equipment, the number of hydrants and the condition of same, the number of fires, their location and cause, the date and loss occasioned by same, the number of members in the department and the resignations and expulsions passed upon by the Board of Fire Officers. The chief shall also make such reports to the State Fire Marshall as may be required by Sec. 5955 Mason's 1927 Statutes and amendments thereto and such other reports as the State Fire Marshall may require.

Sec. XIII
Authority
of the Chief
and Assistants

The chief and/or his assistants in command are hereby given full authority at any fire and the authority to require and secure the removal of any and all obstructions from in front of and around hydrants and for such purpose are authorized to call upon the head of any of the village departments for aid and assistance in the removal of such obstructions.

Sec. XIV
Duties of
Chief or
Assistants

It shall be the duty of the chief or his assistants to see that all hose is thoroughly washed and dried after use at fires and drills and to see that no wet or dirty hose is placed on the apparatus.

Sec. XV
The Chief's
Record

It shall be the duty of the fire chief and the secretary to keep a record of the fire and drill service of each member of the department, a copy of which record shall be submitted to the Board of Fire Officers at the close of the year.

Sec. XVI
Use of
Apparatus

No member of the department, except on alarm of fire, shall drive any motor vehicle or remove from the fire hall any fire apparatus unless directed so to do by the chief, which direction may be given in case of emergency. Nor shall any member be permitted to tamper with or fix or repair any of the apparatus unless he has been directed so to do by the chief.

Sec. XVII
Repairs,
Equipment,
and Supplies

All request for repairs, equipment or supplies for the department shall be presented to the council by the Board of Fire Officers, but in case any apparatus or equipment shall be so disabled that immediate repairs are necessary the chief is hereby authorized to have the same repaired at once. See #94

Sec. XVIII
Limits of
Use

It shall not be permissible to use any of the fire equipment belonging to the village on any fire call other than within the corporate limits of the village. City

Sec. XIX
Outside
Aid

No person other than the fire chief or an assistant shall call any outside fire department for aid in extinguishing fire and any person or persons so doing shall be guilty of a misdemeanor and may be punished by a fine of not to exceed \$25.00 or imprisonment in the county jail for not to exceed 15 days and shall pay for any charge by such outside fire department, if so called.

Sec. XX
Compensation

The Village Council shall compensate the fire department a maximum sum of \$10.00 for each fire that the department is called upon to extinguish. See Ordinance # 125 #126 #127

Sec. XXI

That all ordinances and parts of ordinances in conflict herewith are hereby repealed

Sec. XXII

This ordinance shall take effect and be in force from and after its passage and publication.

Passed this 13th day of March, 1939 - Published March 17, 1939

Attest Charles Bellingham - Village Clerk - J.H. Johnson - President of Village Council

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