

ORDINANCE NO. 4

AN ACT TO DEFINE THE DUTIES OF STREET COMMISSIONER AND FIX HIS
COMPENSATION

The Village Council of the Village of Carlton do ordain as follows:

Sec. 1

OATH

The Street Commissioner before entering upon his duties shall take an oath to the effect that he will faithfully and impartially to the best of his knowledge and ability perform all the duties of his said office and execute a bond to the Council in the sum of five hundred dollars conditioned for the faithful discharge of his duties and for the proper application and payment of all monies that may come into his hands by virtue of his said office, which bond shall be signed by one or more sufficient sureties to be approved by the Council and together with the oath of office shall be filed with the Village Recorder. CITY CLERK

Sec. 2

DUTIES

It shall be the duty of the Street Commissioner to superintend all public work done upon the streets of said Village, to clear away from said streets all stumps, stones and other natural obstructions, to fill all holes, excavations or inequalities which may be found therein, so that the same may be safely and comfortably used for travel, to make any alterations, grades or excavations therein which may be found necessary; to lay out under the direction of the Council any new streets or alleys which may from time to time be ordered, to clear the streets and sidewalks in said Village of all obstructions which may be found therein, to superintend the laying of sidewalks and crossings and to repair or remove the same when ordered by the Council so to do, and to perform such other duties as may at any time be ordered and imposed by the Council, provided that no such labor shall be performed without the advice and comment of the Council.

Sec. 3

Whenever the Council shall levy any tax for grading, paving, macadamizing or otherwise improving any street, or for the building or repairing of any sidewalk or gutter, said Council shall make out and deliver to the Street Commissioner a list of the person and a description of the property taxed, together with a warrant for the collection and expenditure of said tax and thereupon said Street Commissioner shall notify the persons named in such tax list by publishing a notice two weeks in the official paper of the Village, and shall specify in such notice a time not less than 20 days nor more than 40 days from the date thereof, when such persons may pay their taxes in labor materials or money and the persons so charged with such tax may at such time and place as may be specified in said notice, pay such taxes in labor materials or money, provided the labor or materials so offered in payment are such as may be required by said Street Commissioner and done and performed to his satisfaction. The Village Recorder shall provide the Street Commissioner with a book in which he shall keep an accurate account of all monies coming into his hands by virtue of his office, the amount received and disbursed by him, the name of every person from which money or labor is due, the amount paid in money or labor and a correct amount of all expenditures made by him as such Street Commissioner. Such book shall be open at all times for the inspection of the Council and ten days before the expiration of his term of office shall be handled to the Recorder to be filed in his office for the inspection of the tax payers of the Village.

Sec. 4

At the expiration of 40 days from the day of said notice, the Street Commissioner shall make out and deliver to the recorder a certified list of the lots, parcel or tracts of land upon which any such taxes shall remain unpaid, with the amount of such delinquent tax, which said delinquent tax shall be extended by the County Auditor as provided by law.

Sec. 5

The Street Commissioner shall receive as compensation for the said services, the sum of \$2.00 per day for each day actually and necessarily employed in the discharge of his said duties.

which sum shall be paid out of the General fund, upon order of the Council, said Street Commissioner shall make and file with the Recorder at the end of each month a report, of the work done by him as such officer, and no payment for services shall be made to him until such report shall be approved by the Council.

Sec. 6

This act shall be in force from and after its passage and publication.

Attest

M. T. Wilander
Village Recorder

A. A. Paine
President of said Village

Passed June 4, 1896