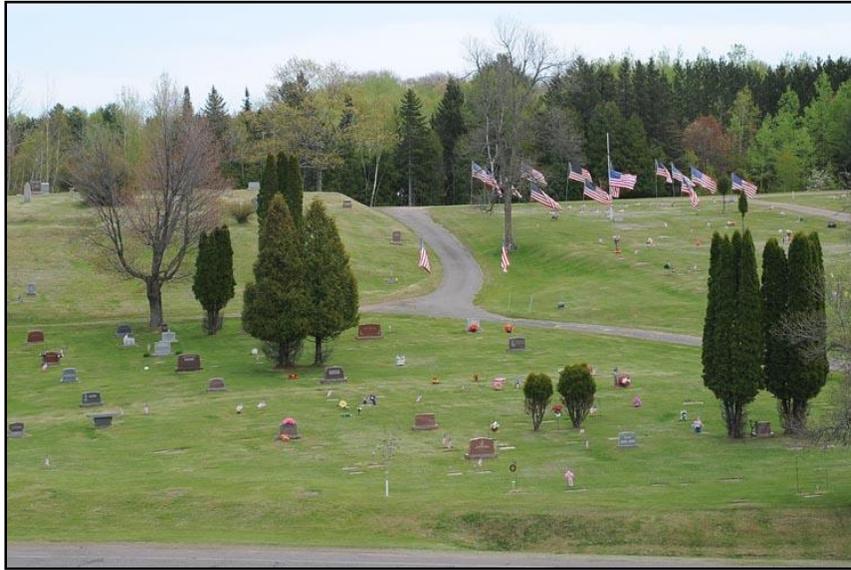


HILLSIDE CEMETERY  
COUNTY ROAD 3, CARLTON  
EST. 1881



*Owned and Operated by:*

**City of Carlton**  
P.O. Box 336  
310 Chestnut Avenue  
Carlton, Minnesota 55718  
Phone (218) 384-4229  
Fax (218) 384-3467

*The purpose of these regulations is to provide uniform rules for the use and visitation of the public cemetery within the City of Carlton. The regulations are designed to help improve the appearance and reduce the maintenance requirements for the cemetery while maintaining respectful grounds for the deceased.*

**Management**

Hillside Cemetery is owned and operated by the City of Carlton.

The City of Carlton is responsible for the selling and recording of all plots.

The City of Carlton is responsible for opening and closing of all plots. No person shall proceed to disturb the grounds without the approval of the Cemetery Sexton.

The City of Carlton is responsible for the maintenance of cemetery grounds.

Prices for plots, plot digging and other services provided at Hillside Cemetery are established in the annual fee schedule adopted by the Carlton City Council.

### **Visitor Rules**

Cemetery visitors will only be allowed in the cemetery from 8:00am to 8:00pm.

No pets are allowed on the cemetery grounds.

No motorized vehicles will be allowed off designated roadways at any time with the exception of city maintenance personnel, monument setters, and vault company employees.

Disturbance of the tranquility of the cemetery by noise or other improper conduct is not permitted.

All visitors are reminded that the cemetery is considered sacred ground for the deceased, and that strict observance of all proprieties and respect due such a place shall be required.

### **Plants, Flowers and Decorations**

The cemetery is not responsible for the maintenance and care of plants and decorations. The cemetery is not responsible for stolen plants or decorations.

Artificial flowers and decorations must be confined to permanent cemetery baskets after June 15th of each year.

All artificial flowers not removed at the end of each summer will be disposed of.

No trees or shrubs shall be planted on any lot in Hillside Cemetery without the express approval of the Cemetery Sexton. Existing trees or shrubs may be removed by the maintenance crew if deemed in the best interest of the cemetery, infringes on abutting lots or impedes the care and maintenance of lots.

### **Burial Rules**

No internments shall take place without the compliance of all laws of the State of Minnesota and the regulations and ordinances of the City of Carlton. No burial shall take place without a Disposition Permit being presented.

Interment, except for cremations, shall be made within a concrete or otherwise approved grave box or liner, also commonly called a vault liner. Cremations may or may not use a vault liner.

Each cemetery lot shall be allowed to have only one full burial and up to two additional cremations; OR up to three cremations. Each cremation section lot shall be allowed two cremations.

The Hillside Cemetery observes designated walkways separating each lot. Marker placement will be as such that reading the marker shall be done from the walkway. All burials will be placed with decedent's feet to the east, therefore markers could be a head marker or a foot marker. If a husband and wife are placed next to each other, the wife shall be to the north of the husband (at his left side).

### **Conditions of Lot Purchase**

Lots purchased shall be conveyed by a special deed for human burial purposes only and shall be subject at all times to the provisions of the cemetery rules and regulations; these policies along with any articles or applicable state laws.

### **Purchase Procedure**

Lots in the cemetery shall be selected and purchased from and with the consent of the Cemetery Sexton, subject to the control of the Carlton City Council. Payment for lots purchased shall be made to the City of Carlton and purchase shall be evidenced by a deed prepared by the Cemetery Sexton. Such deed shall provide the following information: Name of purchaser, purchase price, amount paid, lot number and section located, and shall be presumptive evidence of ownership of the lot(s) described therein.

#### **MN Statute 525.14 Descent of Cemetery Lot**

*Subject to the right of interment of the decedent therein, a cemetery lot or burial plot, unless disposed of as provided in section 306.29, shall descend free of all debts as follows:*

*To the decedent's surviving spouse, a life estate with right of interment of the spouse therein, and remainder over to the person who would be entitled to the fee if there were no spouse, provided, however, if no person entitled to the remainder of the fee survives, then the entire fee to the surviving spouse with right of interment therein;*

*If there is no surviving spouse, then to the decedent's eldest surviving child;*

*if there is no surviving child, then to the decedent's youngest surviving sibling;*

*If there is no surviving spouse, child or sibling of the decedent, then, if not sold during the administration of decedent's estate, to the City of Carlton in trust as a burial lot for the decedent and such of the decedent's relatives as the governing body thereof shall deem proper.*

**Transfer of Lots**

No transfer, assignment, or other conveyance of any lot shall be made by any owner without the express written approval of the City of Carlton and all transfers shall be recorded in the cemetery records provided herein.

**Recordkeeping**

The keeping of the records of the cemetery shall be the responsibility of the Cemetery Sexton. All maps showing sections of the cemetery and records of lot ownership and burials therein shall be kept by the Cemetery Sexton. Copies of all deeds conveyed for lot purchase shall be recorded by the Cemetery Sexton in a book provided for this purpose. The Cemetery Sexton shall also keep a record of every burial in the cemetery showing the date of burials, name of person buried and lot and section thereof.

**Charge for Lots (Effective January 1st, 2014):**

The following prices are hereby established for cemetery lots. Perpetual care is included automatically and described herein.

A standard 4' x 8' lot shall be \$750.00 (Increase eff. Feb. 1, 2015)

A standard 4' x 4' lot (Cremation section only) shall be \$300.00

A columbarium niche shall be \$900.00 for top row, \$800.00 for middle row, \$700.00 for bottom row.

**Burials Fees(Effective January 1st, 2014):**

Full (Workday)	\$550.00
Full (Saturday)	\$625.00
Winter	\$1,200.00 or actual expenses whichever is greater
Cremation (Workday)	\$225.00
Vault Cremation (Workday)	\$350.00
Cremation (Saturday)	\$275.00
Vault Cremation (Saturday)	\$425.00
Columbarium (Workday)	\$100.00
Columbarium (Saturday)	\$150.00

**Markers (Effective January 1,2014):**

While reasonable care will be taken to protect monuments and markers, the City of Carlton is not responsible for damage done to monuments or property.

No marker shall be allowed on a single lot which is larger than 32" finished.

No marker shall be allowed on a double lot which is larger than 50" finished.

There shall be no more than three markers allowed on a single plot.

A finished marker shall have a 4" wide concrete border on all sides of the marker and shall be the depth of the marker or at least 4". Concrete is to be flush with the top surface of the marker. Only the city hired private contractor shall install markers and shall be in compliance to all cemetery specifications. Fees for marker placement shall be made directly to contractor however may be remitted to the City of Carlton. Marker placement fees are as follows:

1" to 32" Finished (Single) Marker	\$ 80.00
32.1 " to 50" Finished (Double) Marker	\$ 160.00

**\*\*\*Cremation Section Only\*\*\***

No marker shall be allowed that is larger than 32" x 18" finished. Only one marker shall be allowed on each plot.

**The City of Carlton and Hillside Cemetery hereby reserves the right to make exceptions, suspensions or modifications of any rules and regulations and is no way meant to be inclusive of the MN State Laws or City Ordinances. No temporary exception, suspension or modification shall be construed as a permanent change to the established rules and regulations.**