

**Carlton City Council**  
**SPECIAL MEETING MINUTES**  
**Friday, September 26, 2014**

**1.00 Call to Order & Roll Call**

**Mayor Bureau called the meeting to order at 8:32 am.**

**Council Present:** Mayor Bureau, Councilmember Rodd, Davis, Vork and Theisen

**Council Absent –** Mayor St. Germain, Councilors O'Brien, Coleman Lyng and MacDonald

**Others Present:** Clerk Hartung, PW Superintendent Wolf

**The purpose of this meeting was to discuss cemetery issues and review a donation acceptance (playground).**

Mayor K. Bureau opened the meeting and reviewed two emails from John Peterson from Grave Groomers. PW Superintendent Wolf identified a few minor changes that were made to the original quote of \$16,600.00. A review of the request for additional funds and additional work was made and PW Wolf indicated that Mr. John Peterson would be arriving shortly.

Mr. Peterson joined the meeting at 8:47am and distributed an amended Estimate of the work at Hillside Cemetery. Discussion regarding which walls were in the original bid and which walls were added determined that work would continue for an additional 3 weekends.

Councilor Rodd left the meeting, the time being 9:07am.

Through further discussion, it was determined that the original estimate would be amended to include additional construction and unforeseen expenses.

**A MOTION** was made by Councilor L. Theisen and seconded by Councilor S. Davis to increase the original estimate by \$4,700.00 for a total of \$21,300.00. The motion passed unanimously.

**ROLL CALL**

S. Davis	Yea
L. Theisen	Yea
W. Vork	Yea
L. Rodd	Absent
K. Bureau	Yea

Further discussion regarding payment of the remaining balance due of \$13,000.00 and PW Superintendent Wolf requested that additional funds be released prior to completion of the project. Clerk Hartung advised the council to retain the balance and upon completion of the project, the balance would be released. Clerk Hartung informed Mr. Peterson of the city policy regarding payments and it was determined that if the project is indeed completed prior to October 14<sup>th</sup>, full payment would be released on October 15<sup>th</sup>. Mr. Peterson agreed and left the meeting, the time being 9:33am.

Resolution #2014-24 Acceptance of a Donation was presented by Clerk Hartung. Councilor Davis confirmed that the CADC would like to donate the Lil' Caboose Playground to the City of Carlton and would consider assisting in future maintenance of the playground. Councilor Davis requested on behalf of the CADC board forgiveness of the \$5,000.00 loan given from the city's general fund. Councilor Vork inquired if the funds could be given to the CADC Board from Charitable Gambling Funds. Clerk Hartung advised that would not be an approved use and that a precedence would be set for additional requests. Further review of the Lawful Gambling memo would be made and the request would be discussed at the next regular council meeting.

**A MOTION** was made by Councilor L. Theisen and seconded by Councilor W. Vork to approve Resolution # 2014-25 Acceptance of a Donation. The motion passed unanimously.

**ROLL CALL**

S. Davis	Yea
L. Theisen	Yea
W. Vork	Yea
L. Rodd	Absent
K. Bureau	Yea

Having no further business to conduct, **A MOTION** was made by Councilor L. Theisen and seconded by Councilor W. Vork to adjourn, the time being 9:47am. The motion passed unanimously.

Respectfully Submitted:

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Tracey Hartung  
Clerk/Treasurer