

**Carlton City Council**  
**SPECIAL MEETING MINUTES**  
**Thursday September 17, 2015**

**1.00 Call to Order & Roll Call**

Mayor Bureau called the meeting to order at 6:01pm.

**2.00 Roll Call**

*Council Present: Mayor Bureau, Councilmembers Rodd, Gustafson and Vork*

*Council Absent: Councilor O'Brien*

*Staff Present: PW Superintendent Wolf; Deputy Clerk Conway; Librarian Johnson*

*Other Present: Patty Kettles, Springsted; Dale Lund*

**3.00 Approve Agenda** – Council members may add items to the agenda for discussion purposes or staff direction.

A **Motion** was made by Councilor Rodd and seconded by Councilor Gustafson to approve the agenda as presented.

**4.00 Unfinished Business**

**4.01 Rate Study Results**

Patty Kettles presented the results for the rate study completed by Springsted. The recommendations are to raise the water utility rates by 2.75% each year until year 2025 and to raise the sewer utility rates by 4.25% each year until year 2025 to maintain the recommended reserve rates in each fund.

**4.02 Consideration of relocating City Hall – tabled**

Dale Lund presented information on the building located at 213 Chestnut Avenue which included building expensed for years 2102-2014, a building layout and possible financing options. The Council discussed benefits of moving city offices versus keeping city offices at the Civic Center. Issue was tabled until the next council meeting in order to get residents input on a possible move.

**4.03 Reconsider a motion passed at the Regular Council Meeting on September 8, 2015**

A **Motion** was made by Councilor Rodd and seconded by Councilor Gustafson to reconsider a previous motion made at the regular council meeting made on September 8, 2015. The motion being reconsidered was a motion to contribute \$1,500.00 toward the Donahue Engineering fee with Twin Lakes Township paying the remaining. The motion passed with a ¾ majority with Councilor Vork voting Nay.

Councilor Vork stressed Twin Lakes Township is one of the greatest partners the City of Carlton has ever had but the City of Carlton residents are already paying a substantial amount on the water bills for the excess capacity of the water tower which is not being utilized and the city will not receive any tax benefit from the portion of Twin Lakes Township that will receive the benefit of the water line.

**A Motion** was made by Councilor Rodd and seconded by Councilor Gustafson to split the cost Donahue Engineering fee with Twin Lakes Township in the amount of \$4,250.00. The motion passed with  $\frac{3}{4}$  majority.

**ROLL CALL**

Rodd	Aye
Gustafson	Aye
Vork	Nay
O'Brien	Absent
Bureau	Aye

**Mayor Bureau** suspended the regular meeting and opened the Emergency Meeting at 6:38 pm, the regular meeting was reopened at 6:45pm.

**4.04 Budget Session**

**A Motion** was made by Councilor Rodd and seconded by Councilor Vork to set the T-N-T Hearing on December 8, 2015 at 6:00 pm at Carlton City Hall 310 Chestnut Ave., Carlton MN 55718. The motion passed unanimously.

**A Motion** was made by Councilor Rodd and seconded by Councilor Vork to submit the proposed levy to Carlton County with a 4% increase. The motion passed unanimously.

**ROLL CALL**

Rodd	Aye
Gustafson	Aye
Vork	Aye
O'Brien	Absent
Bureau	Aye

**5.00 Upcoming Meetings**

Joint Powers Board Meeting – September 24, 2015 @ 5pm  
Regular Council Meeting – October 13, 2015 @ 6pm

**6:00 Adjournment**

**A Motion** was made by Councilor Rodd and seconded by Councilor Vork to adjourn the meeting the time being 7:54pm. The motion passed unanimously.

Respectfully Submitted:

Carol Conway  
Deputy City Clerk